



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tuesday Night Crits Date(s) of Event: July 8, 15, 22, 29, 2025
Location Address: Start: 10926 E. Cameron Street Council District(s): 3
End: 10926 E. Cameron Street
Event Description: Bicycle Racing Training Clinic. Training races hosted by the Tulsa Wheelmen, from 5:15 p.m. until 8:00 p.m. each night. Three series per night: Beginners/Juniors at 5:15, categories 3/4 at 6:00, Pro, 1/2 7:00 - subject to change. Insurance provided by USA Cycling.
Event Category: Athletic/Recreation
Event Includes: Generator/Electricity, Public Right of Way, Use of Safety Training Center
Anticipated Attendance: Total: 300 Per Day: 75
Anticipated Participants: Total: 300 Per Day: 75
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Wheelmen Website: <https://www.tulsawheelmen.com/>
Chief Officer of Host Organization: Kendall Johnson
Email and Phone: kendall@kwjlaw.us 918-269-8561
Applicant Name: Kendall Johnson
Email and Phone: kendall@kwjlaw.us 918-269-8561
Professional Event Organizer:
Email and Phone:
On-site Contact: Kendall Johnson Mobile: 918-269-8561
Billing Contact: Tulsa Wheelmen Phone: 918-269-8561
Billing Address: 320 S BOSTON AVE E
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>07/08/2025</u>	Time: <u>5:00 p.m.</u>
Street Closure for Event Setup:	Date: <u>07/08/2025</u>	Time: <u>5:00 p.m.</u>
Street(s) to be Closed for Event Setup:	<u>Driver Safety Course every Tuesday</u>	
Event Start:	Date: <u>07/08/2025</u>	Time: <u>5:00 p.m.</u>
Street Closure for Event Start:	Date: <u>07/08/2025</u>	Time: <u>5:00 p.m.</u>
Street(s) to be Closed for Event Start:	<u>Driver Safety Course every Tuesday</u>	
Run, Walk, Parade Start Time:	<u>5:15 p.m.</u>	
Daily Event Hours:	<u>5:15-8:00 p.m. every Tuesday</u>	
Event End:	Date: <u>07/29/2025</u>	Time: <u>8:00 p.m.</u>
Street Reopens after Event End:	Date: <u>07/29/2025</u>	Time: <u>8:00 p.m.</u>
Event Teardown:	Date: <u>07/29/2025</u>	Time: <u>8:00 p.m.</u>
Street Reopens after Event Teardown:	Date: <u>07/29/2025</u>	Time: <u>8:00 p.m.</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Unpaved Lot, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Wheelmen

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: On Call Services, 918-397-7787

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 07/07/2025 Time: TBD

Equipment Pickup: Date: 07/29/2025 Time: TBD

Other Event Information: See Attachment.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 5:00 p.m.

Finish Time: 8:00 p.m.

Please describe the sound equipment that will be used for your event:

PA for music

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will clean up any trash left. We will clean up course prior to races.

Number of Trash Receptacles: 1

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

COT Safety Training Center

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/12/2025 Date routed: 06/16/2025 Date for review: 06/25/2025
Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____
Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____
Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____
Date Permit Issued: _____ Comments: SEC meeting 06/18/2025



Parking