

Planning Office



Where are we?

Getting Organized

- Introduction
- Neighborhood Outreach & Welcoming
- Community Workshops
- Developing Leaders
- Selecting Officers
- Bylaws
- Running Meetings
- Financial Administration & Compliance

Topics to Cover :

- Neighborhood Leadership
- Identifying Leaders
- The Work of Leading
- Thriving in Leadership



Why do we want a Neighborhood Association?



Neighborhood Associations:

- Empower People
- Work Together
- Create Change



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How can neighborhood leaders help?



Activity: Name that role Round 1



Someone who:

Behavior –

- Never overlooks people
- Finds the underrepresented
- Gets commitment
- Enjoyable, smiling



Someone who:

Behavior –

- Never overlooks people
- Finds the underrepresented
- Gets commitment
- Enjoyable, smiling

Home –

 No idea because they're always out



Someone who:

Exhibits skills –

- Building relationships
- Values everyone's contribution
- Collaboration







Recruiter



Recruiter

In the Neighborhood Association –

• Filling roles, offices



Recruiter

In the Neighborhood Association –

- Filling roles, offices
- Welcoming new residents



Recruiter

In the Neighborhood Association –

- Filling roles, offices
- Welcoming new residents
- Collaborating with other organizations



Activity: Name that role Round 2



Someone who:

Behavior –

- Thoughtful
- Good listener
- Attentive
- Surprising ideas



Someone who:

Behavior –

- Thoughtful
- Good listener
- Attentive
- Surprising ideas
 Home –
- Unconventional



Someone who:

Exhibits skills –

- Active Listening
- Empathetic
- Fair
- Creative Solutions
- Evaluating Results







Problem-Solver



Problem-Solver

In the Neighborhood Association –

- Tell your problems
- Brainstorming activities
- Serve on Committee



Activity: Name that role Round 3



Someone who:

Behavior –

- Knows everybody
- Hosts Parties
- Invited to everything



Someone who:

Behavior –

- Knows everybody
- Hosts Parties
- Invited to everything
 Home –
- Tables and chairs
- Music



Someone who:

Exhibits skills –

- Time
- Place
- People
- Food







Event Planners



Event Planners

In the Neighborhood Association –

- Social Gatherings
- Neighborhood Cleanups
- Learning Sessions



Activity: Name that role Round 4



Someone who:

Behavior –

- Talking
- Listening
- Writing
- Talking



Someone who:

Behavior –

- Talking
- Listening
- Writing
- Talking (Yes, more)



Someone who:

Behavior –

- Talking
- Listening
- Writing
- Talking (Yes, more)

Home –

 full mailbox, open front door, on the phone



Someone who:

- Exhibits skills –
- Know things


Someone who:

- Know things
- Know who knows



Someone who:

- Know things
- Know who knows
- Know who wants to know



Someone who:

- Know things
- Know who knows
- Know who wants to know
- Know who to tell







Communicator



Communicator

In the Neighborhood Association –

- Gathering, spreading information
- Newsletters
- Agendas



Activity: Name that role Round 5



Someone who:

Behavior –

- Goal oriented
- Mobilize activity
- "Go-Getter"



Someone who:

Behavior –

- Goal oriented
- Mobilize activity
- "Go-Getter"

Home –

 Perfectly manicured or neglected (no half-done jobs)



Someone who:

- Narrow options
- Mobilize activity
- Overcome Challenges
- Tenacity







Decision-Makers



Decision-Makers

In the Neighborhood Association –

- Mobilizes Resources & Volunteers
- Get from talking to doing
- President, Committee



Activity: Name that role Round 6



Someone who:

Behavior –

- Smiling, likable
- Respect, Trust
- Enthusiastic, Passionate



Someone who:

Behavior –

- Smiling, likable
- Respect, Trust
- Enthusiastic, Passionate
 Home –
- Coorte boo
- Sports banners



Someone who:

- Understand motivation
- Supportive
- Empowers, inspires, and values







People Motivator



People Motivator

In the Neighborhood Association –

- Drive progress
- Achieves shared success
- Give Recognition
- Collective momentum



What does that look like?



Meetings

Communicators:

Agendas



Meetings

Communicators:

Agendas

Problem-Solvers:

- Active listening
- Creative solutions



Meetings

Communicators:

- Agendas
 Problem-Solvers:
- Active listening
- Creative solutions
 Decision-Makers:
- Plan actions



Events

Communicators:

• Listening to community



Events

Communicators:

- Listening to community
 Event Planner:
- Coordinate event



Events

- **Communicators:**
- Listening to community
 Event Planner:
- Coordinate event
- **People Motivators:**
- Get people to show up



Problems

Communicators:

- Well informed
- Awareness



Problems

Communicators:

- Well informed
- Awareness

Problem-solvers:

- Active Listening & Empathy
- Fairness
- Creative Solutions



Can we handle multiple roles?



Thriving Leaders:

- Self-Care & Coping Strategies
- Growth Mindset
- Community Support & Collaboration



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Activity



Name:	Date:
In our neighborhood, who is good at	
Informing others?	
Cetting people to show up?	
Recruiting new members?	
Debating issues and solutions?	
Making decisions?	
Planning events?	

What's next?



What's next?

Getting Organized

- Introduction
- Veighborhood Outreach & Welcoming
- Community Workshops
- ✓ Developing Leaders
- Selecting Officers
- Bylaws
- Running Meetings
- Financial Administration & Compliance

Questions?



THANK YOU

