**ARTICLE I: NAME AND PURPOSE**

* Name: [Neighborhood Association Name]
* Purpose: To promote the welfare and quality of life in our neighborhood, foster community spirit, and provide a forum for discussion and action on issues affecting our community.

**ARTICLE II: BOUNDARIES**

* The boundaries of the Association shall be: [insert boundaries, e.g., streets, avenues, etc.].

**ARTICLE III: MEMBERSHIP**

* Membership is open to all individuals who own a residence or property within the designated boundaries.
* Members in good standing shall be entitled to vote, attend meetings, and participate in Association activities.

**ARTICLE IV: MEETINGS**

* Regular meetings shall be held bi-monthly on the second Tuesday at 6:30 PM.
* Annual meetings shall be held in January for the purpose of electing officers and conducting other business.
* Special meetings may be called by the President or a majority of the Board.

**ARTICLE V: BOARD OF DIRECTORS**

* The Board shall consist of a President, Vice President, Secretary, Treasurer, and three (3) Directors-at-Large.
* Terms shall be two (2) years, with staggered expiration dates.
* The Board shall manage the affairs of the Association, make decisions, and authorize expenditures.

**ARTICLE VI: OFFICERS**

* President: Shall preside over meetings, appoint committees, and represent the Association.
* Vice President: Shall assume duties in the President's absence and assist with special projects.
* Secretary: Shall record minutes, maintain records, and handle correspondence.
* Treasurer: Shall manage finances, prepare budgets, and provide financial reports.

**ARTICLE VII: COMMITTEES**

* Standing committees shall include: Communications, Events, and Safety.
* Ad hoc committees may be established by the Board or President.

**ARTICLE VIII: FINANCES**

* The Association shall operate on a fiscal year basis (January 1 - December 31). The Association shall maintain a checking account at a local bank, requiring two signatures for withdrawals.
* The Treasurer shall provide regular financial reports to the Board and membership.
* Annual budgets shall be approved by the Board and presented to the membership for review.

**ARTICLE IX: AMENDMENTS**

* These Bylaws may be amended by a two-thirds majority vote of members present at a regular or special meeting.
* Proposed amendments shall be distributed to members at least 30 days prior to the meeting.

**ARTICLE X: DISSOLUTION**

* In the event of dissolution, the Association's assets shall be distributed to a local charity or community organization, as determined by the Board.

**ARTICLE XI: PARLIAMENTARY AUTHORITY**

* Meetings shall be conducted according to Robert's Rules of Order, Newly Revised.

**ARTICLE XII: EFFECTIVE DATE**

* These Bylaws shall become effective upon adoption by the membership.

**ADOPTION**

These Bylaws were adopted by the [Neighborhood Association Name] membership on [Date] at a regular meeting.

**CERTIFICATION**

I, [Name], Secretary of the [Neighborhood Association Name], hereby certify that these Bylaws are a true and correct copy of the Association's governing documents.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: This is a sample and should be reviewed and customized to fit the specific needs and goals of your neighborhood association in Tulsa, Oklahoma. It's also a good idea to consult with legal counsel to ensure compliance with any applicable laws and regulations.