**Sample**

**Pleasantville Neighborhood Association**

**Annual Event and Milestone Calendar**

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| **Month** | **Events, Milestones, & Tasks** |
| January | -Lowe’s Grant Application Deadline  -Board Retreat |
| February | -Sweetheart Ice Cream Social  -Board Meeting |
| March | -File Taxes  -Sample Family Foundation Donation Request Due  -Board Meeting  -Keep Oklahoma Beautiful Request Due (for Pocket Park Cleanup) |
| April | -Board Meeting  -Neighborhood-wide garage sale (Saturday & Sunday)  -Neighborhood Pocket Park Cleanup |
| May | -Volunteer Thank You Dinner  -Board Meeting |
| June | -Lowe’s Grant Implementation Deadline  -Board Meeting |
| July | -Board Meeting  -Summer Block Party |
| August | -Back to School Backpack Drive  -Board Meeting |
| September | -Lowe’s Grant Report Due  -Board Meeting |
| October | -Trick-or-Treat Halloween Block Party  -Web Domain Renewal  -Board Meeting |
| November | -Thanksgiving Food Drive  -25th Anniversary of Pleasantville Neighborhood Association  -Board Meeting (short) + Food Bank Volunteering (remainder) |
| December | -Board Elections (Vice President, Treasurer)  -Board Meeting (short) + Holiday Party (remainder)  -Winter Coat Drive |