



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green October Events 2025Date(s) of Event: October 1 - 30, 2025Location Address: Start: 111 E Reconciliation Way
End: 111 E Reconciliation WayCouncil District(s): 1Event Description: See ScheduleEvent Category: Concert/PerformanceEvent Includes: Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 3000Per Day: 300Anticipated Participants: Total: 120Per Day: 10

Number of Events for Monthly Event: Yes 17

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie GreenWebsite: <https://guthriegreen.com/>Chief Officer of Host Organization: Derek CombsEmail and Phone: derek@guthriegreen.com 918-671-9317Applicant Name: Lindsey GoffEmail and Phone: lindsey@guthriegreen.com 918-591-2455

Professional Event Organizer:

Email and Phone:

On-site Contact: Derek CombsMobile: 918-671-9317Billing Contact: Lindsey GoffPhone: 918-591-2455Billing Address: 111 E RECONCILIATION WAY N
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/01/2025 Time: 7am
Street Closure for Event Setup: Date: 10/04/2025 Time: 7am
Street(s) to be Closed for Event Setup: Reconciliation Way between Boston Ave and MLK Jr. Blvd. See Schedule.

Event Start: Date: 10/01/2025 Time: 11am
Street Closure for Event Start: Date: 10/25/2025 Time: 7am
Street(s) to be Closed for Event Start: Reconciliation Way between Boston Ave and MLK Jr. Blvd. See Schedule.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule

Event End: Date: 10/30/2025 Time: 9:30pm
Street Reopens after Event End: Date: 10/25/2025 Time: 11pm

Event Teardown: Date: 10/25/2025 Time: 10pm
Street Reopens after Event Teardown: Date: 10/25/2025 Time: 11pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 15
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 15 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: 918 Security (918) 947-9118

Medical and/or First Aid Services: Yes Contact, Email and Phone: Robert Brown - EMS (918) 596-9200,
Robertbrown@cityoftulsa.org

Traffic Control Barricade Company: Yes Contact, Email and Phone: Brad Holder - RoadSafe Traffic Systems (918)
425-4550, bholder@roadsafetraffic.com

Equipment Setup: Date: 10/04/2025 Time: 7am Equipment Pickup: Date: 10/25/2025 Time: 11pm

Crowd Management Fencing Company: Yes Contact, Email and Phone: AYS (918) 272-0568

Equipment Setup: Date: 10/04/2025 Time: 7am Equipment Pickup: Date: 10/25/2025 Time: 11pm

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks LLC

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: Yes Provider and Phone: AYS (918) 272 - 0568

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/10/2025 Time: 8am

Equipment Pickup: Date: 10/25/2025 Time: 11pm

Other Event Information: See Attachments

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: See Schedule

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Hot air balloons, fire lanterns or similar devices used at event: Yes Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Dumpster on site.

Number of Trash Receptacles: 3

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers Cleaning LLC, (620) 278-6005

Presented Event Concept to:

Business Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

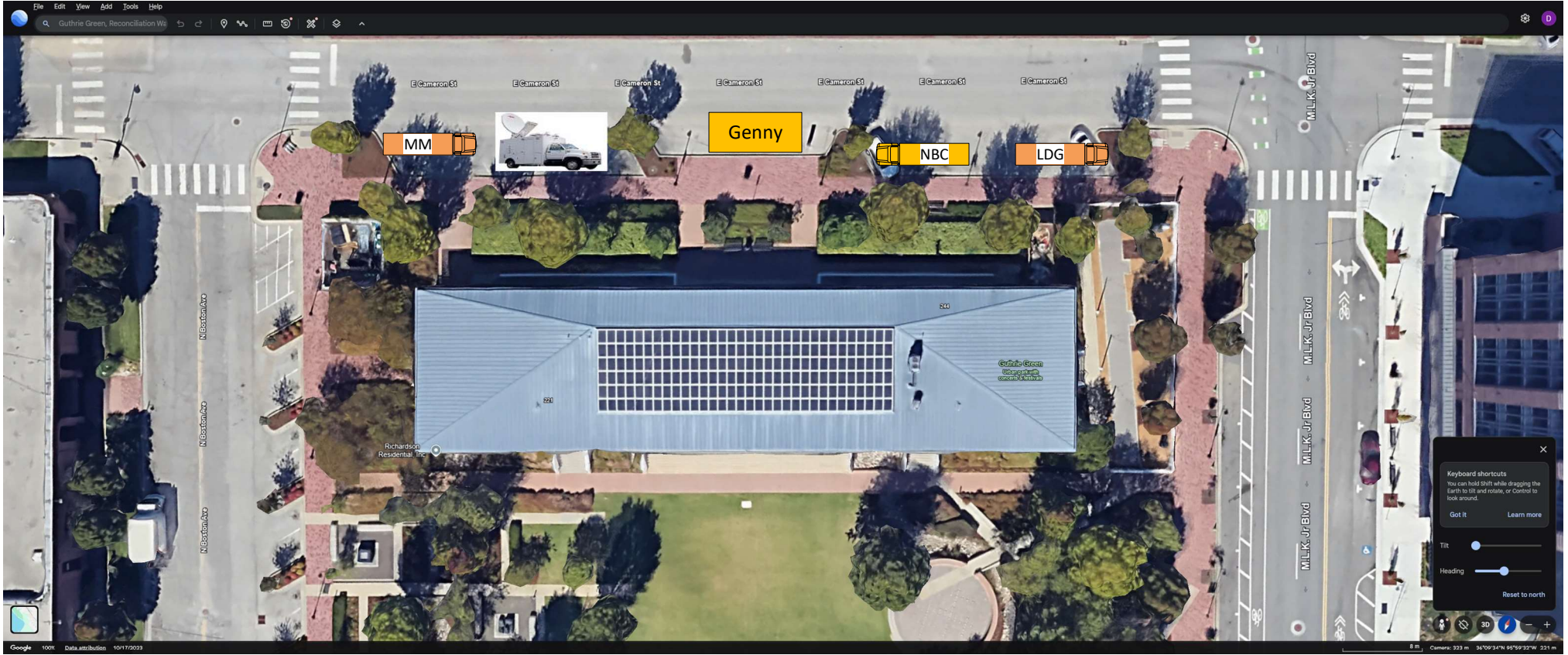
Date received: 09/17/2025 Date routed: 09/29/2025 Date for review: 10/08/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/08/2025. Mayor agenda
10/08/2025. City Council agenda 10/08/2025. Application revised 09/29/2025.



Guthrie Green Events - October 2025							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
10/1/2025	11am-2pm	Food Truck Wednesday	100+	7am	2pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/1/2025	6:30pm-8:30pm	Inspyrall Circus Jam	100+	N/A	N/A	N/A	Amplified Sound
10/3/2025	6pm-9pm	First Friday	500+	7am	10pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/4/2025	3pm-9pm	Festival Americas	100+	7am	10pm	Closing Rec. Way. Reserving all parking around Guthrie Green.	Food trucks and amplified sound
10/5/2025	7pm-10pm	Sunday Salsa	100+	N/A	N/A	N/A	Amplified sound
10/8 - 10/9	5am-7pm	Today Show Set Up		5am	7pm	Reserving parking around Guthrie Green on Cameron	Parking for equipment
10/9/2025	1pm-7pm	Today Show - Set Up		1pm	7pm	Reserving all parking on Boston Ave. Between Rec. Way and Cameron	Placing Portas on Boston Ave.
10/10/2025		Today Show					
10/15/2025	11am-2pm	Food Truck Wednesday	100+	7am	2pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/15/2025	6:30pm-8:30pm	Inspyrall Circus Jam	100+	N/A	N/A	N/A	Amplified Sound
10/16/2025	6:30pm-8:30pm	Light the Night	200+	7am	9:30pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/17/2025	7pm-10pm	LIT Concert	500+	7am	11pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/18/2025	5pm-10pm	Garba on the Green	500+			Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/19/2025	7pm-10pm	Sunday Salsa	100+	N/A	N/A	N/A	Amplified sound
10/22/2025	11am-2pm	Food Truck Wednesday	100+	7am	2pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound

10/25/2025	7pm-10pm	Hip Hop 918	500+	7am	11pm	Closing Rec. Way. Reserving all parking around Guthrie Green.	Food trucks and amplified sound
10/29/2025	11am-2pm	Food Truck Wednesday	100+	7am	2pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/30/2025	6pm-8:30pm	Movie Night	500+	7am	9:30pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound