



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Outsiders Red Carpet Press Date(s) of Event: Wednesday, October 8, 2025

Location Address: Start: 300 S Cincinnati Ave Council District(s): 1
End: 300 S Boston Ave

Event Description: Red carpet Press Event for Outsiders. Close the road in front of the PAC on 3rd street between Cincinnati Ave and Boston Ave from 5:45-6:30pm for an Outsiders red carpet press event "Live from the Red Carpet"

Event Category: Miscellaneous

Event Includes: Public Right of Way, Street Closure

Anticipated Attendance: Total: 2400 Per Day: 2400

Anticipated Participants: Total: 200 Per Day: 200

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Celebrity Attractions Website: <https://www.celebrityattractions.com/SetLocation.asp>

Chief Officer of Host Organization: Jen Alden

Email and Phone: jalden@tulsapac.com 918-596-7128

Applicant Name: Jen Alden

Email and Phone: jalden@tulsapac.com 918-596-7128

Professional Event Organizer:

Email and Phone:

On-site Contact: Jen Alden Mobile: 405-596-8767

Billing Contact: Tulsa Performing Arts Center Phone: 918-596-7128

Billing Address: 110 E 2ND ST S
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/08/2025 Time: 4pm
Street Closure for Event Setup: Date: 10/08/2025 Time: 5:30pm
Street(s) to be Closed for Event Setup: 3rd St between Boston Ave and Cincinnati Ave
Event Start: Date: 10/08/2025 Time: 5:45pm
Street Closure for Event Start: Date: 10/08/2025 Time: 5:30pm
Street(s) to be Closed for Event Start: 3rd St between Boston Ave and Cincinnati Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 5:45 - 6:30pm
Event End: Date: 10/08/2025 Time: 6:30pm
Street Reopens after Event End: Date: 10/08/2025 Time: 6:45pm
Event Teardown: Date: 10/08/2025 Time: 6:30pm
Street Reopens after Event Teardown: Date: 10/08/2025 Time: 6:45pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Diamond Security, 918-596-7131

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply, 918-234-8222, charlie2actionsafety.com

Equipment Setup: Date: 10/08/2025 Time: 5:30pm Equipment Pickup: Date: 10/08/2025 Time: 6:45pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Performing Arts Center and Celebrity Attractions

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets:

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachment

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Simple removal of red carpet and traffic barriers

Number of Trash Receptacles: 1

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

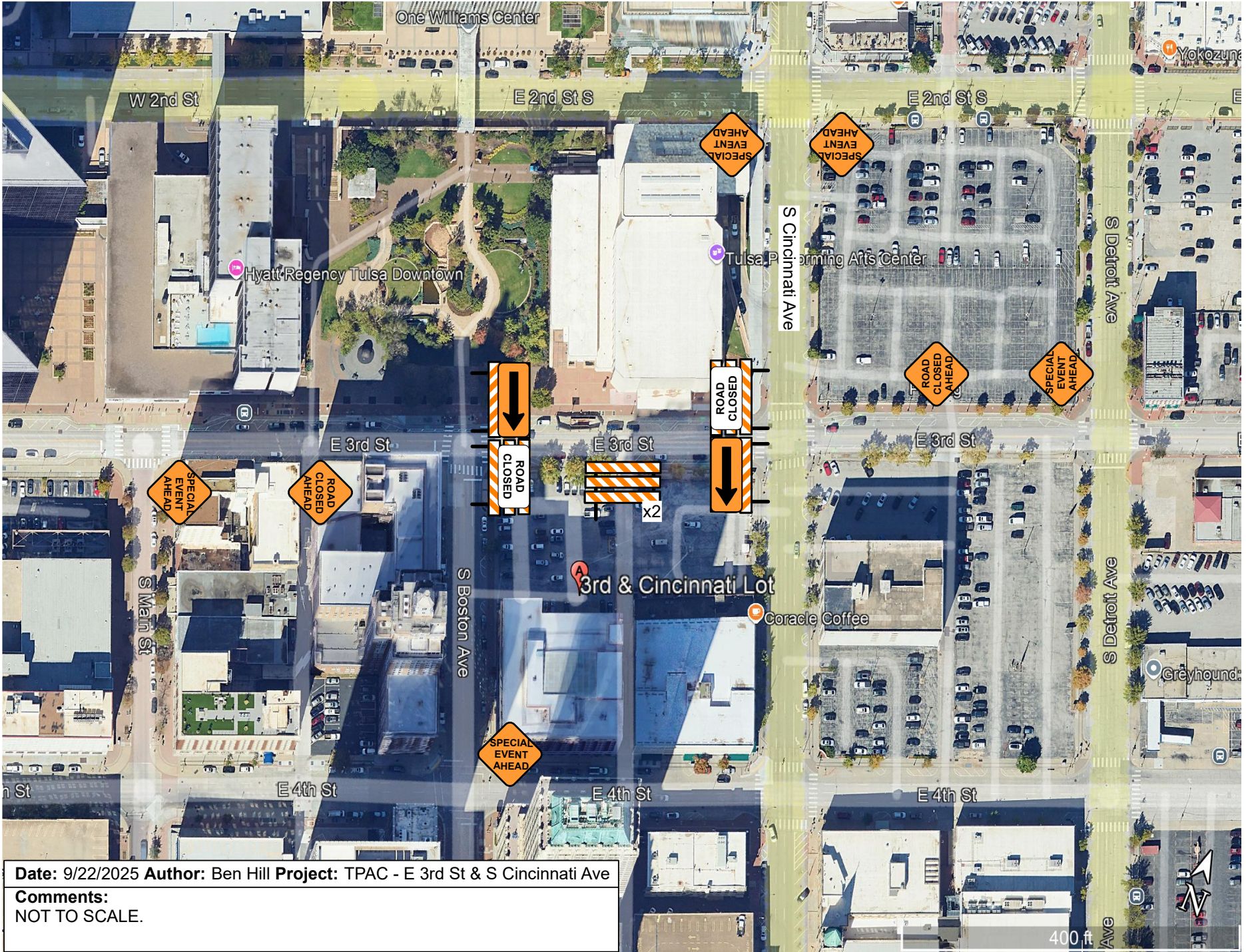
Date received: 09/09/2025 Date routed: 09/29/2025 Date for review: 10/08/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/08/2025. Mayor agenda
10/08/2025. City Council 10/08/2025. TCP map received 09/29/2025.



Date: 9/22/2025 **Author:** Ben Hill **Project:** TPAC - E 3rd St & S Cincinnati Ave

Comments:
NOT TO SCALE.