



BPAG 09/01/2011

City of Tulsa Special Event Permit Application

Summary of Event

Event Title: Woody's St. Patrick's Day Celebration Date of Event: March 17-18, 2017
 Event Location: 200 S Elgin Council District: 4
 Event Description: Street Celebration and Concert **(Submit Flyer or Brochure in Electronic Format)**
 Event Sponsors: Budweiser
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 8000 Per Day: 8000

Event Organizer Information

Organizing Agency: Woody's Corner Bar Web Address: www.woodyscornerbar.com
 Agency Contact: Ben Shrewsbury Email Address: support@woodyscornerbar.com
 On-Site Contact: Doug Stockard On-Site Phone: 918.408.4336
 Billing Contact: Mark Shawnee Billing Phone: 918.706.8255
 Billing Address: 7015 W Hefner Rd, Bldg A OKC OK 73162
Street City State Zip
 Agency Status: Profit Non-Profit Fundraiser? / What cause: _____

Site Plan and Route Map

Event Set-up: Date: 3/16/17 Day of Week: Thursday Time: 6pm
 Street Closing for Set-up, Stages, Tents, etc.: Date: 3/16/17 Time: 10 a.m.
 Street(s) to be Closed: Elgin Ave Between 1st Street and 2nd Street; and 2nd street between Frankfort Ave to Detroit Ave **(Submit a Site Map in CAD/Electronic Format)**
Event Opens: Date: 3/17/17 Day of Week: Friday Time: 2pm
 Street Closing for Race, Parade, Festival, etc.: Date: 3/16/17 Time: 10 a.m.
 Street(s) to be Closed: Same as for setup **(Submit Route Map in CAD/Electronic Format)**

Race, Parade, or Escort Start Times: NA

Daily Festival or Street Party Times: Friday 2pm-1am, Saturday 2pm-12am

Road Race Service Co. and Phone: TBD with Blue Dome Association

Event Closes: Date: 3/19/17 Day of Week: Sunday Time: 1am
 Street Opening: Date: 3/19/17 Day of Week: Sunday Time: 10 a.m.
Event Dismantle: Date: 3/19/17 Day of Week: Sunday Time: 2am
 Street Opening: Date: 3/19/17 Day of Week: Sunday Time: 10 a.m.

Secondary Permit Requirements

Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
 Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
 Yes No Concessionaires On-Site? Number of Food Vendors: 0 Number of Item Vendors: 0
 Yes No Food Preparation On-Site? Charcoal Electric Gas
 Yes No Tents or Stages On-Site? If yes, what sizes: Stage: 20x20; Tent: 40x80
 Yes No Other Structures On-Site? If yes, please explain: _____
 Yes No Using a City or River Park? Name and location: _____

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: Internal and work with city police
 If yes, please describe or provide an attachment of your plan: Will provide security paln.

Yes No Medical First Aid On-Site? Agency and Phone: _____
 If yes, please describe or provide an attachment of your plan: Off-duty TPD will have radio contact with EMSA

Yes No Using Barricade Company? Agency and Phone: RoadSafe Traffic Systems (918) 425-4550
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.
 Equipment Setup: Date: 3/16/17 Time: 10 a.m. Equipment Pickup: Date: 3/19/17 Time: 10 a.m.

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____
American Parking lots will be available

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____
Located in American Parking lots

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____

Other Related Activities and Information

Yes No Entertainment On-Site? Live Music Recorded Music Dancing
 Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: 1pm Start Time: 3pm Finish Time: 12am

Yes No Certificate of Insurance? Agency and Phone: Commercial Insurance Brokers 918.884.2900
 If yes, submit certificate. If no, please explain: _____

Yes No Portable Rest Rooms? Agency and Phone: Porta John of Tulsa 918.836.8657

Number of Portable Rest Rooms: 5 Number of Disability Accessible Portable Rest Rooms: 2

Equipment Setup: Date: 3/16/17 Time: 6pm Equipment Pickup: Date: 3/19/17 Time: TBD

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____
 Extra dumpster on site, hired extra staff will conduct cleanup during and after the event.

Number of Trash Receptacles: 12 Number of Dumpsters: 2 Number of Recycling Containers: 1

Yes No Using a Sanitation Service? Agency and Phone: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: Will present our event concept at the February 2016 Blue Dome Merchant Association Meeting

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: in process of developing

Yes No Other Information? _____

Affidavit of Applicant

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Mark Shawnee Signature: Mark Shawnee Date: 12/10/16

Mail to: Special Event Coordinating Committee, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103
Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.

For City of Tulsa Special Event Coordinating Committee Use Only

Date received: 12.16.2016 Date routed: 02.03.2017 Date for review: 02.22.2017

If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 02.15.2017. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No : _____

Date routed to Council: _____ City Council Approval: Yes No : _____

Comments: Form resubmitted (correction) 02.01.2017. Form and maps revised 02.02.2017.



NE Corner of Archer & Cincinnati
DETOUR

ONE WAY

SE Corner of Archer & Detroit
DETOUR

ROAD CLOSED AHEAD

SW Corner of Brady & Elgin
SPECIAL EVENT AHEAD

~100' N of Archer
DETOUR

NW Corner of Archer & Frankfort
SPECIAL EVENT AHEAD

DETOUR

Review 1st St TCP Map #2

Review 2nd St TCP Map #1

Date: March 16-19, 2017 **Project:** St. Patrick's Day Celebration
Comments:
 Road Closure | 10 a.m. Thursday, 16th to 10 a.m. Sunday, 19th
 Event Hours | 11 a.m. Friday, 17th to 2 a.m. Sunday, 19th
 Parking Lanes not Shown | Drawing not to Scale



Portable Sign
 Support in Hash
 Line Space or on Sidewalk (ADA)

ONE WAY

Elgin Avenue
 ONLY ONLY
 ONLY ONLY

Woody's Bar Open Venue
 2 p.m. to 1 a.m.

Band/Support Parking

2nd Street

Arnie's Venue Beer Garden
 11 a.m. to 2 a.m.

Arnie's 60X120 Tent

ALLEY CLOSED AHEAD

SPECIAL EVENT AHEAD

3rd Street

~100' S of 3rd St
 DETOUR AHEAD

S of Alley
 ROAD CLOSED AHEAD

NE Corner 4th & Elgin
 SPECIAL EVENT AHEAD

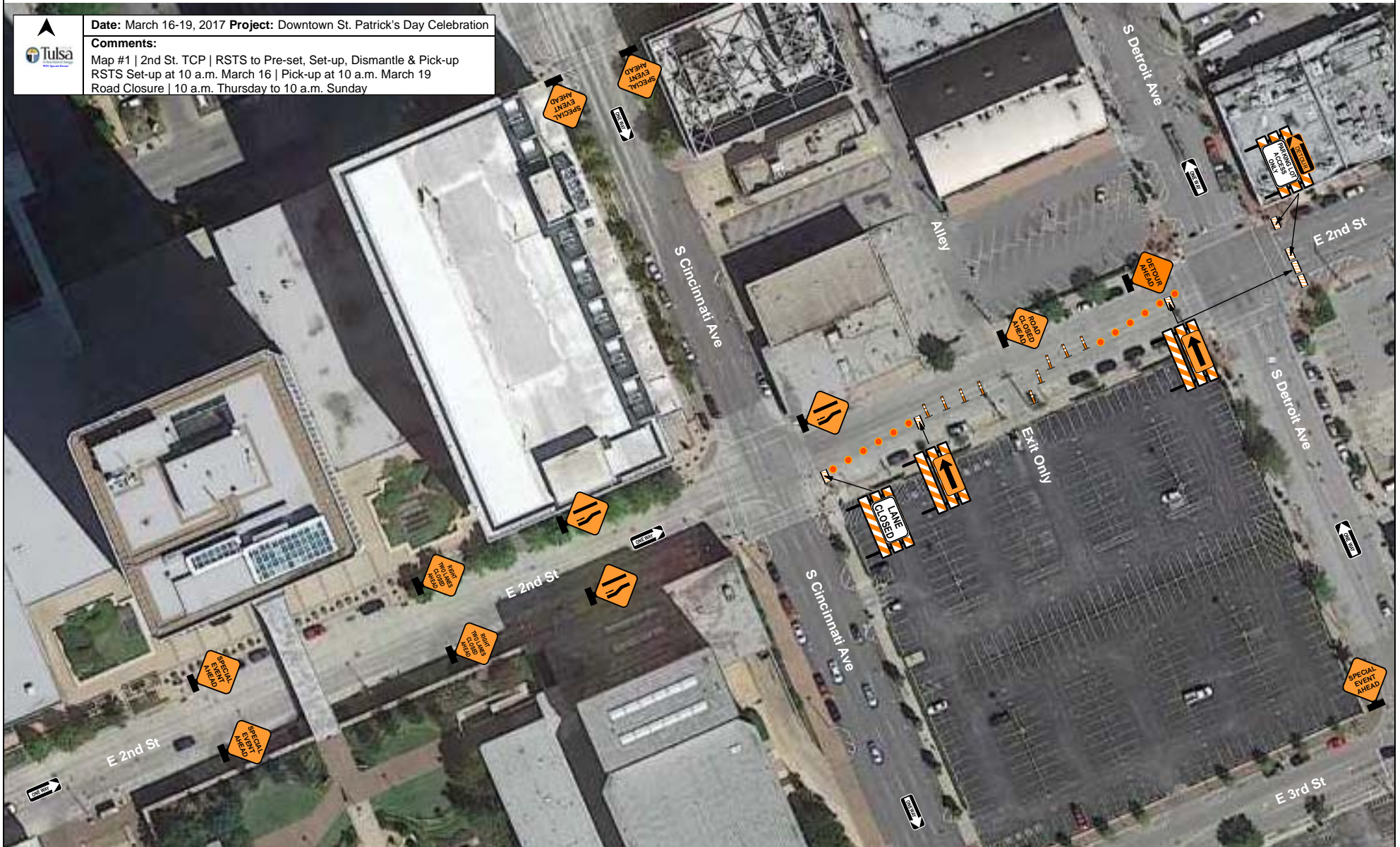
fassler hall




Date: March 16-19, 2017 **Project:** Downtown St. Patrick's Day Celebration

Comments:

Map #1 | 2nd St. TCP | RSTS to Pre-set, Set-up, Dismantle & Pick-up
RSTS Set-up at 10 a.m. March 16 | Pick-up at 10 a.m. March 19
Road Closure | 10 a.m. Thursday to 10 a.m. Sunday





 **Date:** March 16-19, 2017 **Project:** Downtown St. Patrick's Day Celebration
Comments:
Map #2 | 1st St. TCP | RSTS to Pre-set, Set-up, Dismantle & Pick-up
RSTS Set-up at 10 a.m. March 16 | Pick-up at 10 a.m. March 19
Road Closure | 10 a.m. Thursday to 10 a.m. Sunday

DETOUR
SE Corner of
Archer/Greenwood

SPECIAL EVENT AHEAD
NE Corner of
2nd St/Greenwood

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

DETOUR

E 1st St

E 1st St

E 1st St

S Harford Ave

S Greenwood Ave

E 1st St

S Greenwood Ave

E 2nd St

E 2nd St

S Kenosha Ave