



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: March First Friday

Date(s) of Event: Friday, March 6, 2026

Location Address: Start: 111 E Reconciliation Way
End: 111 E Reconciliation Way

Council District(s): 1

Event Description: March First Friday inside Fly Loft. Reserving all parking spots on the North Side of Reconciliation Way, park side.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Private Park, Public Right of Way, Lane Closure, Merchandise Sales, No Parking Signage

Anticipated Attendance: Total: 200

Per Day: 200

Anticipated Participants: Total: 12

Per Day: 12

Number of Events for Monthly Event: Yes 1

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: <https://guthriegreen.com/>

Chief Officer of Host Organization: Lindsey Goff

Email and Phone: lindsey@guthriegreen.com 918-591-2455

Applicant Name: Lindsey Goff

Email and Phone: lindsey@guthriegreen.com 918-591-2455

Professional Event Organizer:

Email and Phone:

On-site Contact: Lindsey Goff Mobile: 918-591-2455

Billing Contact: Lindsey Goff Phone: 918-591-2455

Billing Address: 111 E RECONCILIATION WAY N
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>03/06/2026</u>	Time: <u>6pm</u>
Street Closure for Event Setup:	Date: <u>03/06/2026</u>	Time: <u>8am</u>
Street(s) to be Closed for Event Setup:	<u>N/A - Parking Spaces Only</u>	
Event Start:	Date: <u>03/06/2026</u>	Time: <u>6pm</u>
Street Closure for Event Start:	Date: <u>03/06/2026</u>	Time: <u>8am</u>
Street(s) to be Closed for Event Start:	<u>N/A - Parking Spaces Only</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>6pm - 9pm</u>	
Event End:	Date: <u>03/06/2026</u>	Time: <u>9pm</u>
Street Reopens after Event End:	Date: <u>03/06/2026</u>	Time: <u>9pm</u>
Event Teardown:	Date: <u>03/06/2026</u>	Time: <u>9pm</u>
Street Reopens after Event Teardown:	Date: <u>03/06/2026</u>	Time: <u>9pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>12</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: 918 Security, Anthony Davis, 918-727-2918, anthony.davis@918security.com

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: Deploying our own cones and signage in reserved parking spots.

Equipment Setup: Date: 03/06/2026 Time: 8am Equipment Pickup: Date: 03/06/2026 Time: 9pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachment. First Friday event will be held inside Fly Loft.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 6pm

Finish Time: 9pm

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial crew/Dumpster on site.

Number of Trash Receptacles: 3 Number of Dumpsters: 1 Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers Janitorial Services, Josh Berry, 620-278-6005, berrbrot@berrbrot.com

Presented Event Concept to:

Business Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/22/2026 Date routed: 01/26/2026 Date for review: 02/04/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

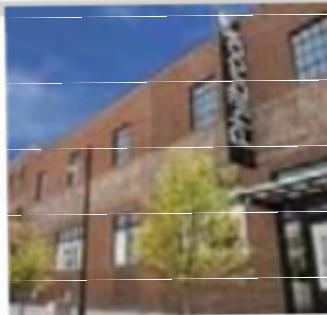
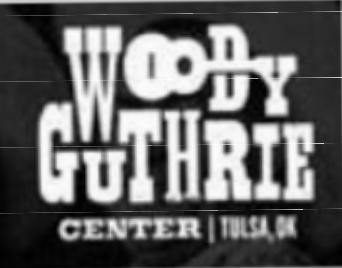
Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 02/04/2026.



Vendor and Talent Parking

Reconciliation Way



N Boston Ave



M L King Jr Blvd