



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: St. Patrick's Day Run Date(s) of Event: Saturday, March 14, 2026

Location Address: Start: 3920 S Peoria Ave Council District(s): 9
End: 4100 S Peoria Ave

Event Description: The 42nd Annual St. Patrick's 5K Run presented by Coca-Cola Southwest Beverages will be held on March 14, 2026. Both the 5K and 1 mile run will start and finish at RunnersWorld Tulsa at 39th & Peoria. ALL registered runners will receive a medal and the first 1,300 runners to register will receive a free t-shirt. Also, awards will be given for the overall winner in addition to age group awards and also to the teams competing in the annual school and corporate challenges.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Live Entertainment, Private Property, Street Closure

Anticipated Attendance: Total: 2500 Per Day: 2500

Anticipated Participants: Total: 2000 Per Day: 2000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Special Olympics Oklahoma Inc. Website: https://www.sook.org/

Chief Officer of Host Organization: Derek Cain

Email and Phone: derek@sook.org 918-481-1234

Applicant Name: Grace Simpson

Email and Phone: grace@sook.org 918-221-8288

Professional Event Organizer: Kathy Bratton, RunnersWorld Racing

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

On-site Contact: Grace Simpson Mobile: 918-221-8288

Billing Contact: Special Olympics Oklahoma Phone: 918-221-8288

Billing Address: 6835 S CANTON AVE E
Tulsa, OK 74136

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/14/2026 Time: 6:00AM
Street Closure for Event Setup: Date: 03/14/2026 Time: 6:00AM
Street(s) to be Closed for Event Setup: Staging: Peoria Ave between 41st St and 39th St
Event Start: Date: 03/14/2026 Time: 8:30AM
Street Closure for Event Start: Date: 03/14/2026 Time: 8:00AM
Street(s) to be Closed for Event Start: See Racecourse Map
Run, Walk, Parade Start Time: 8:30am 1-Mile Fun Run
9:15am 5K Run
Daily Event Hours: 8 a.m. - Noon
Event End: Date: 03/14/2026 Time: 12:00PM
Street Reopens after Event End: Date: 03/14/2026 Time: 10:30AM
Event Teardown: Date: 03/14/2026 Time: 11:00AM
Street Reopens after Event Teardown: Date: 03/14/2026 Time: 1:00PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 12 - 10x10 Provider and Phone: N/A - Tents spaced per TFD guidelines (12 feet separation between every 400 square feet of tent (e.g., 20X20) or groups of tents (e.g., 4 - 10X10).
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 596-6054/6076

Medical and/or First Aid Services: Yes Contact, Email and Phone: Dr Greg Gray (918) 645-7755. A basic first aid station as well as an AED on-site.

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Coca-Cola Southwest Beverages, RunnersWorld Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/13/2026 Time: 4:00PM

Equipment Pickup: Date: 03/16/2026 Time: 9:00AM

Other Event Information: See Attachments

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 7:30am

Finish Time: 1:00pm

Please describe the sound equipment that will be used for your event:

2-4 portable speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners hung along barricades at start and finish of race

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On-site staff will clean up after the event. The dumpster will be removed the following Monday with all trash securely stowed in the dumpster.

Number of Trash Receptacles: 15

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Business Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/21/2026 Date routed: 01/27/2026 Date for review: 02/25/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 02/04/2026. Mayor agenda 02/11/2026. City Council agenda 02/25/2026.



1. Budweiser Trailer/Alcohol Barrier

2. Tailgating

3. Photo booth

4. Race Results

5. Stage

6. Water Station

7. Fruit Station

8. Porta Johns

9. Finisher Medals

10. CSL Plasma

CITY OF TULSA

SPECIAL EVENTS



1-Mile Fun Run | 8:30 a.m.

5K Run | 9:15 a.m.

- Staging Area**
Road closure 6 a.m. to 1 p.m.
- Start/Finish Line**
- 1 Mile Fun Run Course**
Road closure 8 to 10:30 a.m.
- 1 Mile Fun Run/Walk Turnaround**
- 5K Racecourse**
Road closure 8:30 to 10 a.m.
- 5K Run/Walk Turnaround**
- Crossing Point | Expect Delays**
- Kilometer Marker**
- Detour until Road Reopens**

