



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Tour de Tulsa

Date(s) of Event: Saturday, May 2, 2026

Location Address: Start: 2100 S Jackson Ave, (River West Festival Park)  
End: 2100 S Jackson Ave, (River West Festival Park)

Council District(s): 2

Event Description: Annual bicycle ride benefiting Tulsa River Parks Foundation

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Police Escort and Traffic Control

Anticipated Attendance: Total: 750

Per Day: 750

Anticipated Participants: Total: 750

Per Day: 750

Number of Events for Monthly Event: No

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Tulsa Bicycle Club

Website: <https://www.tulsabicycleclub.com/>

Chief Officer of Host Organization: Michael Schooling

Email and Phone: mschooling@sbcglobal.net 918-720-3401

Applicant Name: Ross Snider

Email and Phone: rlsnide57@gmail.com 918-606-1519

Professional Event Organizer:

Email and Phone:

On-site Contact: Michael Schooling

Mobile: 918-720-3401

Billing Contact: Ross Snider

Phone: 918-606-1519

Billing Address: 1337 E 36TH ST S  
Tulsa, OK 74105

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/01/2026 Time: 1pm  
Street Closure for Event Setup: Date: 05/01/2026 Time: 1pm  
Street(s) to be Closed for Event Setup: N/A - Setup on the grounds of River West Festival Park

**Event Start:** Date: 05/02/2026 Time: 8am  
Street Closure for Event Start: Date: 05/02/2026 Time: 8am  
Street(s) to be Closed for Event Start: N/A - Police Escort and Traffic Control at 23rd St & Jackson Ave, 23rd St & SW Blvd., 23rd St and I244 Exit Ramp, W 23rd St & W 21st St.

Run, Walk, Parade Start Time: 8am  
Daily Event Hours: 8am - 4pm

**Event End:** Date: 05/02/2026 Time: 4pm  
Street Reopens after Event End: Date: 05/02/2026 Time: 8sm

**Event Teardown:** Date: 05/02/2026 Time: 4pm  
Street Reopens after Event Teardown: Date: 05/02/2026 Time: 8am

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Beer  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 1 - 40x40 tent Provider and Phone: ABCO Party Rentals (918) 583-6557, ABCO will be obtaining the tent permit.

Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for Traffic Control

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

**Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Bicycle Club

Park: Yes Name of Park and Location: River West Festival Park, 2100 S Jackson Ave

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 6                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/01/2026                      Time: 1 pm

Equipment Pickup: Date: 05/04/2026                      Time: 1pm

Other Event Information: See Attachments

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ at event registration

Sound Amplification: Yes

Start Time: 7am

Finish Time: 9am

Please describe the sound equipment that will be used for your event:

DJ provided speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Garage sale sized directional signs

Banner hung over the entrance to River West Festival Park

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will empty trash cans as cleaned and pickup any trash

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Tulsa River Parks

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/30/2026    Date routed: 02/11/2026    Date for review: 03/04/2026

Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

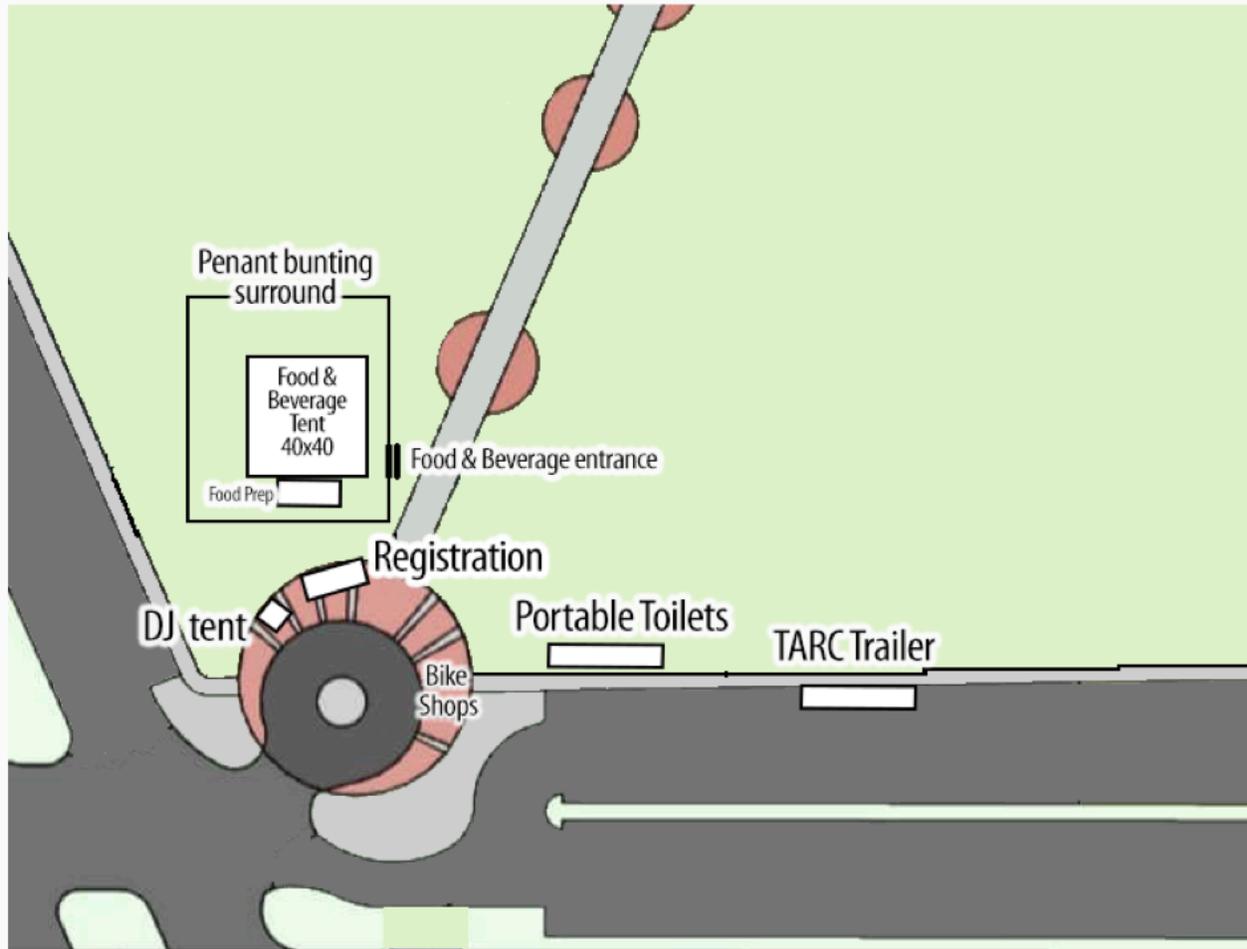
Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 02/18/2026. Mayor agenda  
02/25/2026. City Council agenda 03/04/2026.

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# Tour de Tulsa 2026 At River Parks

## River West Festival Park, Site Plan

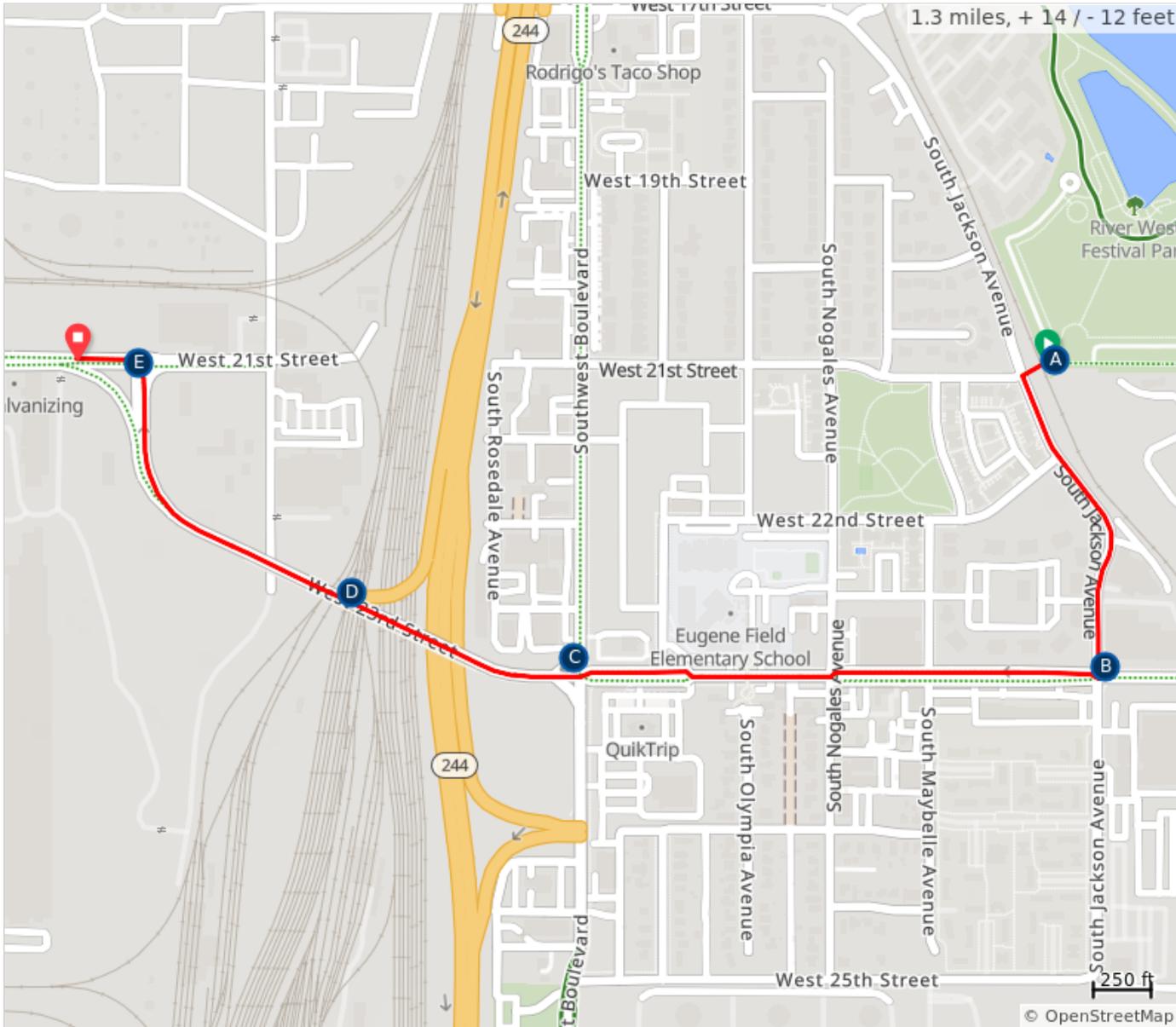
Location of main tent, pop-ups for registration and DJ, portable toilets, and TARC (communications trailer).



\*Pennant bunting sample:



# TDT 25 traffic control



- A. Start Riverwest parking lot
- B. 23rd and Jackson Ave
- C. 23rd and SW Blue
- D. 23rd and I-244 exit ramp
- E. W 23rd and W 21st