



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Eastside Egg Hunt Date(s) of Event: Saturday, March 28, 2026
 Location Address: Start: 1801 S Garnett Rd Council District(s): 6
End: 1801 S Garnett Rd

Event Description: The Eastside Egg Hunt is a free, family-friendly event hosted by Eastside Rise. It will include egg hunts, music, resource tables, facepainting, and photos with the Easter Bunny. It will run from 10:30 - 1pm on 3/28/2026 at 1801 S Garnett Rd Tulsa, OK 74128.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Private Property

Anticipated Attendance: Total: 500 Per Day: 500

Anticipated Participants: Total: 500 Per Day: 500

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Eastside Rise Website: https://www.eastsiderise.org/

Chief Officer of Host Organization: Luisa Krug

Email and Phone: lkrug@eastsiderise.org 828-467-8017

Applicant Name: Luisa Krug

Email and Phone: lkrug@eastsiderise.org 828-467-8017

Professional Event Organizer:

Email and Phone:

On-site Contact: Luisa Krug Mobile: 828-467-8017

Billing Contact: Eastside Rise Phone: 828-467-8017

Billing Address: 7030 S YALE AVE E 100
Tulsa, OK 74136

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/28/2026 Time: 9:00 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A - Parking Lot
Event Start: Date: 03/28/2026 Time: 10:30 am
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A - Parking Lot
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 10:30 am - 1 pm
Event End: Date: 03/28/2026 Time: 1:00 pm
Street Reopens after Event End: Date: Time:
Event Teardown: Date: 03/28/2026 Time: 2:00 pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: Ten 10x10 tents set up in three different areas Provider and Phone: Vendor Owned. Tents spaced per TFD guidelines (12 feet separation between every 400 square feet of tent (e.g., 20X20) or groups of tents (e.g., 4 - 10X10).
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security, neetinsen@owlnitesecurity.com, 918-794-7003

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): GKFF
Rivas and Associates
Robertson Tire

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See attachment(s). Due to weather, timelines for activities (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 10:30 am

Finish Time: 1:00 pm

Please describe the sound equipment that will be used for your event:

DJ with speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Since we will not have food trucks, we do not anticipate significant trash. We will have 10 trash cans spread throughout the event and they will be monitored by volunteers. All trash cans will be emptied into an on-site dumpster.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: American Waste Control picks up our dumpster weekly on Monday, so

Presented Event Concept to:

Neighborhood Assn, Business Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/03/2026 Date routed: 03/05/2026 Date for review: 03/05/2026
Special Events Committee Recommendation: _____ Yes No _____
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____
Date routed to Council: _____ City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: SEC meeting 03/11/26. Fees paid 03/04/26.

Eastside Egg Hunt Tent Plan

March 28, 2026

10:30 am - 1:00 pm



El Centro New Sanctuary Empowerment Center

4 3 2 1

5

6

10 total tents
10x10 each

7 8 9 10

Hannah Banquet Hall

Eastside Egg Hunt
March 28, 2026
Parking Plan

- Volunteers and organizations with resource tables will park in the paved parking lot behind Hannah Hall.
- Guests will park in the unpaved overflow lot on the east side of the property. The map below shows these two parking areas.
- Security officers will be available to guide traffic to ensure safety

