



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Philbrook Wine Experience 2026Date(s) of Event: April 23 - 25, 2026Location Address: Start: 2600 S Rockford Rd
End: 2900 S Rockford RdCouncil District(s): 4Event Description: Philbrook Wine Experience connects select international vintners with wine enthusiasts from across the country during a 3-event weekend to benefit Philbrook Museum of Art and the community of Tulsa.Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Open Flame, Live Entertainment, Merchandise Sales, No Parking Signage, Private Property, Street ClosureAnticipated Attendance: Total: 1500Per Day: 750Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Philbrook Museum of ArtWebsite: http://www.philbrook.org/Chief Officer of Host Organization: Kayla MorrisEmail and Phone: kmorris@philbrook.org 918-748-5382Applicant Name: Catriona SixbeyEmail and Phone: csixbey@philbrook.org 757-778-5043

Professional Event Organizer:

Email and Phone:

On-site Contact: Jorge KobeMobile: 415-378-8256Billing Contact: Philbrook Museum of ArtPhone: 918-748-5332Billing Address: 2727 S ROCKFORD RD E
Tulsa, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/04/2026 Time: 8 a.m.
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A - No street closure for setup

Event Start: Date: 04/24/2026 Time: 4 p.m.
Street Closure for Event Start: Date: 04/24/2026 Time: Noon
Street(s) to be Closed for Event Start: See Friday and Saturday Maps.
Friday 4/24, from Noon - 10 p.m.
Saturday 4/25, from 3 p.m. - Midnight

Run, Walk, Parade Start Time: N/A
Daily Event Hours: Friday 4/24, from 4 p.m. - 9 p.m.
Saturday 4/25, from 5 p.m. - Midnight

Event End: Date: 04/25/2026 Time: Midnight
Street Reopens after Event End: Date: 04/25/2026 Time: Midnight

Event Teardown: Date: 04/24/2026 Time: Midnight
Street Reopens after Event Teardown: Date: 04/25/2026 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 4 - 83x148, Provider and Phone: Party Pro, 918-347-1378.
20x60, 20x20, Tent Installation: 04/13, 12:00 a.m.
20x140 Tent Removal: 04/27, 12:00 a.m.

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Dylan Johnson, 918-748-5336, djohnson@philbrook.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Contract EMT TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: Advanced Workzone Services; 918-629-5957

Equipment Setup: Date: 04/24/2026 Time: Noon Equipment Pickup: Date: 04/25/2026 Time: Midnight

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: Valet Service

Transportation Service: Contact, Email and Phone: Royal Valet, Mandy McElroy, 918-935-6070, mandy@royalvalettulsa.com

Sponsor and Other Event Information

Event Sponsor(s): Full list at <https://philbrook.org/wine>

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 935-6070

Total Number of Portable Toilets: 9 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/22/2026 Time: 10 a.m.

Equipment Pickup: Date: 05/04/2026 Time: 10 a.m.

Other Event Information: Setup is on Friday, 4/24, Noon - 10 p.m. The streets will reopen that evening, and close again on Saturday, 4/25, 3 p.m. - Midnight.

See attachment(s). Due to weather or road construction, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: TBD

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 9 p.m.

Finish Time: 11 p.m.

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: 6pm

Finish Time: TBD

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

TBD

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook team and additional support clean up all trash and debris. Vendors are responsible for and remove all of their own equipment and debris following event.

Number of Trash Receptacles: 50

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Neighborhood Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

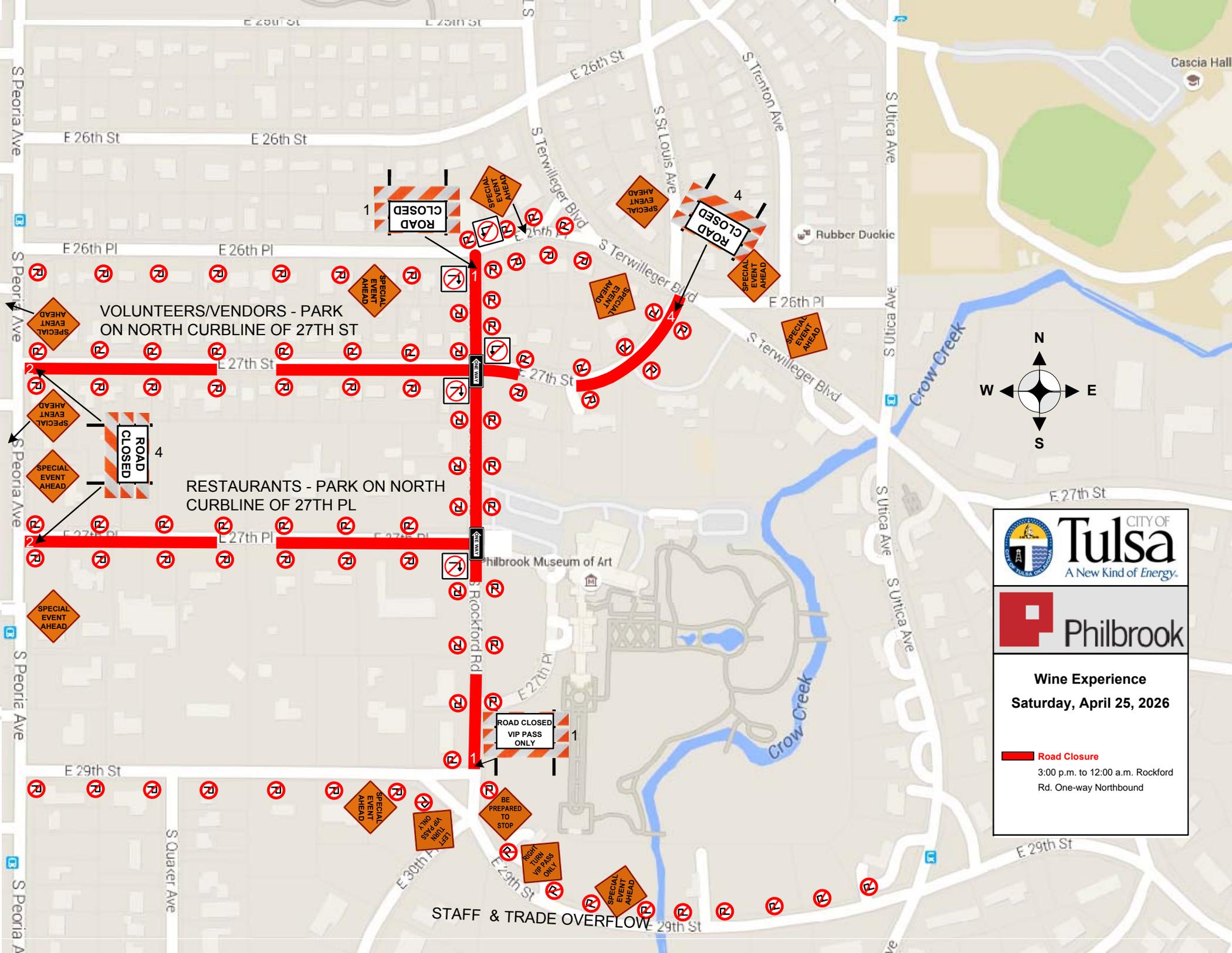
Date received: 03/04/2026 Date routed: 03/19/2026 Date for review: 04/15/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 03/25/2026. Mayor agenda
04/01/2026. City Council 04/15/2026. Fees paid 03/05/2206. Application update and TCP maps
received 03/18/2026.



VOLUNTEERS/VENDORS - PARK ON NORTH CURBLINE OF 27TH ST

RESTAURANTS - PARK ON NORTH CURBLINE OF 27TH PL

STAFF & TRADE OVERFLOW



Wine Experience
Saturday, April 25, 2026

Road Closure
 3:00 p.m. to 12:00 a.m. Rockford Rd. One-way Northbound

