



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Easter Fun BashDate(s) of Event: Saturday, April 4, 2026Location Address: Start: 8863 E. 91st St.
End: 8863 E. 91st St.Council District(s): 7Event Description: This is an outreach for our community to come and have a fun afternoon at World Outreach Church. We will be having an easter egg hunt, games, prizes and more!**Event Category:** Miscellaneous**Event Includes:** Amplified Sound, Tent/Canopy, Private PropertyAnticipated Attendance: Total: 700Per Day: 700Anticipated Participants: Total: 0Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: World Outreach ChurchWebsite: https://www.woctulsa.org/Chief Officer of Host Organization: Brandi VanderveerEmail and Phone: brandi@woctulsa.org 918-294-7085Applicant Name: Brandi VanderveerEmail and Phone: brandi@woctulsa.org 918-294-7085

Professional Event Organizer:

Email and Phone:

On-site Contact: Brandi VanderveerMobile: 918-294-7085Billing Contact: World Outreach ChurchPhone: 918-294-7085Billing Address: 8863 E 91ST ST S
Tulsa, OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/04/2026 Time: 8:00AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 04/04/2026 Time: 10:00AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 10:00 AM - Noon

Event End: Date: 04/04/2026 Time: 12:00PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 04/04/2026 Time: 12:00PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 1
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 4 Provider and Phone: N/A - 10x10 tents In-house.
Number of Inflatables: Yes 6 Provider and Phone: Just Gotta Jump, 918-346-8500
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Greg Gordon, greg@woctulsa.org, 918-294-7010

Medical and/or First Aid Services: Yes Contact, Email and Phone: Joy Sly, RN, (863-513-3111) overseeing all of First Aid.

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): World Outreach Church

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather, timelines for activities (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 8:00 AM

Finish Time: 1:00 PM

Please describe the sound equipment that will be used for your event:

PA system, 4 speakers

Sound checks conducted prior to the event: Yes

Start Time: 8:00AM

Finish Time: 10:00AM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage, entrance banners, no lights.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Clean up will be handled by church volunteers.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Places of Worship, We are promoting via social media, use of LED sign on 91st Street.

If not presented, please explain:

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/26/2026 Date routed: 03/19/2026 Date for review: 03/25/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 03/25/2026.

Additional fee received 03/02/2026. Application update 03/03/2026.

10-12

7-9

9-4

0-3

OBSTACLE COURSE
34x12x13
110volt
20amp (2)

G+

CASTLE BOUNCE
13x14x16
110volt
20amp

EGG RACE



Carnival 3-in-1 Game
19x5x9.6

INFLATABLE HOOPS
15x12x13

G+

Mini Hoops
10x10x12

BAG TOSS
6.25x9.5x8



CAP. AMERICA TOSS

MINI GOLF

DOWN CLOWN

FOOTBALL TOSS

STAR TOSS

PLINKO

WATER

1ST AID PRAYER

CONNECT

STAGE
STAGING
RAFFLE AREA

PHOTOBOOTH

TOTS BOUNCE
110volt
20amp

MINI GAMES

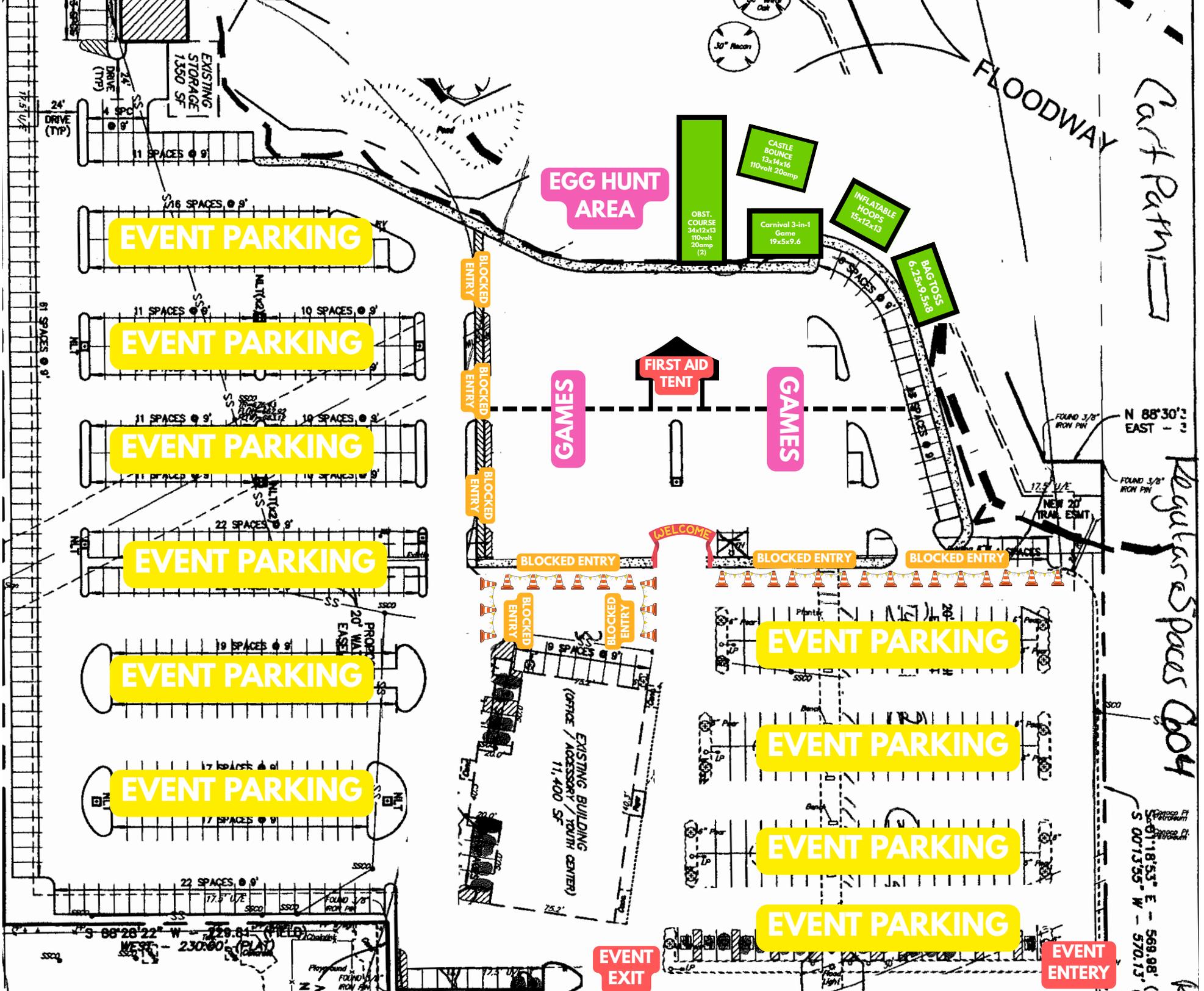
OLAF TOSS

FACE PAINTING

MINI GAMES

ELEPHANT GAME





EVENT PARKING

EGG HUNT AREA

GAMES

GAMES

FIRST AID TENT

WELCOME

BLOCKED ENTRY

EXISTING BUILDING
(OFFICE / ACCESSORY / YOUTH CENTER)
11,400 SF

CASTLE BOUNCES
13x14x16
110volt 20amp

Carnival 3-in-1
Game
19x5x9.6

INFLATABLE HOOPS
15x12x13

BAG TOSSES
6'-0" x 9'-5" x 6"

OBST. COURSE
34x12x13
110volt
20amp
(2)

EXISTING STORAGE
1,350 SF

FLOODWAY

Cart Path

N 88°30' EAST

FOUND 3/8" IRON PIN

FOUND 3/8" IRON PIN

Requires 6 Spaces 604

PROJECT PI PERMITS
S 00°13'35" W - 570.13'
S 01°18'53" E - 569.98'

EVENT EXIT

EVENT ENTRY