



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Race Massacre Observance Candlelight Vigil Date(s) of Event: Sunday, May 31, 2026

Location Address: Start: 600 E Archer St Council District(s): 1
End: 700 E Archer St

Event Description: Candlelight Vigil honoring the victims of the 1921 Tulsa Race Massacre. Light candles, spoken word, and moment of silence.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 300 Per Day: 300

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Greenwood Rising History Cente Website: https://www.greenwoodrising.org/

Chief Officer of Host Organization: Raymond Doswell

Email and Phone: r.doswell@greenwoodrising.org 816-777-4314

Applicant Name: Brittaney Jones

Email and Phone: b.jones@greenwoodrising.org 539-867-3173

Professional Event Organizer:

Email and Phone:

On-site Contact: Brittaney Jones Mobile: 580-484-1804

Billing Contact: Greenwood Rising History Cente Phone: 539-867-3173

Billing Address: 23 N GREENWOOD AVE E
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/31/2026 Time: 7:00 PM
Street Closure for Event Setup: Date: 05/31/2026 Time: 7:00 PM
Street(s) to be Closed for Event Setup: E Archer Street from Greenwood Ave to One Half Block East
Event Start: Date: 05/31/2026 Time: 8:00 PM
Street Closure for Event Start: Date: 05/31/2026 Time: 7:00 PM
Street(s) to be Closed for Event Start: E Archer Street from Greenwood Ave to One Half Block East
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 8:00 - 8:45 PM
Event End: Date: 05/31/2026 Time: 8:45 PM
Street Reopens after Event End: Date: 05/31/2026 Time: 9:00 PM
Event Teardown: Date: 05/31/2026 Time: 9:00 PM
Street Reopens after Event Teardown: Date: 05/31/2026 Time: 9:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Private Armed Security Services (P.A.S.S.), John Adams, jaadamsjr@gmail.com, (918)361-009, #0186816-SA000050 security agency permit number for Security. TPD Special Events Unit (918) 586-6054 for Traffic Control. Contact for Safety and Contingency Plan - John Hoehner, jhoehner@cityoftulsa.org, TPD Special Events Unit, 918-527-0025

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See attachment(s). Due to weather or road construction, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 8:00 PM

Finish Time: 8:45 PM

Please describe the sound equipment that will be used for your event:

Small speaker and microphone

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Greenwood Rising staff will collect and dispose of trash after event concludes.

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/09/2026 Date routed: 04/16/2026 Date for review: 05/06/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/22/2026. Mayor agenda
04/29/2026. City Council agenda 05/06/2026.

