



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Community Neighborhood Market Date(s) of Event: May 2, 9, 16, 23, 30, 2026

Location Address: Start: 2555 N Norfolk Ave Council District(s): 1  
End: 2557 N Norfolk Ave

Event Description: Local farmers and producers sell fresh, locally grown food and goods directly to consumers, creating a direct link between food producers and the community, offering fresher products, supporting the local economy, and fostering community connection. These markets typically feature fresh fruits, vegetables, meats, dairy, baked goods, and flowers.

Event Category: Farmers/Outdoor Market

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, Private Property

Anticipated Attendance: Total: 240 Per Day: 80

Anticipated Participants: Total: 60 Per Day: 20

Number of Events for Monthly Event: Yes 5

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Preme Cannabis Company LLC Website: https://www.facebook.com/preme420/

Chief Officer of Host Organization: KATINA & JAMES WALKER

Email and Phone: katinawalkermims@gmail.com 918-892-0606

Applicant Name: Katina or James Walker

Email and Phone: katinawalkermims@gmail.com 918-892-0606

Professional Event Organizer:

Email and Phone:

On-site Contact: KATINA & JAMES WALKER Mobile: 918-892-0606

Billing Contact: Katina or James Walker Phone: 918-892-0606

Billing Address: 1912 N 6th  
Broken Arrow, OK 74012

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/02/2026 Time: 7:00 AM  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: N/A - Open Field  
**Event Start:** Date: 05/02/2026 Time: 9:00 AM  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: N/A - Open Field  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 9:00 AM - 4:00 PM every Saturday  
**Event End:** Date: 05/30/2026 Time: 4:00 PM  
Street Reopens after Event End: Date: Time:  
**Event Teardown:** Date: 05/30/2026 Time: 5:00 PM  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 6  
Number of Food Trucks: 3  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal  
Number of Item Vendors: 25 Number of Service Vendors: 25  
Number & Sizes of Tents: 25 - 10x10 Provider and Phone: Vendor owned. Tents spaced per TFD guidelines (12 feet separation between every 400 square feet of tent (e.g., 20X20) or groups of tents (e.g., 4 - 10X10).  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: Yes Contact, Email and Phone: First Aid Kits

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Unpaved Lot, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): Katina Walker

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: TBD

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See attachment(s). Due to weather, timelines for activities (including relocation, if necessary) are subject to change.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Community Neighborhood Market Banner and solar lights

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Six (6) Team members assigned for cleaning up and removing trash from property following each event.

Number of Trash Receptacles: 2

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Businesses, Places of Worship

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/03/2026      Date routed: 04/17/2026      Date for review: 04/22/2026

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/22/2026.

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