



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: 2nd Annual Route 66 Pet AdoptionDate(s) of Event: Saturday, May 9, 2026Location Address: Start: 1102 S Lewis Ave  
End: 1102 S Lewis AveCouncil District(s): 4Event Description: 2nd Annual Route 66 Pet Adoption in the Tulsa Market District. A special Saturday event combining pet adoptions and shopping along Route 66 in the Tulsa Market District. Adopt, shop, and explore along Route 66. Bring the family and meet adoptable pets in the Tulsa Market District.Event Category: Festival/CelebrationEvent Includes: Private PropertyAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: LT Operating FoundationWebsite: www.lobecktaylor.orgChief Officer of Host Organization: Katy HallEmail and Phone: katy@lobecktaylor.org 918-813-1111Applicant Name: Roniet SachsEmail and Phone: roniet@lobecktaylor.org 310-488-1803

Professional Event Organizer:

Email and Phone:

On-site Contact: Roniet SachsMobile: 310-488-1803Billing Contact: LTFE

Phone:

Billing Address: 1124 S LEWIS AVE E  
Tulsa, OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/09/2026 Time: 9am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: N/A  
**Event Start:** Date: 05/09/2026 Time: 10am  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: N/A  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 9 a.m. - 1 p.m.  
**Event End:** Date: 05/09/2026 Time: 1pm  
Street Reopens after Event End: Date: Time:  
**Event Teardown:** Date: 05/09/2026 Time: 2pm  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 1 Number of Service Vendors: 4  
Number & Sizes of Tents: 20 - 10X10 Provider and Phone: Vendor Provided - Tents are spaced according to TFD guidelines. 10x10 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit.  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

**Sponsor and Other Event Information**

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Event Sponsor(s): SPCA / Tulsa Humane Society / Reading Partners and Kids Market

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See attachment(s). Due to weather, timelines for activities (including relocation, if necessary) are subject to change.

**Entertainment and Related Activities**

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Number of Stages: N/A

Number of Performers/Bands:

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash cans

Number of Trash Receptacles: 3

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                      On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/23/2026      Date routed: 04/20/2026      Date for review: 04/22/2026  
Special Events Committee Recommendation: Meeting Review      Yes  No  04/22/2026  
Date routed to Mayor: 04/20/2026      Mayor's Recommendation: Yes  No  N/A  
Date routed to Council: 04/20/2026      City Council Approval: Yes  No  N/A  
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/22/2026. Changed name  
of event 04/24/2026. No Kid's Market.

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 **Map of May 9 TMD Pet Adoption and Kids ...**

-  Pet Adoption Setup at Plaza at Shops at MRM
-  Vendor Setup - NOMA Courtyard
-  Pet Adoption Setup- Advance Auto Parts
-  Event Space - Courtyard facing Lewis
-  Event Space - Advance Auto - Facing Lewis
-  Event Space - Plaza at Shops at MRM
-  Event Parking
-  Parking
-  Event Parking
-  Parking
-  Kids Market Vendor Parking
-  Point 13

