



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Build In Tulsa's 5th Anniversary Celebration Date(s) of Event: Tuesday, June 2, 2026

Location Address: Start: 100 N Greenwood Ave Council District(s): 1
End: 21 N Greenwood Ave

Event Description: Build In Tulsa is hosting their 5th Anniversary of their organization. This is a community block party that feature performers and pays homage to their mission of restoring black wealth. A community block party celebrating the organization mission of restoring black wealth. There will be live music, food trucks and activities.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, No Parking Signage, Street Closure

Anticipated Attendance: Total: 500 Per Day: 500

Anticipated Participants: Total: 50 Per Day: 50

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: KIA COLE EVENTS Website: https://www.kiacolellc.com/

Chief Officer of Host Organization: Akia Walker

Email and Phone: kia@kiacoleevents.com 918-408-9407

Applicant Name: Akia Walker

Email and Phone: kia@kiacoleevents.com 918-408-9407

Professional Event Organizer:

Email and Phone:

On-site Contact: Akia Walker Mobile: 918-289-9380

Billing Contact: KIA COLE EVENTS Phone: 918-408-9407

Billing Address: 842 N. Irvington Ave.
Tulsa, OK 74115

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/02/2026 Time: 11:00 AM
Street Closure for Event Setup: Date: 06/02/2026 Time: 11:00 AM
Street(s) to be Closed for Event Setup: Greenwood Ave from Archer St to the railroad tracks.
Event Start: Date: 06/02/2026 Time: 5:00 PM
Street Closure for Event Start: Date: 06/02/2026 Time: 11:00 AM
Street(s) to be Closed for Event Start: Greenwood Ave from Archer St to the railroad tracks.
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 5:00 PM - 9:00 PM
Event End: Date: 06/02/2026 Time: 9:00 PM
Street Reopens after Event End: Date: 06/02/2026 Time: 11:00 PM
Event Teardown: Date: 06/02/2026 Time: 9:00 PM
Street Reopens after Event Teardown: Date: 06/02/2026 Time: 11:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Free Alcohol (Spirits), Free Wine
Number of Food Vendors: 3
Number of Food Trucks: 3
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 5
Number & Sizes of Tents: 3 - ? Provider and Phone: TBD
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TBD

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply
charlie@actionsafetysupply.com

Equipment Setup: Date: 06/02/2026 Time: 10:00 AM Equipment Pickup: Date: 06/02/2026 Time: 12:00 AM

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): No Sponsors

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: On Call (918) 397-7787

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: _____

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See attachment(s). Due to weather or road construction, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: Steph Simon and The Rowlands, Ms. Val and the Wisemen, J. Friday

Sound Amplification: Yes

Start Time: 4:00 PM

Finish Time: 8:00 PM

Please describe the sound equipment that will be used for your event:

Speakers & microphones

Sound checks conducted prior to the event: Yes

Start Time: 4:00 PM

Finish Time: 4:45 PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash can & staff on site to clean

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: KIA COLE EVENTS (918) 408-9407

Presented Event Concept to:

Residents, Businesses, Vista at 21

Tisdales Cigar Lounge

Greenwood Rising History Center

Farmers Insurance

Hille Foundation

Greenarch

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/21/2026 Date routed: 05/07/2026 Date for review: 05/20/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 05/06/2026. Mayor agenda
05/13/2026. City Council agenda 05/20/2026.



Date: 7/18/2023 **Author:** Ben Hill **Project:** Kia Cole Events - 21 N. Greenwood
Comments: