



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Rock the Block Date(s) of Event: Sunday, August 30, 2026

Location Address: Start: 3515 South Harvard Avenue  
End: 3515 South Harvard Avenue Council District(s): 9

Event Description: Neighborhood Block Party - Anyone is welcome

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Live Entertainment, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 350 Per Day: 350

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Christ Church on Harvard Website: <https://christchurchonharvard.org/>

Chief Officer of Host Organization: Lisa Bennett

Email and Phone: LBennett@christchurchonharvard.org 918-747-8601

Applicant Name: Lisa Bennett

Email and Phone: LBennett@christchurchonharvard.org 918-747-8601

Professional Event Organizer:

Email and Phone:

On-site Contact: Lisa Bennett Mobile: 918-527-7597

Billing Contact: Christ Church on Harvard Phone: 918-747-8601

Billing Address: 3515 S Harvard Ave  
Tulsa, OK 74135

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/30/2026 Time: 4:30 pm  
Street Closure for Event Setup: Date: 08/30/2026 Time: 4:30 pm  
Street(s) to be Closed for Event Setup: Indianapolis Ave between 35th St and 36th St  
**Event Start:** Date: 08/30/2026 Time: 6 pm  
Street Closure for Event Start: Date: 08/30/2026 Time: 6 pm  
Street(s) to be Closed for Event Start: Indianapolis Ave between 35th St and 36th St  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 6 pm - 8 pm  
**Event End:** Date: 08/30/2026 Time: 7:30 pm  
Street Reopens after Event End: Date: 08/30/2026 Time: 8 pm  
**Event Teardown:** Date: 08/30/2026 Time: 8 pm  
Street Reopens after Event Teardown: Date: 08/30/2026 Time: 8pm

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 1  
Number of Food Trucks: 1  
Food Cooked on-site: Yes Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 2 - 10x10 tents Provider and Phone: Church owned  
Number of Inflatables: Yes 2 Provider and Phone: Sunshine Party Jumps, Tori at (918) 269-8163, sunshinepartyjumps@gmail.com.  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Andrew Mackenzie, Amackenzie@cityoftulsa.org, 918-724-1778

Medical and/or First Aid Services: Yes Contact, Email and Phone: Andrew Mackenzie, Amackenzie@cityoftulsa.org, 918-724-1778

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Inc., bholder@roadsafetraffic.com, 918-425-4550.

Equipment Setup: Date: 08/30/2026 Time: 4:30 p Equipment Pickup: Date: 08/30/2026 Time: 8 pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): Christ Church on Harvard

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: TBA

Sound Amplification: Yes

Start Time: 6:15 pm

Finish Time: 7:15 pm

Please describe the sound equipment that will be used for your event:

Singer, guitar, bassist and drummer with portable amplification

Sound checks conducted prior to the event: Yes

Start Time: 5:30 pm

Finish Time: 6 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Event staff will clean up and will use dumpsters we currently have on site

Number of Trash Receptacles: 4

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Places of Worship

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/16/2026      Date routed: 07/13/2026      Date for review: 08/05/2026

Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 07/22/2026. Mayor agenda  
07/29/2026. City Council agenda 08/05/2026. Fees paid 06/16/2026 Revised TCP map 07/13/2026.

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Date: August 30, 2026 Project: Rock the Block

Comments:

Road Closure: 4:30 - 8 p.m.  
Event Hours: 6 - 7:30 p.m.  
Traffic control equipment must be checked after vendor set-up.  
Provider and/or Organizer should comply with MUTCD/COT  
Signage, Barricade, Spacing, and Distance Guidelines.  
Parking Lanes not Shown | Drawing not to Scale.  
COT assumes no liability for accuracy or validity.

