



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Back to School BashDate(s) of Event: Saturday, August 15, 2026Location Address: Start: 1801 S Garnett Rd
End: 1801 S Garnett RdCouncil District(s): 6Event Description: This event will have health screenings and other health resources. We will also have family friendly activities like a bounce house, games, and face painting. We will have food and other resources. We anticipate needing to use the back field for parking.Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Food Sales, Private PropertyAnticipated Attendance: Total: 500Per Day: 500Anticipated Participants: Total: 500Per Day: 500Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Eastside RiseWebsite: <https://www.eastsiderise.org/>Chief Officer of Host Organization: Luisa KrugEmail and Phone: lkrug@eastsiderise.org 828-467-8017Applicant Name: Luisa KrugEmail and Phone: lkrug@eastsiderise.org 828-467-8017

Professional Event Organizer:

Email and Phone:

On-site Contact: Luisa KrugMobile: 828-467-8017Billing Contact: Eastside RisePhone: 828-467-8017Billing Address: 7030 S YALE AVE E 100
Tulsa, OK 74136

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>08/15/2026</u>	Time: <u>9:00am</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>N/A - Private Property</u>	
Event Start:	Date: <u>08/15/2026</u>	Time: <u>2:00pm</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>N/A - Private Property</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>2:00 - 5:00pm</u>	
Event End:	Date: <u>08/15/2026</u>	Time: <u>5:00pm</u>
Street Reopens after Event End:	Date:	Time:
Event Teardown:	Date: <u>08/15/2026</u>	Time: <u>5:00pm</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>1</u>		
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used:	<u>Gas</u>
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>15</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>Yes</u> <u>2</u>	Provider and Phone:	<u>Jumping Jiminy (918) 288-9705</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security (918) 794-7003, Email ?

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): City of Tulsa, Humana

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather or unforeseen circumstances, the timelines for activities (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 2:00pm

Finish Time: 5:00pm

Please describe the sound equipment that will be used for your event:

DJ will provide music using outdoor speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: American Waste Control picks up our dumpster weekly on Monday, so there will not be an extra service.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Schools, Neighborhood Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/07/2026 Date routed: 07/25/2026 Date for review: 08/05/2026

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 08/05/2026.

Back to School Bash
August 15, 2026
Parking Plan

- Volunteers and organizations with resource tables will park in the paved parking lot behind Hannah Hall.
- Guests will park in the unpaved overflow lot on the east side of the property. The map below shows these two parking areas.
- Security officers will be available to guide traffic to ensure safety

