



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Fashion Not War Runway ShowDate(s) of Event: Friday, August 7, 2026Location Address: Start: 10 E Archer St
End: 10 E Archer StCouncil District(s): 1Event Description: Sidewalk Runway Show**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Public Right of Way, No Parking Signage, Sidewalk Closure, Reserve 4 parking spaces in front of sidewalkAnticipated Attendance: Total: 125Per Day: 125Anticipated Participants: Total: 25Per Day: 25

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: K.NicoleWebsite: N/AChief Officer of Host Organization: Kenya CarterEmail and Phone: k.ncole@yahoo.com 918-902-5682Applicant Name: Kenya CarterEmail and Phone: k.ncole@yahoo.com 918-902-5682

Professional Event Organizer:

Email and Phone:

On-site Contact: Kenya CarterMobile: 918-902-5682Billing Contact: Kenya CarterPhone: 918-902-5682Billing Address: 10 East Archer Street 1-107 1-107
tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>08/07/2026</u>	Time: <u>5 pm</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>N/A - Reserve 4 parking spaces and sidewalk</u>	
Event Start:	Date: <u>08/07/2026</u>	Time: <u>7 pm</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>N/A - Reserve 4 parking spaces and sidewalk</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>7 - 9 pm</u>	
Event End:	Date: <u>08/07/2026</u>	Time: <u>9 pm</u>
Street Reopens after Event End:	Date:	Time:
Event Teardown:	Date: <u>08/07/2026</u>	Time: <u>9 pm</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone: <u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Paul Mitchell The School

Build in Tulsa

Kim Grayson (individual)

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: Unless the sidewalk is closed with proper signage, sidewalks should provide a minimum of 5 feet of access for crowds. Any width less than 3 feet does not meet the minimum requirements for ADA, so a minimum of 5 feet allows people to walk in the same or opposite direction (4 feet wide to accommodate two people walking side by side or a double stroller). See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 5 pm

Finish Time: 9 pm

Please describe the sound equipment that will be used for your event:

DJ sound equipment

Sound checks conducted prior to the event: Yes

Start Time: 4 pm

Finish Time: 7 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Signs to introduce event, lights around runway

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup team to clean up after event

Number of Trash Receptacles: 1

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Businesses, Metro at Brady, Colors of Etnika

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/17/2026 Date routed: 07/25/2026 Date for review: 08/05/2026

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 08/05/2026.

FASHION NOT WAR RUNWAY SHOW

SITE MAP

The Metro Apartments
10 E Archer St
Tulsa, OK 74103

LEGEND

-  RUNWAY
-  VIP FRONT-ROW SEATING
-  GENERAL SEATING (SECOND ROW)
-  DJ
-  PHOTOGRAPHER AREA
-  MODEL ENTRANCE / EXIT
-  VIP LOUNGE (INSIDE BUILDING)
-  RESERVED PARKING SPACES (ALONG STREET)

EVENT DETAILS

Date: August 7, 2026
Show Time: 7:00 PM – 9:00 PM
VIP Lounge Opens: 6:45 PM
Location: The Metro Apartments
10 E Archer St, Tulsa, OK 74103

MAIN ST

★
THE METRO APARTMENTS

MODEL ENTRANCE / EXIT
(BOUTIQUE DOOR)

VIP LOUNGE
(INSIDE
BUILDING)

RUNWAY

ARCHER ST

4 RESERVED
PARKING SPACES
(ALONG STREET)

PHOTOGRAPHER AREA
(AT END OF RUNWAY)

DJ SETUP
(SLIGHTLY
OFF TO THE SIDE)



NOT TO SCALE