

PURPOSE OF THE CLASSIFICATION: Under general supervision performs semiskilled and skilled gardening work in the care of ornamental plant collections and landscapes; and performs other related assigned duties.

ESSENTIAL TASKS:

- Plants exterior and interior seasonal and ornamental plant displays and performs related maintenance such as watering, weeding, fertilizing, pruning and trimming
- Applies fertilizers, pesticides, and chemicals to seasonal and ornamental plant displays, aquatic environments, turf grasses, and plants inside greenhouse
- Assists with establishing, mowing, trimming, and edging turf
- Maintains annuals, bulbs, floral display crops, perennials, tropical plants, aquatics, shrubs, and trees
- Operates and maintains a variety of light and heavy power and automotive equipment
- Operates and maintains ornamental fountains and pumps
- Operates manual and automatic irrigation systems
- Writes daily reports and maintains records and logs as required
- Performs park and maintenance facility cleanup
- Assists with setting up and maintaining plant displays for special events
- Reports to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Must meet the following criteria:

- (a) Graduation from high school or possession of a General Educational Development Certificate (GED); **and,**
- (b) One (1) year of experience in skilled gardening work, including experience in greenhouse, nursery, or ornamental landscape maintenance

Knowledge, Abilities and Skills:

Knowledge of:

- Common varieties of annuals, perennials, and ornamental shrubs and trees used in landscaping
- Proper pruning practices for trees and flowering shrubs
- Common methods and practices for establishing and maintaining turf grass

Ability to:

- Understand and follow written and verbal instructions



CLASS TITLE | GARDENER I
PAY GRADE: LT-14 | www.cityoftulsa.org/pay
Effective Date: 08/19/2026
CLASS CODE: 8566

- Courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information

Skill in:

- Operation of light to heavy automotive equipment, and in the use of pertinent tools and power equipment

Physical Requirements:

Physical requirements include frequent walking and standing; frequent lifting up to 60 pounds; occasional carrying up to 50 pounds; occasional pushing up to 50 pounds; frequent bending, kneeling, handling, reaching, balancing, crawling, feeling, climbing, smelling, twisting, and talking; and vision, speech and hearing sufficient to perform essential tasks.

Licenses and Certificates:

- a) Possession of a valid Oklahoma Class "D" Driver license
- b) Obtain a valid Oklahoma Department of Agriculture Pesticide Applicator license in the Ornamental and Turf category within one (1) year of hire

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: heights more than 15 ft, hazardous materials, flammable liquids, excessive dust, confined spaces, high noises, weather/temperature extremes, rough terrains, cutting/chipping/grinding, damp/wet surfaces, snow/ice-covered surfaces, insect bites, poisonous plants, snake bites, overhead power lines, toxic fumes/vapors/odors, and refuse/garbage/litter/animal waste

EEO Code: N-08

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor