



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 918 Day FestivalDate(s) of Event: Friday, September 18, 2026Location Address: Start: 600 S Main Street
End: 600 S Boston AveCouncil District(s): 4Event Description: Downtown Tulsa Partnership hosts the third annual 918 Day Festival, a community-wide celebration of arts and culture in the heart of the city!Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street ClosureAnticipated Attendance: Total: 2000Per Day: 2000Anticipated Participants: Total: 2000Per Day: 2000Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Downtown Tulsa PartnershipWebsite: <https://downtowntulsa.com/>Chief Officer of Host Organization: Emily ScottEmail and Phone: emily@downtowntulsa.com 843-345-8754Applicant Name: Cassie WilliamsEmail and Phone: cassie@downtowntulsa.com 405-513-1751

Professional Event Organizer:

Email and Phone:

On-site Contact: Cassie WilliamsMobile: 405-513-1751Billing Contact: Downtown Tulsa PartnershipPhone: 405-513-1751Billing Address: 321 S BOSTON AVE E
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/18/2026 Time: 12:00 PM
Street Closure for Event Setup: Date: 09/18/2026 Time: 12:00 PM
Street(s) to be Closed for Event Setup: Main Street between 6th St and 7th St. | Boston Ave between 6th St and 7th St. | 6th St between Main Street and Boston Ave, including the interactions. Closed Noon - 9:30 PM

Event Start: Date: 09/18/2026 Time: 5:00 PM
Street Closure for Event Start: Date: 09/18/2026 Time: 12:00 PM
Street(s) to be Closed for Event Start: Main Street between 6th St and 7th St. | Boston Ave between 6th St and 7th St. | 6th St between Main Street and Boston Ave, including the interactions. Closed Noon - 9:30 PM

Run, Walk, Parade Start Time: N/A
Daily Event Hours: 5:00 PM - 9:00 PM

Event End: Date: 09/18/2026 Time: 9:00 PM
Street Reopens after Event End: Date: 09/18/2026 Time: 9:30 PM

Event Teardown: Date: 09/18/2026 Time: 9:00 PM
Street Reopens after Event Teardown: Date: 09/18/2026 Time: 9:30 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 12
Number of Food Trucks: 8
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 30 Number of Service Vendors: 0
Number & Sizes of Tents: 30 10"x10" Tents Provider and Phone: Vendor owned. Note: Tents not spaced according to TFD guidelines (i.e., 12 feet separation between every 400 square feet of tent) require a Tent Permit. For example, 10x10 or 10x20 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit. 20x20 tents (400 sf) not separated by 12 feet require a Tent Permit. Any tent or group of tents over 400 sf require a Tent Permit. If a Tent Permit is required, upload it to the portal.

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Brandon Woods, Lead Ambassador, 918-202-4086 and TPD on-site

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: Road Safe Traffic Systems, bholder@roadsafetraffic.com, 918-425-4550

Equipment Setup: Date: 09/18/2026 Time: Noon Equipment Pickup: Date: 09/18/2026 Time: 9:30 PM

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Flintco, American Waste Management, Vast Bank, Tinker FCU, TCC

Park: No Name of Park and Location: N/A

Drone: Yes

Portable Toilets: Yes Provider and Phone: OnCall Rental Services, Robert Allen, 918-830-2268, Robert@oncallservicesandrentals.com

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 4

Performer/Band name and music type: ☐ Steph Simon & The Rowlands
☐ Marlee Vox
☐ All About A Bubble
☐ Keila Jael
☐ Anand Natyalayas - Indian Dance
☐ TMC Records - High School Music Group
☐ Legacy Foundation Creations - Salsa Dance
☐ Serenity Center For The Arts - West African Dance
☐ Tulsa Indian Club
☐ Altitude: Eagles in Motion
☐ Tulsa Raqs Belly Dance
☐ DJ Klave

Sound Amplification: Yes

Start Time: 5:00 PM

Finish Time: 9:00 PM

Please describe the sound equipment that will be used for your event:

Amps

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

A-Frames, additional lighting on Chapman Green

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Asking vendors to clean-up after themselves, having volunteers as a clean up crew and our DTP Cleaning Ambassadors.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: DTP Service, 918-202-4093

Presented Event Concept to:

Residents, Schools, Business Assn, Businesses

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/06/2026 Date routed: 0 /0 /2026 Date for review: 0 /16/2026

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: meet n 0 /02/2026. a r a enda
0 /0 /2026. t un a enda 0 /16/2026. dd t na ee pa d 08/18/2026. e sed r ad sure
request and maps 08/17/2026.





