Permit #: SPEV-260654-2026
Application Date: 10/05/2026
Issue Date:

City of Tulsa
SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Downtown Midweek Market

Date(s) of Event: October 7, 14, 21, 28, 202

Location Address: Start: 415 E 2nd St Tulsa OK
End: 415 E 2nd St Tulsa OK

Council District(s): 1

Event Description: The 2026 Downtown Tulsa Midweek Market is a vibrant urban market celebrating local food, home goods, art, and entertainment! This open-air marketplace is the perfect midweek stop to shop, explore, and connect with the community.

Event Category: Farmers/Outdoor Market

Event Includes: Amplified Sound, Tent/Canopy, Live Entertainment, Food Sales, Merchandise Sales

Anticipated Attendance: Total: 500

Per Day: 120

Anticipated Participants: Total: 500

Per Day: 120

Number of Events for Monthly Event: Yes 4

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	Downtown Tulsa Partnership	Website:https://downtowntulsa.com/
Chief Officer of Host Organization:	Emily Scott	
Email and Phone:	emily@downtowntulsa.com 843-345-8754	
Applicant Name:	Cassie Williams	
Email and Phone:	cassie@downtowntulsa.com 405-513-1751	
Professional Event Organizer:		
Email and Phone:		
On-site Contact:	Becki Watson	Mobile: 918-904-0327
Billing Contact:	Downtown Tulsa Partnership	Phone: 405-513-1751
Billing Address:	321 S BOSTON AVE E Tulsa, OK 74103	

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: 10/07/2026	Time: 3:00pm
Street Closure for Event Setup:	Date:	Time: N/A
Street(s) to be Closed for Event Setup:	NA	
Event Start:	Date: 10/07/2026	Time: 4:30pm
Street Closure for Event Start:	Date:	Time: N/A
Street(s) to be Closed for Event Start:	N/A	
Run, Walk, Parade Start Time:	N/A	
Daily Event Hours:	4:30pm - 7:30pm	
Event End:	Date: 10/28/2026	Time: 7:30pm
Street Reopens after Event End:	Date:	Time: N/A
Event Teardown:	Date: 10/28/2026	Time: 7:30pm
Street Reopens after Event Teardown:	Date:	Time: N/A

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 15 Number of Service Vendors: 0

Number & Sizes of Tents: 15 10"x10" Tents Provider and Phone: Canopies provided by vendors. Tents are spaced according to TFD guidelines. 10x10 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit.

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): McNellies Group, ONEOK

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other Event Information: See attachment(s). Due to weather or unforeseen circumstances, the timelines for activities (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0 Number of Performers/Bands: 1

Performer/Band name and music type: One person with a guitar

Sound Amplification: Yes Start Time: 5:30 PM Finish Time: 7:30 PM

Please describe the sound equipment that will be used for your event:

Speaker and microphone

Sound checks conducted prior to the event: No Start Time: 3:30pm Finish Time: 4:30pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Vendors will clean up after themselves and the ambassador team will pick up after.

Number of Trash Receptacles: 4 Number of Dumpsters: 0 Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Schools, Neighborhood Assn, Business Assn, Businesses, N/A

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/05/2026 Date routed: 10/12/2026 Date for review: 10/05/2026

Special Events Committee Recommendation: Email Review Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: Email Review 10/05/2026

Maestro
ENTERTAINER
TABLES &
CHAIRS
VENDORS
LAWN
GAMES
MEAT
VENDOR
PRODUCE VENDORS
Hall Estill


McNellie's
PAID PARKING
E FIRST ST
S ELGIN AVE
S GREENWOOD AVE
PAID PARKING
MARKET
Santa Fe Square Apartments
STREET PARKING FREE AFTER 5 PM
Whiskey 918