Permit #: SPEV-254717-2026
Application Date: 07/31/2026
Issue Date:

City of Tulsa
SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Dia de los Muertos Arts Festival

Date(s) of Event: Friday, November 6, 2026

Location Address: Start: 307 E Reconciliation Way
End: 407 E Reconciliation Way

Council District(s): 1

Event Description: Living Arts of Tulsa, in partnership with Casa de la Cultura hosts Tulsa's annual Día de los Muertos Arts Festival each year in November. Día de Los Muertos (Day of the Dead) is a celebration of the Latinx heritage honoring loved ones who have passed away. The festival will be held in-person, with food trucks, local vendors, altars, live performances, and a procession and blessing of the altars.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 10000

Per Day: 10000

Anticipated Participants: Total: 10000

Per Day: 10000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	Living Arts of Tulsa	Website:https://livingarts.org
Chief Officer of Host Organization:	Jessica Dewey	
Email and Phone:	director@livingarts.org 918-585-1234	
Applicant Name:	Christopher Henson	
Email and Phone:	events@livingarts.org 918-585-1234	
Professional Event Organizer:		
Email and Phone:		
On-site Contact:	Carolyn Argo	Mobile: 918-585-1234
Billing Contact:	Christopher Henson	Phone: 918-585-1234
Billing Address:	307 E Reconciliation Way Tulsa, OK 74120	

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: 11/05/2026	Time: 8am
Street Closure for Event Setup:	Date: 11/06/2026	Time: 6am
Street(s) to be Closed for Event Setup:	See TCP Map: 6am - Midnight	
Event Start:	Date: 11/06/2026	Time: 6pm
Street Closure for Event Start:	Date: 11/06/2026	Time: 6am
Street(s) to be Closed for Event Start:	See TCP Map: 6am - Midnight	
Run, Walk, Parade Start Time:	N/A	
Daily Event Hours:	6pm-11pm	
Event End:	Date: 11/06/2026	Time: 11pm
Street Reopens after Event End:	Date: 11/06/2026	Time: Midnight
Event Teardown:	Date: 11/06/2026	Time: 11pm
Street Reopens after Event Teardown:	Date: 11/06/2026	Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 5

Number of Food Trucks: 10

Food Cooked on-site: Yes — Fuel(s) to be used: Electric, Gas

Number of Item Vendors: 40 — Number of Service Vendors: 0

Number & Sizes of Tents: 40, all 10x10 but spaced out per TFD guidelines. — Provider and Phone: Living Arts of Tulsa, 918-585-1234

Number of Inflatables: Yes 1 — Provider and Phone: Tulsa Oilers, 918-632-7825

Inflatable imitates the walls of a hockey rink, and will not be climbed on or played with, as the floor of the structure is flat to the ground. After speaking with Skipper Bain over email, we were informed that we will not need to attach or include any additional information past this.

Number of Amusement Rides: No 0 — Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TBD

Medical and/or First Aid Services: No Contact, Email and Phone: First Aid Kit

Traffic Control Barricade Company: Yes Contact, Email and Phone: Advanced Workzone Services, (918) 682-9393

Equipment Setup: Date: 11/06/2026 Time: 4am-6am Equipment Pickup: Date: 11/07/2026 Time: 12am

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A at this time

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Services Rentals, 918-272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 11/06/2026 Time: 8am

Equipment Pickup: Date: 11/09/2026 Time: 8am

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 2 Number of Performers/Bands: 8

Performer/Band name and music type: TBD

Sound Amplification: Yes Start Time: 6pm Finish Time: 12am

Please describe the sound equipment that will be used for your event:

Two free standing 12" speakers and two free standing 10" speakers, one sub speaker

Sound checks conducted prior to the event: Yes Start Time: 4pm Finish Time: 6pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

One large banner within festival grounds, outdoor string lights for tents and vendor market

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Any rented items will be picked up by the company that owns them, Living Arts team will clear out tents, any outside items or equipment not picked up by rental companies. This will be done starting at 11pm and will be done by 12am.

Number of Trash Receptacles: 7 Number of Dumpsters: 2 Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Businesses

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/31/2026 Date routed: 10/22/2026 Date for review: 10/28/2026

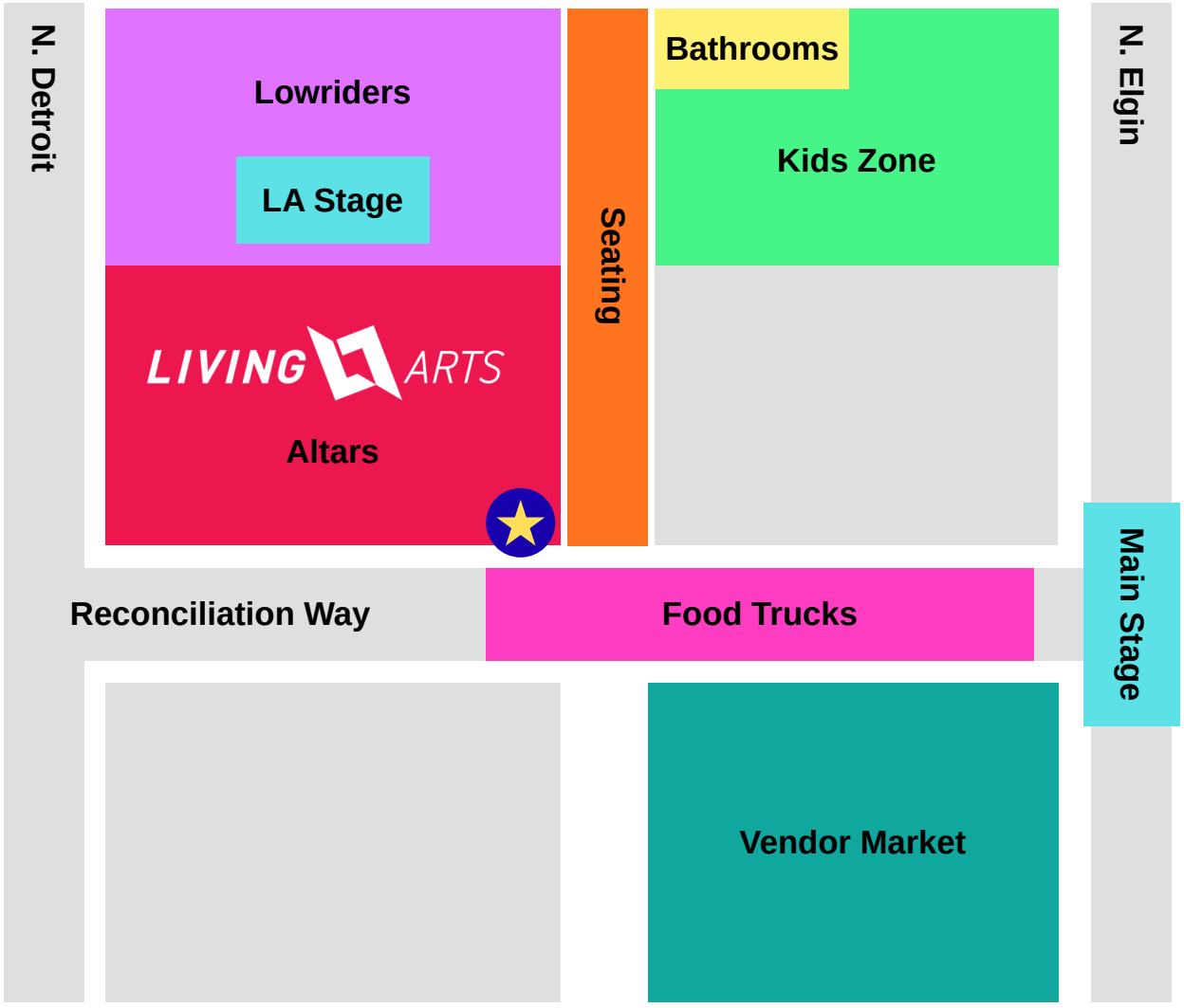
Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/28/2026. Mayor agenda 10/28/2026. City Council agenda 10/28/2026. Vendor list 10/09/2026. Application revised 10/22/2026.

2026 Festival Map



ADVANCED WORKZONE SERVICES	**Date:** 6/23/26 **Author:** Tyler West **Project:** DAY OF THE DEAD
	Comments: TCP to show N Elgin Ave closed from E Archer St to the entrance of the Drillers stadium and Reconciliation from N Detroit Ave to N Elgin Ave. Festival to be held on 11/6/26 NOT TO SCALE

