Permit #: SPEV-263179-2026
Application Date: 10/30/2026
Issue Date:

City of Tulsa
SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: University of Tulsa December Events

Date(s) of Event: December 1 - 31, 2026

Council District(s): 4

Location Address: Start: 3110 E. 8th St. Tulsa, OK 74104
End: 800 S. Tucker Dr., Tulsa OK 74104

Event Description: Basketball Games

Event Category: Athletic/Recreation

Event Includes: Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, Private Property

Anticipated Attendance: Total: 3000 Per Day: 3000

Anticipated Participants: Total: 3000 Per Day: 3000

Number of Events for Monthly Event: Yes 9

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	University of Tulsa	Website:https://utulsa.edu/
Chief Officer of Host Organization:	Robin Ploeger	
Email and Phone:	9182317018	
Applicant Name:	Stephen Lambert	
Email and Phone:	stephen-lambert@utulsa.edu (918) 631-5555	
Professional Event Organizer:		
Email and Phone:		
On-site Contact:	Stephen Lambert	Mobile: (918) 631-5555
Billing Contact:	The University of Tulsa	Phone: (918) 631-5555
Billing Address:	800 S TUCKER DR E Tulsa, OK 74104	

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: 12/02/2026	Time: 8:00 am
Street Closure for Event Setup:	Date:	Time: N/A
Street(s) to be Closed for Event Setup:	N/A	
Event Start:	Date: 12/02/2026	Time: 9:00 am
Street Closure for Event Start:	Date:	Time: N/A
Street(s) to be Closed for Event Start:	N/A	
Run, Walk, Parade Start Time:	N/A	
Daily Event Hours:	Varies	
Event End:	Date: 12/31/2026	Time: 11:00PM
Street Reopens after Event End:	Date:	Time: N/A
Event Teardown:	Date: 12/31/2026	Time: N/A
Street Reopens after Event Teardown:	Date:	Time: N/A

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: Yes Fuel(s) to be used: Electric

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: N/A Provider and Phone: N/A

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: University of Tulsa Security stephen-lambert@utulsa.edu 918-631-5555

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA Riley Howard 918-849-1109 riley.howard@emsa.net

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: Transol Pro Maria 918-630-3443 maria@transolpro.com

Sponsor and Other Event Information

Event Sponsor(s): The University of Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other Event Information: TPD Special Events Unit (918) 586-6054. TPD will escort TU sports teams and opponents as needed within the city utilizing the "Rules of the Road". TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking, including notifying Code Enforcement, 918-596-7090, if residents are selling parking spots on yards/driveways. TPD will provide 1 crosswalk officers/police units. 1 between 11th & Gary Ave./S. Florence Pl.
TPD IMT (Incident Management Team) officer(s) on[1]site. TPD Overwatch officer(s) on-site. TPD Bomb Dog officer(s) on-site. Event dates, locations, and times, including police assistance, are subject to change.

Entertainment and Related Activities

Number of Stages: 0 Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No Start Time: N/A Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No Start Time: N/A Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather Flags and A frames

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:
Workers emptying trash receptacles as required

Number of Trash Receptacles: 30 Number of Dumpsters: 1 Number of Recycling Containers: 10

Cleanup Service: Yes Provider and Phone: Roark Landscape 918-269-4952

Presented Event Concept to:

N/A

If not presented, please explain:

Location of event is on Private Property

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/30/2026 Date routed: 11/24/2026 Date for review: 11/18/2026

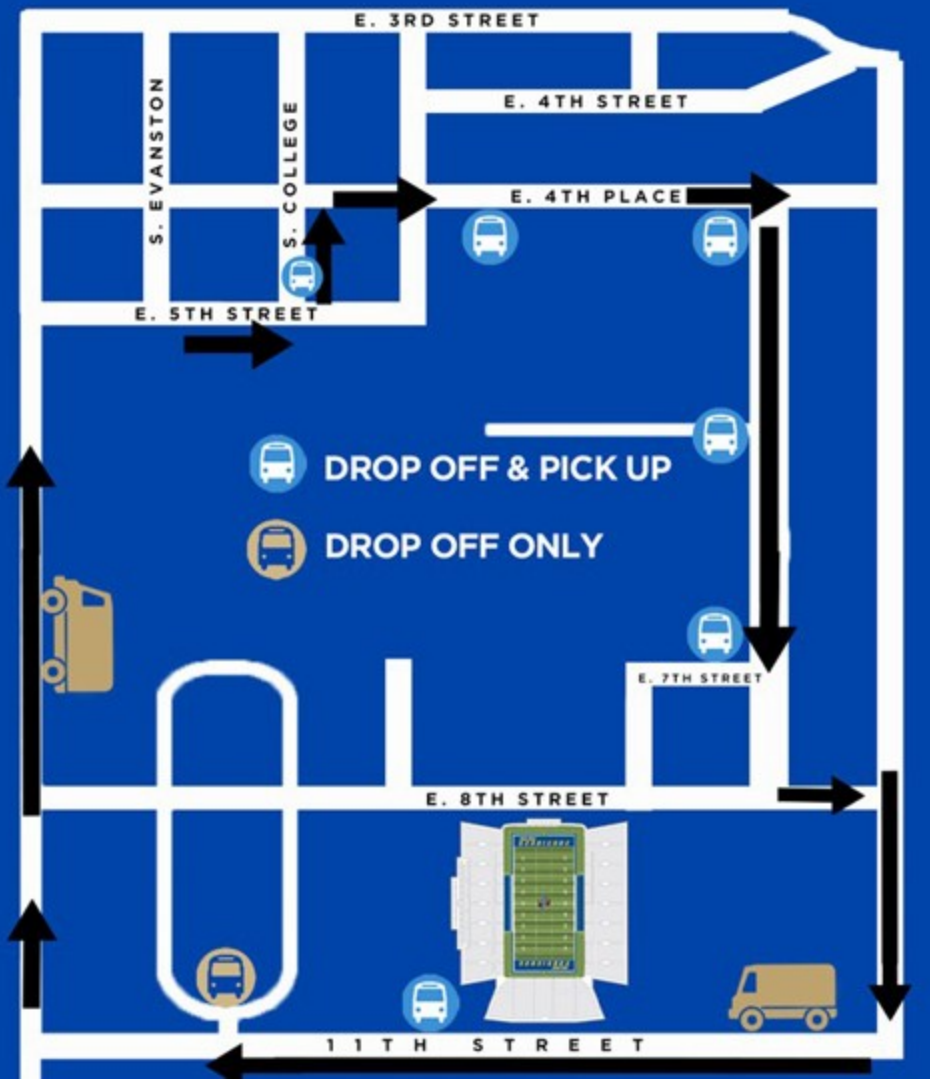
Special Events Committee Recommendation: Meeting Review Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC Meeting 11/18/2026

SHUTTLE MAP


E. 3RD STREET
E. 4TH STREET
S. EVANSTON
S. COLLEGE
E. 4TH PLACE
E. 5TH STREET
DROP OFF & PICK UP
DROP OFF ONLY
E. 7TH STREET
E. 8TH STREET
11TH STREET

No.	Event Dates	Event Time	Event Type	Estimated Attendance	Street Closed	Street Open	Closure Location
1	12/2/2026	8:00AM-11:00PM	Tulsa Women's BB vs Oklahoma Baptist/Men's Basketball vs Haskell Indian Nations	3,000	N/A	N/A	N/A
2	12/5/2026	10:00AM-7:00PM	Tulsa Women's BB vs ORU	1,500	N/A	N/A	N/A
3	12/9/2026	1:00PM-10:00PM	Tulsa Women's BB vs SMU	1,500	N/A	N/A	N/A
4	12/12/2026	8:00AM-9:00PM	Tulsa Men's BB vs Florida A&M	3,000	N/A	N/A	N/A
5	12/13/2026	10:00AM-8:00PM	Tulsa Women's BB vs UT Martin	1,500	N/A	N/A	N/A
6	12/15/2026	10:00AM-11:00PM	Tulsa Men's BB vs Jackson State	3,000	N/A	N/A	N/A
7	12/30/2026	10:00AM-11:00PM	Tulsa Men's BB vs South Florida	3,000	N/A	N/A	N/A
8	12/31/2026	8:00AM-9:00PM	Tulsa Women's BB vs Memphis	1,500	N/A	N/A	N/A