



BPAG 09/01/2011

City of Tulsa

Special Event Permit Application

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Summary of Event

Event Title: Spring Fever Triathlon Date of Event: 04/23/17
Event Location: Jenks Aquatic Center Council District: 2
Event Description: Sprint Tri (Submit Flyer or Brochure in Electronic Format)
Event Sponsors: TBD
Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 275 Per Day: 1

Event Organizer Information

Organizing Agency: RunnersWorld Racing Web Address: www.runnersworldtulsa.com
Agency Contact: Kathy Bratton Email Address: runnersworldtulsa@yahoo.com
On-Site Contact: Kathy Bratton On-Site Phone: 918-805-6905
Billing Contact: Kathy Bratton Billing Phone: 918-749-7557
Billing Address: 3920 S. Peoria Tulsa, Ok. 74105

Street

City

State

Zip

Agency Status: Profit ☒ Non-Profit ☐ Fundraiser? / What cause: NA

Site Plan and Route Map

Event Set-up: Date: 04/23/2017 Day of Week: Sunday Time: 6:30Am
Street Closing for Set-up, Stages, Tents, etc.: Date: NA Time: NA
Street(s) to be Closed: None closed (traffic control)
(Submit a Site Map in CAD/Electronic Format)

Event Opens: Date: 04/23/2017 Day of Week: Sunday Time: 8AM
Street Closing for Race, Parade, Festival, etc.: Date: 04/23/2017 Time: 8AM-10AM
Street(s) to be Closed: 81st South & 33rd West Ave (traffic control)
(Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: 400 yard pool snake swim, 12 mile road bike ride and 2 mile road run
Daily Festival or Street Party Times: NA
Road Race Service Co. and Phone: RunnersWorld Racing 918-749-7557

Event Closes: Date: 04/23/2017 Day of Week: Sunday Time: 10:30AM
Street Opening: Date: NA Day of Week: NA Time: NA
Event Dismantle: Date: 04/23/2017 Day of Week: Sunday Time: 11:00AM
Street Opening: Date: NA Day of Week: NA Time: NA

Security, Medical, Traffic, and Parking Plans

Other Related Activities and Information

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____

Will haul away all trash _____

Number of Trash Receptacles: _____ Number of Dumpsters: _____ Number of Recycling Containers: _____

Yes ☐ No ☒ Using a Sanitation Service? Agency and Phone: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes ☐ No ☒ Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: _____

Yes ☐ No ☒ Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: _____

Yes ☐ No ☒ Other Information? _____**Affidavit of Applicant**

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Kathy Bratton Signature: Kathy Bratton Date: 03/16/2017Mail to: **Special Event Coordinating Committee**, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.**For City of Tulsa Special Event Coordinating Committee Use Only**Date received: 03.20.2017 Date routed: 04.04.2017 Date for review: 04.19.2017

If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 04.18.2017. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending ☐ Yes ☐ No ☐: _____Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐: _____Date routed to Council: _____ City Council Approval: Yes ☐ No ☐: _____Comments: Form revised and maps attached 04.04.2017.



