

City of Tulsa

Special Event Permit Application

Summary of Event

Event Title: Tulsa Roughnecks Home Matches Date of Event: May 11,13, 27, 2017
 Event Location: ONEOK Field - 201 North Elgin Ave Council District: 4
 Event Description: Tulsa Roughnecks FC vs. Opponent (Submit Flyer or Brochure in Electronic Format)
 Event Sponsors: Varies
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 16,500 Per Day: 5,500

Event Organizer Information

Organizing Agency: Tulsa Roughnecks FC Web Address: www.tulsadrillers.com
 Agency Contact: Justin Gorski Email Address: Justin@tulsadrillers.com
 On-Site Contact: Justin Gorski On-Site Phone: 918.574.8311 / 315.527.0651
 Billing Contact: Justin Gorski Billing Phone: 918.744.5998
 Billing Address: 201 North Elgin Avenue Tulsa OK 74120
Street City State Zip
 Agency Status: Profit Non-Profit Fundraiser? / What cause: NA

Site Plan and Route Map

Event Set-up: Date: See Schedule Day of Week: See Schedule Time: See Schedule
 Street Closing for Set-up, Stages, Tents, etc.: Date: See Schedule Time: 7 a.m.
 Street(s) to be Closed: Elgin Ave between Brady Street and Archer Street
See attached map (Submit a Site Map in CAD/Electronic Format)
Event Opens: Date: See Schedule Day of Week: See Schedule Time: See Schedule
 Street Closing for Race, Parade, Festival, etc.: Date: See Schedule Time: 7 a.m.
 Street(s) to be Closed: Elgin Ave between Brady Street and Archer Street
See attached map (Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: NA
 Daily Festival or Street Party Times: Game times vary, but Street Closure times remain the same
 Road Race Service Co. and Phone: NA

Event Closes: Date: See Schedule Day of Week: See Schedule Time: See Schedule
 Street Opening: Date: See Schedule Day of Week: See Schedule Time: 10 p.m.
Event Dismantle: Date: See Schedule Day of Week: See Schedule Time: See Schedule
 Street Opening: Date: See Schedule Day of Week: See Schedule Time: 10 p.m.

Secondary Permit Requirements

Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
 Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
 Yes No Concessionaires On-Site? Number of Food Vendors: TBD Number of Item Vendors: TBD
 Yes No Food Preparation On-Site? Charcoal Electric Gas
 Yes No Tents or Stages On-Site? If yes, what sizes: Varies upon event & will contact Permit Center
 Yes No Other Structures On-Site? If yes, please explain: _____ and Special Events Office
 Yes No Using a City or River Park? Name and location: _____

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: Praetorian Security/918.574.8519
 If yes, please describe or provide an attachment of your plan: Please contact Roughnecks Director of Operations Mr. Mark Hilliard at 918.574.8323 for more information
 Yes No Medical First Aid On-Site? Agency and Phone: EMSA / 918.596.3007
 If yes, please describe or provide an attachment of your plan: Standard medical plan

Yes No Using Barricade Company? Agency and Phone: Tulsa Roughnecks own the barricades and sign
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.
 Equipment Setup: Date: TBD Time: TBD Equipment Pickup: Date: TBD Time: TBD

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____
OSU-Tulsa and surrounding surface lots including street parking

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____
Elgin Avenue north of Brady Street

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____

Other Related Activities and Information

Yes No Entertainment On-Site? Live Music Recorded Music Dancing
 Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: 5:45 p.m. Start Time: 6 p.m. Finish Time: 10 p.m.

Yes No Certificate of Insurance? Agency and Phone: Imperial Fireworks / 918.838/1079 / Tiffany
 If yes, submit certificate. If no, please explain: _____ Dugan

Yes No Portable Rest Rooms? Agency and Phone: _____

Number of Portable Rest Rooms: _____ Number of Disability Accessible Portable Rest Rooms: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____
ONEOK Staff will cleanup and remove waste and debris during and after the event

Number of Trash Receptacles: TBD Number of Dumpsters: TBD Number of Recycling Containers: TBD

Yes No Using a Sanitation Service? Agency and Phone: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: _____

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: Website schedule

Yes No Other Information? See attached map and schedule

Affidavit of Applicant

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Justin Gorski Signature: _____ Date: 02.21.2017

Mail to: **Special Event Coordinating Committee**, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103
Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.

For City of Tulsa Special Event Coordinating Committee Use Only

Date received: 02.21.2017 Date routed: 05.01.2017 Date for review: 05.10.2017

If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 05.09.2017. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : 05.03.2017

Date routed to Mayor: 05.03.2017 Mayor's Recommendation: Yes No : _____

Date routed to Council: 05.03.2017 City Council Approval: Yes No : _____

Comments: Revised map attached 05.01.2017. Monthly review.

2017 TULSA ROUGHNECKS SCHEDULE

APRIL							MAR 25 7:30 RSL
SUN	MON	TUES	WED	THUR	FRI	SAT	
						1 7:00 RIO	
2	3	4	5	6	7	8 7:00 SAC	
9	10	11	12	13	14	15	
16	17	18	19 SLFC	20	21	22 RIO	
23	24	25	26	27	28	29	

MAY						
SUN	MON	TUES	WED	THUR	FRI	SAT
30	1	2	3	4	5 CO	6
7	8	9	10	11 7:00 WFC2	12	13 7:00 OCSC
14	15	16	17	18	19	20 SAC
21	22	23	24 RENO	25	26	27 7:30 PORT
28	29	30	31			

JUNE						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11 SPR	12	13	14	15	16	17 SAFC
18	19	20	21	22	23	24
25	26	27 7:30 SPR	28	29	30	

JULY						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1 7:30 RSL
2	3	4	5	6	7	8 OKC
9	10	11	12	13 LA	14	15
16	17	18	19	20	21	22 7:30 PHX
23	24	25	26	27	28	29
30	31 RSL					

AUGUST						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5 7:30 RENO
6	7	8	9	10 7:30 SLFC	11	12 7:30 OKC
13	14	15 OCSC	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 SEA	31		

SEPTEMBER						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3 PORT	4	5 WFC2	6	7	8	9
10	11	12	13	14	15	16
17 OKC	18	19	20	21	22	23 7:00 LA
24	25	26	27	28	29	30 7:00 SAFC

OCTOBER						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4 PHX	5	6	7 7:00 SEA
8	9	10	11	12	13	14 7:00 CO

KEY:  HOME
 FIREWORKS



Date: March to Oct. 2017 **Project:** Tulsa Roughnecks Matches
Comments:
Road Closure | 7 a.m. to 10 p.m.
Event Hours | 7 p.m.
Parking Lanes not Shown | Drawing not to Scale

