



City of Tulsa Special Event Permit Application

BPAG 09/01/2011

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Summary of Event

Event Title: HOP JAM 2017 Date of Event: 5/21/2017
 Event Location: BRADY DISTRICT 201 N MAIN ST Council District: 4
 Event Description: BEER FESTIVAL AND CONCERT (Submit Flyer or Brochure in Electronic Format)
 Event Sponsors: MCNELLIES GROUP & HANSON BROS BREWING
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 20,000 Per Day: 20,000

Event Organizer Information

Organizing Agency: MCNELLIES GROUP Web Address: www.mcnelliesgroup.com
 Agency Contact: BRIAN FONTAINE Email Address: brian@mcnellies.com
 On-Site Contact: BRIAN FONTAINE On-Site Phone: 918-576-4802
 Billing Contact: ALYVIA MUNOS Billing Phone: 918-582-2035
 Billing Address: PO BOX 3301 TULSA OK 74101
Street City State Zip
 Agency Status: Profit Non-Profit Fundraiser? / What cause: NA

Site Plan and Route Map

Event Set-up: Date: 5/20/2017 Day of Week: SATURDAY Time: 8AM
 Street Closing for Set-up, Stages, Tents, etc.: Date: 5/20/2017 Time: 8AM
 Street(s) to be Closed: MAIN ST BETWEEN ARCHER & HOTEL ENTRANCE
 (Submit a Site Map in CAD/Electronic Format)

Event Opens: Date: 5/21/2017 Day of Week: SUNDAY Time: Noon
 Street Closing for Race, Parade, Festival, etc.: Date: 5/21/2017 Time: 12 a.m.
 Street(s) to be Closed: SEE EVENT MAP. CAMERON & M BRADY BETWEEN BOULDER & MLK
MAIN ST BETWEEN ARCHER & CAINS BALLROOM (Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: NA
 Daily Festival or Street Party Times: Noon to Midnight
 Road Race Service Co. and Phone: NA

Event Closes: Date: 05.21.2017 Day of Week: Sunday Time: Midnight
 Street Opening: Date: 5/22/2017 Day of Week: MONDAY Time: 8AM
Event Dismantle: Date: 05.21.2017 Day of Week: Sunday Time: Midnight
 Street Opening: Date: 5/22/2017 Day of Week: MONDAY Time: 8AM

Secondary Permit Requirements

Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
 Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
 Yes No Concessionaires On-Site? Number of Food Vendors: 0 Number of Item Vendors: 0
 Yes No Food Preparation On-Site? Charcoal Electric Gas
 Yes No Tents or Stages On-Site? If yes, what sizes: STAGE 25X40
 Yes No Other Structures On-Site? If yes, please explain: FORTY10X10 POP UP TENTS
 Yes No Using a City or River Park? Name and location: _____

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: SGT CHRIS WITT (918) 695-4471
 If yes, please describe or provide an attachment of your plan: _____

Yes No Medical First Aid On-Site? Agency and Phone: EMSA will be called if needed
 If yes, please describe or provide an attachment of your plan: off duty TPD will have radio contact with EMSA

Yes No Using Barricade Company? Agency and Phone: ROAD SAFE (918) 425-4550
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.
 Equipment Setup: Date: 5/20/2017 Time: 8AM Equipment Pickup: Date: 5/22/2017 Time: 8AM

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____
SURROUNDING PUBLIC STREETS CENTRAL PARKING GARAGE

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____
SURROUNDING PUBLIC STREETS CENTRAL PARKING GARAGE

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____

Other Related Activities and Information

Yes No Entertainment On-Site? Live Music Recorded Music Dancing
 Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: 8AM Start Time: 1PM Finish Time: 11PM

Yes No Certificate of Insurance? Agency and Phone: HUB INTERNATIONAL
 If yes, submit certificate. If no, please explain: Pending

Yes No Portable Rest Rooms? Agency and Phone: AT YOUR SERVICE (918) 950-0568

Number of Portable Rest Rooms: 30 Number of Disability Accessible Portable Rest Rooms: 4

Equipment Setup: Date: 5/21/2017 Time: 8AM Equipment Pickup: Date: 5/22/2017 Time: 8AM

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____

HOP JAM VOLUNTEER WILL BE RESPONSIBLE FOR CLEAN UP

Number of Trash Receptacles: 50 Number of Dumpsters: 2 Number of Recycling Containers: 50Yes No Using a Sanitation Service? Agency and Phone: AT YOUR SERVICE 918-272-0568Equipment Setup: Date: 5/21/2017 Time: 8AM Equipment Pickup: Date: 5/22/2017 Time: 8AMYes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

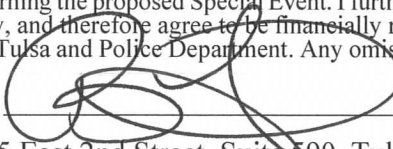
If yes, please attach a complete list of these entities. If no, please explain: _____

HAVE PERSONALLY NOTIFY ALL AFFECTED RESIDENTS

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?If yes, please attach in an electronic format. If no, please explain: PendingYes No Other Information? _____**Affidavit of Applicant**




Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events.

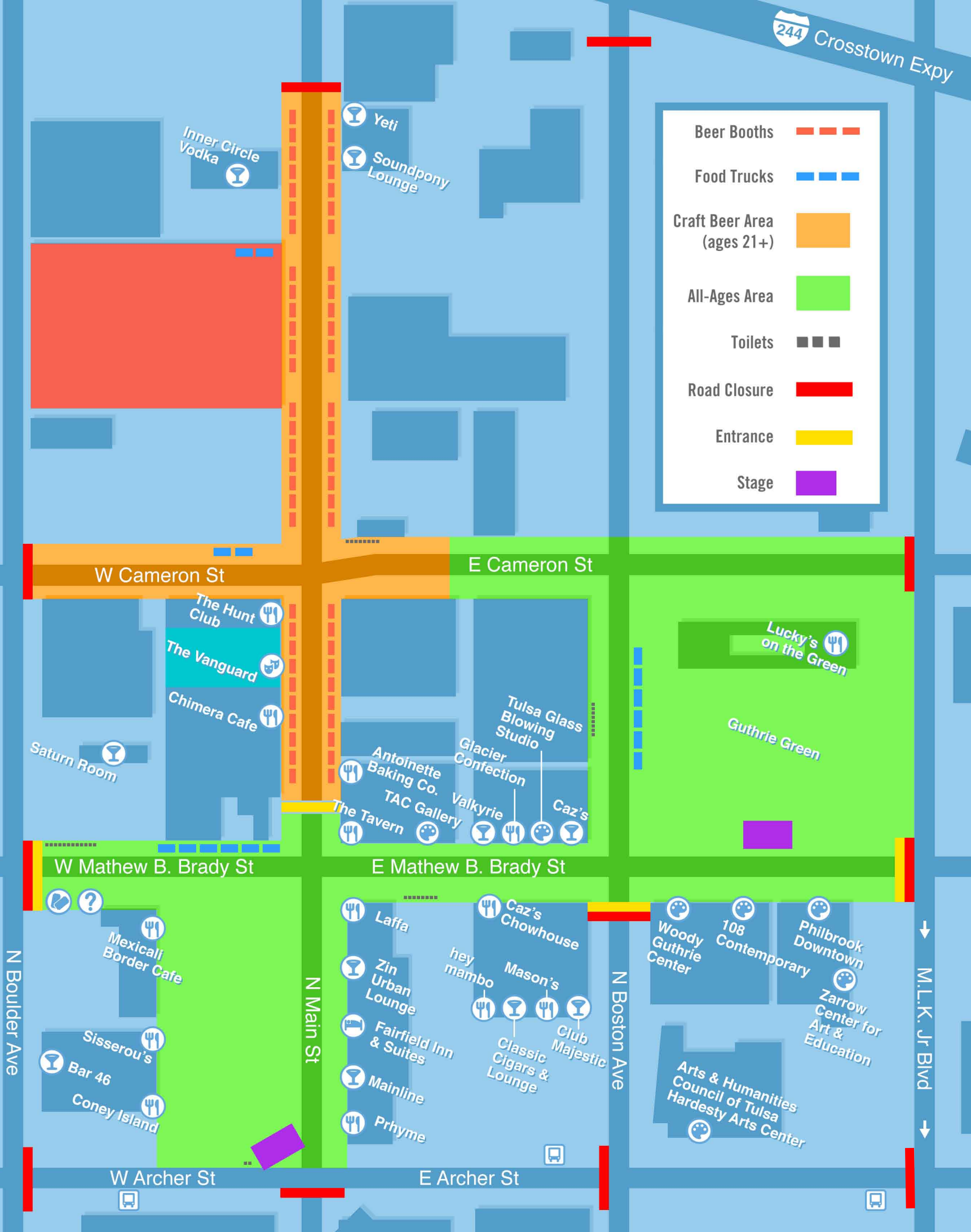
I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: BRIAN FONTAINE Signature:  Date: 3/8/2017Mail to: **Special Event Coordinating Committee**, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.**For City of Tulsa Special Event Coordinating Committee Use Only**Date received: 03.08.2017 Date routed: 05.01.2017 Date for review: 05.10.2017

If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 05.09.2017. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : 05.03.2017Date routed to Mayor: 05.03.2017 Mayor's Recommendation: Yes No : _____Date routed to Council: 05.03.2017 City Council Approval: Yes No : _____Comments: Form and map revised 05.01.2017.

Beer Booths	
Food Trucks	
Craft Beer Area (ages 21+)	
All-Ages Area	
Toilets	
Road Closure	
Entrance	
Stage	



W Cameron St

E Cameron St

W Mathew B. Brady St

E Mathew B. Brady St

N Boulder Ave

N Main St

N Boston Ave

M.L.K. Jr Blvd

W Archer St

E Archer St

Inner Circle Vodka

Yeti
Soundpony Lounge

The Hunt Club
The Vanguard
Chimera Cafe

Saturn Room

Antoinette Baking Co.
TAC Gallery
The Tavern
Valkyrie
Glacier Confection
Tulsa Glass Blowing Studio
Caz's

Lucky's on the Green

Guthrie Green

Mexicali Border Cafe

Sisserou's
Bar 46
Coney Island

Laffa
Zin Urban Lounge
Fairfield Inn & Suites
Mainline
Phyme
hey mambo
Mason's
Classic Cigars & Lounge
Club Majestic
Caz's Chowhouse

Woody Guthrie Center
108 Contemporary
Philbrook Downtown
Zarrow Center for Art & Education
Arts & Humanities Council of Tulsa Hardesty Arts Center



The John Hope Franklin Reconciliation Park

Portable Sign Support in No Parking Space or on Sidewalk (ADA)

- = Portable Sign Support in No Parking Space or on Sidewalk (ADA)
- = Private Parking Lot
- = Public Parking Lot
- = Public Parking Garage

Date: May 20-22, 2017 **Project:** Hop Jam

Comments:
 Road Closure | Midnight Saturday to 8 a.m. Monday
 Venue Opens Noon Sunday | Closes Midnight Sunday
 Beer Fest | 3 to 8 p.m. Sunday, May 21
 Concert | 3 to 9:30 p.m. Sunday, May 21

21+ Area
All Ages

Entrance/Exit

21+ Area

STAGE

BAND PARKING

Main Street Bridge

Center of the Universe

OKLAHOMA JAZZ HALL OF FAME

TRIBUNE LOFTS

WOODY GUTHRIE CENTER

GUTHRIE GREEN

OKLAHOMA'S OWN EPICENTR COMMUNICATIONS

L.A. KING CORP.

Cain's

JOE'S

W. EASTON ST

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N of I244

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N BRADY ST

E BRADY ST

E ARCHER ST

E 1st St

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