



BPAG 09/01/2011

City of Tulsa Special Event Permit Application

Summary of Event

Event Title: Tulsa Pride Festival Date of Event: June 3, 2017
 Event Location: East Village District at 4th & Kenosha Council District: District 4
 Event Description: Tulsa Pride 2017 (Submit Flyer or Brochure in Electronic Format)
 Event Sponsors: Oklahomans for Equality
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 25,000 Per Day: 25,000

Event Organizer Information

Organizing Agency: Oklahomans for Equality Web Address: www.okeq.org
 Agency Contact: Toby Jenkins Email Address: toby.jenkins@okeq.org
 On-Site Contact: Toby Jenkins On-Site Phone: 918-504-3300
 Billing Contact: Paul Allen Billing Phone: 918-261-8448
 Billing Address: Oklahomans for Equality P.O. Box 2687 Tulsa, Oklahoma 74102
 Agency Status: Profit Non-Profit Fundraiser? / What cause: Equal rights for LGBTQ people

Site Plan and Route Map

Event Set-up: Date: June 2, 2017 Day of Week: Friday Time: 12 noon
 Street Closing for Set-up, Stages, Tents, etc.: Date: June 2, 2017 Time: 12 noon
 Street(s) to be Closed: East 4th St. from Frankfort to Madison Ave. Kenosha Ave. From 3rd St. To 6th Street. Lansing Ave from 3rd St. to 5th Pl. (Submit a Site Map in CAD/Electronic Format)
Event Opens: Date: June 3, 2017 Day of Week: Saturday Time: 12 noon
 Street Closing for Race, Parade, Festival, etc.: Date: June 2, 2017 Time: Noon
 Street(s) to be Closed: East 4th St. from Frankfort to Madison Ave. Kenosha Ave. From 3rd St. To 6th Street. Lansing Ave. from 3rd St. to 5th Pl. (Submit Route Map in CAD/Electronic Format)
 Race, Parade, or Escort Start Times: We have a 5K race Friday night June 2 and Parade Saturday June 3
 Daily Festival or Street Party Times: Tulsa Pride Festival is from 12:00 noon to 10:00pm on June 3, 2017
 Road Race Service Co. and Phone: NA
Event Closes: Date: June 3, 2017 Day of Week: Saturday Time: 10:00pm
 Street Opening: Date: June 4, 2017 Day of Week: Sunday Time: 12 noon
Event Dismantle: Date: June 4, 2017 Day of Week: Sunday Time: 12 noon
 Street Opening: Date: June 4, 2017 Day of Week: Sunday Time: 12 noon

Secondary Permit Requirements

Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
 Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
 Yes No Concessionaires On-Site? Number of Food Vendors: 6 Number of Item Vendors: 65
 Yes No Food Preparation On-Site? Charcoal Electric Gas
 Yes No Tents or Stages On-Site? If yes, what sizes: 10 X 10 & 2 Large 30 X 30 tents
 Yes No Other Structures On-Site? If yes, please explain: Entertainment stage and Inflatables
 Yes No Using a City or River Park? Name and location: N/A

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: Cobra Executive Protection 918-695-4471
 If yes, please describe or provide an attachment of your plan: _____

Yes No Medical First Aid On-Site? Agency and Phone: We contract with EMSA (918) 596-3055
 If yes, please describe or provide an attachment of your plan: _____

Yes No Using Barricade Company? Agency and Phone: Road Safe 918-425-4544
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.
 Equipment Setup: Date: June 2 2017 Time: 12 noon Equipment Pickup: Date: June 5, 2017 Time: 12 noon

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____
We have made arrangements with Nordam Industrial Park and paid parking lots in the East Village

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____
15 designated disable parking spots utilizing Compression Solutions parking lot at 4th and Kenosha

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____
We contract with Old Urdan Trolley Company and Cheyenne Bus Company

Other Related Activities and Information

Yes No Entertainment On-Site? Live Music Recorded Music Dancing
 Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: 8:00am Start Time: 12:00pm Finish Time: 10:00pm

Yes No Certificate of Insurance? Agency and Phone: Casswood Insurance 800-972-2242 x113
 If yes, submit certificate. If no, please explain: _____

Yes No Portable Rest Rooms? Agency and Phone: At Your Service 918-272-0568

Number of Portable Rest Rooms: 20 Number of Disability Accessible Portable Rest Rooms: 2

Equipment Setup: Date: TBD Time: TBD Equipment Pickup: Date: TBD Time: TBD

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____
 We contract with Street Sweepers and our Impact team clears streets of all trash and recyclables

Number of Trash Receptacles: 50 Number of Dumpsters: 2 Number of Recycling Containers: 6

Yes No Using a Sanitation Service? Agency and Phone: At Your Service Rentals 918-272-0568

Equipment Setup: Date: June 2, 2017 Time: 12 noon Equipment Pickup: Date: June 5, 2017 Time: 12 noon

Yes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: _____

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: _____

Yes No Other Information? Oklahomans for equality has been presenting the Tulsa Pride

Festival and Gay Pride Parade for 35 years at multiple venues and locations

Affidavit of Applicant

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Toby Q Jenkins Signature:  Date: 9/6/17

Mail to: **Special Event Coordinating Committee**, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103

Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.

For City of Tulsa Special Event Coordinating Committee Use Only

Date received: 09.07.2016 Date routed: 05.16.2017 Date for review: 05.24.2017

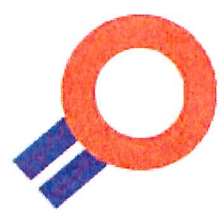
If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 05.23.2017. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : 05.17.2017

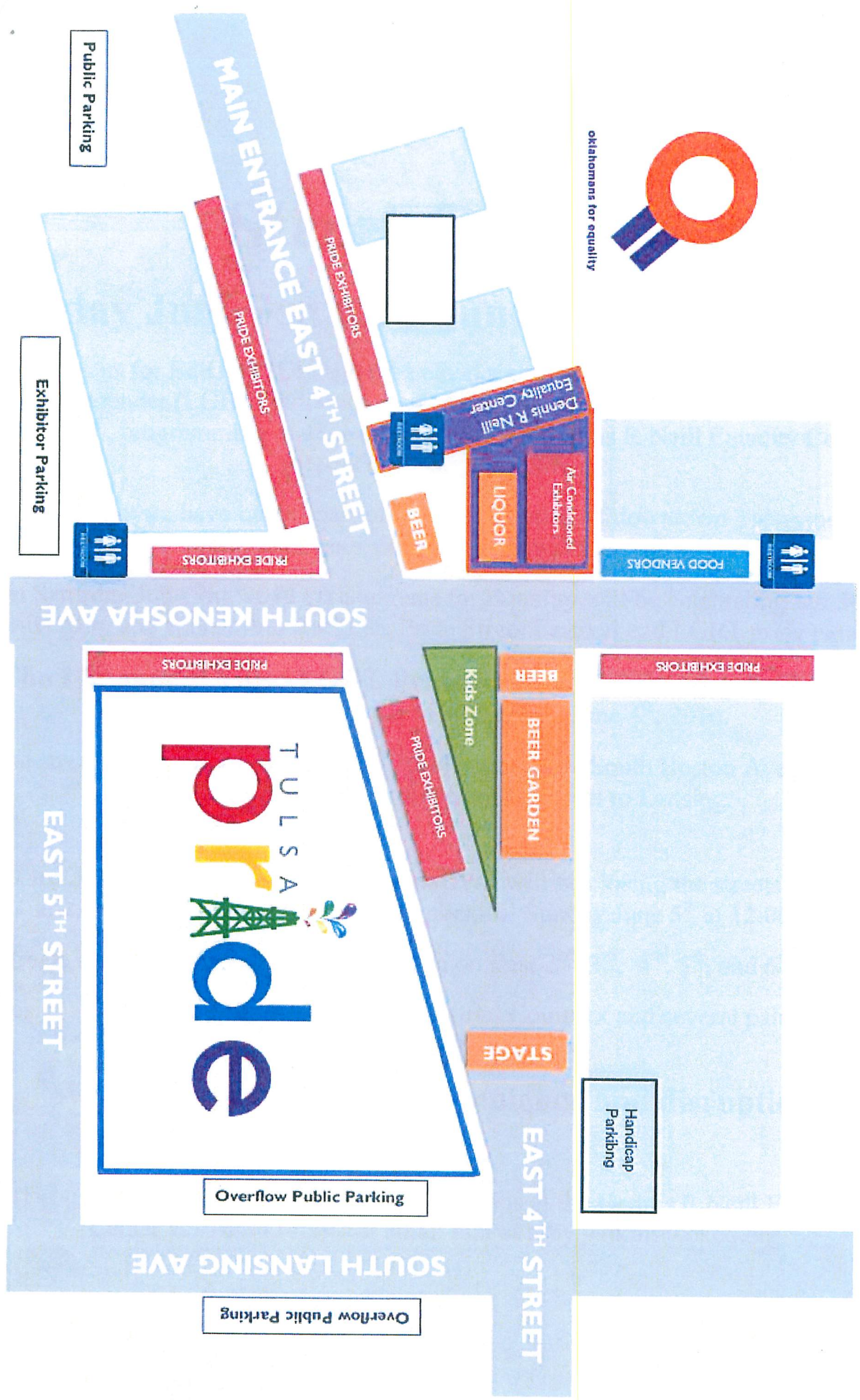
Date routed to Mayor: 05.18.2017 Mayor's Recommendation: Yes No : _____

Date routed to Council: 05.18.2017 City Council Approval: Yes No : _____

Comments: Form scanned and revised 05.15.2017. TCP map pending.



oklahomans for equality



Public Parking

Exhibitor Parking

SOUTH KENOSHA AVE

EAST 5TH STREET

PRIDE EXHIBITORS



Overflow Public Parking

SOUTH LANSING AVE

Overflow Public Parking

EAST 4TH STREET

STAGE

BEER GARDEN

BEER

Kids Zone

PRIDE EXHIBITORS

PRIDE EXHIBITORS

FOOD VENDORS

Avr Condensed Exhibitors LIQUOR

BEER

Dennis R Neill Equality Center

PRIDE EXHIBITORS

PRIDE EXHIBITORS

MAIN ENTRANCE EAST 4TH STREET

Handicap Parking