

**CITY OF TULSA**  
**License Center – (918) 596-7640**

License Checklist

The documents required to renew your licenses are as follows:

**Beer** –

- Oklahoma Sales Tax Permit (918) 581-2751
- Tulsa County Beverage Permit (918) 596-5000 (**Ask for Licensing Division**)
- Renewal Fee (On-premise is **\$30.00**) (Off-premise is **\$15.00**)
- *Late Fees are as follows: On July 15 a late fee of \$5.00 is assessed. On August 1 the late fee goes to \$10.00. On the first of each following month the late fee increases by \$5.00.*

**Occupational** (City of Tulsa **alcoholic beverage** license) -

- Oklahoma Sales Tax Permit (918) 581-2751
- ABLE license (405) 521-3484
- Renewal fee (**applicable by license type**)

**Food** –

- Oklahoma Sales Tax Permit (918) 581-2751
- **Original** "Blue" Food Application (from TCC Health Department – (918) 595-4300)
- Renewal Fee (as stated on Food Application)
- **Late fee begins August 1<sup>st</sup>. A penalty of 50% will be added to the license fee.**

**Sales Tax Permit, County Beverage Permit and ABLE license must be current.**

**DBA Name, Corporate Name and site address must match on all documents submitted.**

Copies of all documents **EXCEPT FOOD APPLICATION** are acceptable.