



BPAG 09/01/2011

# City of Tulsa Special Event Permit Application

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## Summary of Event

Event Title: Tulsa Roughnecks Home Matches Date of Event: July 1, 22, 2017  
 Event Location: ONEOK Field - 201 North Elgin Ave Council District: 4  
 Event Description: Tulsa Roughnecks FC vs. Opponent (Submit Flyer or Brochure in Electronic Format)  
 Event Sponsors: Varies  
 Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: 11,000 Per Day: 5,500

## Event Organizer Information

Organizing Agency: Tulsa Roughnecks FC Web Address: www.tulsadrillers.com  
 Agency Contact: Justin Gorski Email Address: Justin@tulsadrillers.com  
 On-Site Contact: Justin Gorski On-Site Phone: 918.574.8311 / 315.527.0651  
 Billing Contact: Justin Gorski Billing Phone: 918.744.5998  
 Billing Address: 201 North Elgin Avenue Tulsa OK 74120  
Street City State Zip  
 Agency Status: Profit  Non-Profit  Fundraiser? / What cause: NA

## Site Plan and Route Map

**Event Set-up:** Date: See Schedule Day of Week: See Schedule Time: See Schedule  
 Street Closing for Set-up, Stages, Tents, etc.: Date: See Schedule Time: 7 a.m.  
 Street(s) to be Closed: Elgin Ave between Brady Street and Archer Street  
See attached map (Submit a Site Map in CAD/Electronic Format)  
**Event Opens:** Date: See Schedule Day of Week: See Schedule Time: See Schedule  
 Street Closing for Race, Parade, Festival, etc.: Date: See Schedule Time: 7 a.m.  
 Street(s) to be Closed: Elgin Ave between Brady Street and Archer Street  
See attached map (Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: NA  
 Daily Festival or Street Party Times: Game times vary, but Street Closure times remain the same  
 Road Race Service Co. and Phone: NA

**Event Closes:** Date: See Schedule Day of Week: See Schedule Time: See Schedule  
 Street Opening: Date: See Schedule Day of Week: See Schedule Time: 10 p.m.  
**Event Dismantle:** Date: See Schedule Day of Week: See Schedule Time: See Schedule  
 Street Opening: Date: See Schedule Day of Week: See Schedule Time: 10 p.m.

**Secondary Permit Requirements**

Yes  No  Is this an Open Air Event?  Public Property  Private Property  Parking Lot  
 Yes  No  Alcohol or Beer On-Site?  Alcohol Sales  Beer Sales  Free Beverages  
 Yes  No  Concessionaires On-Site? Number of Food Vendors: TBD Number of Item Vendors: TBD  
 Yes  No  Food Preparation On-Site?  Charcoal  Electric  Gas  
 Yes  No  Tents or Stages On-Site? If yes, what sizes: Varies upon event & will contact Permit Center  
 Yes  No  Other Structures On-Site? If yes, please explain: \_\_\_\_\_ and Special Events Office  
 Yes  No  Using a City or River Park? Name and location: \_\_\_\_\_

**Security, Medical, Traffic, and Parking Plans**

Yes  No  Security or Police On-Site? Agency and Phone: Praetorian Security/918.574.8519  
 If yes, please describe or provide an attachment of your plan: Please contact Roughnecks Director of Operations Mr. Mark Hilliard at 918.574.8323 for more information  
 Yes  No  Medical First Aid On-Site? Agency and Phone: EMSA / 918.596.3007  
 If yes, please describe or provide an attachment of your plan: Standard medical plan

Yes  No  Using Barricade Company? Agency and Phone: Tulsa Roughnecks own the barricades and sign  
 If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.  
 Equipment Setup: Date: TBD Time: TBD Equipment Pickup: Date: TBD Time: TBD

Yes  No  Is there Parking Available? If yes, please describe or provide an attachment of your plan: OSU-Tulsa and surrounding surface lots including street parking

Yes  No  Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: Elgin Avenue north of Brady Street

Yes  No  Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: \_\_\_\_\_

**Other Related Activities and Information**

Yes  No  Entertainment On-Site?  Live Music  Recorded Music  Dancing  
 Fireworks  Inflatables  Animals  Other (specify): \_\_\_\_\_

Yes  No  Sound Amplification? Setup Time: 5:45 p.m. Start Time: 6 p.m. Finish Time: 10 p.m.

Yes  No  Certificate of Insurance? Agency and Phone: Imperial Fireworks / 918.838/1079 / Tiffany Dugan  
 If yes, submit certificate. If no, please explain: \_\_\_\_\_

Yes  No  Portable Rest Rooms? Agency and Phone: \_\_\_\_\_  
 Number of Portable Rest Rooms: \_\_\_\_\_ Number of Disability Accessible Portable Rest Rooms: \_\_\_\_\_  
 Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Mitigation of Impact**

Please describe your plan for cleanup and removal of waste and garbage during and after your event: \_\_\_\_\_  
ONEOK Staff will cleanup and remove waste and debris during and after the event

Number of Trash Receptacles: TBD Number of Dumpsters: TBD Number of Recycling Containers: TBD

Yes  No  Using a Sanitation Service? Agency and Phone: \_\_\_\_\_

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Yes  No  Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: \_\_\_\_\_

Yes  No  Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: Website schedule

Yes  No  Other Information? See attached map and schedule

**Affidavit of Applicant**

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: Justin Gorski Signature: \_\_\_\_\_ Date: 02.21.2017

Mail to: **Special Event Coordinating Committee, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103**  
Or Email to: [sbain@cityoftulsa.org](mailto:sbain@cityoftulsa.org). Your electronic submission will serve as your electronic signature.

**For City of Tulsa Special Event Coordinating Committee Use Only**

Date received: 02.21.2017 Date routed: 06.19.2017 Date for review: 06.28.2017

If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: 06.27.2016. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending  Yes  No : 06.21.2017

Date routed to Mayor: 06.21.2017 Mayor's Recommendation: Yes  No : \_\_\_\_\_

Date routed to Council: 06.21.2017 City Council Approval: Yes  No : \_\_\_\_\_

Comments: Monthly review. Map revised and attached 06.19.2017.

# 2017 TULSA ROUGHNECKS SCHEDULE

APRIL							MAR 29 7:00 PHX
SUN	MON	TUES	WED	THUR	FRI	SAT	
						1 7:00 RIO	
2	3	4	5	6	7	8 7:00 SAC	
9	10	11	12	13	14	15	
16	17	18	19 SLFC	20	21	22 RIO	
23	24	25	26	27	28	29	

MAY						
SUN	MON	TUES	WED	THUR	FRI	SAT
30	1	2	3	4	5 CO	6
7	8	9	10	11 7:00 WFC2	12	13 7:00 OCSC
14	15	16	17	18	19	20 SAC
21	22	23	24 RENO	25	26	27 7:00 PHX
28	29	30	31			

JUNE						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11 SPR	12	13	14	15	16	17 SAFC
18	19	20	21	22	23	24
25	26	27 7:30 SPR	28	29	30	

JULY						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1 7:30 RSL
2	3	4	5	6	7	8 OKC
9	10	11	12	13 LA	14	15
16	17	18	19	20	21	22 7:30 PHX
23	24	25	26	27	28	29
30	31 RSL					

AUGUST						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5 7:30 RENO
6	7	8	9	10 7:30 SLFC	11	12 7:30 OKC
13	14	15 OCSC	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 SEA	31		

SEPTEMBER						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3 PORT	4	5 WFC2	6	7	8	9
10	11	12	13	14	15	16
17 OKC	18	19	20	21	22	23 7:00 LA
24	25	26	27	28	29	30 7:00 SAFC

OCTOBER						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4 PHX	5	6	7 7:00 SEA
8	9	10	11	12	13	14 7:00 CO

KEY:  HOME  
 FIREWORKS



Date: March to Oct. 2017 Project: Tulsa Roughnecks Matches

Comments:

Road Closure | 7 a.m. to 10 p.m.

Event Hours | 7 p.m.

Parking Lanes not Shown | Drawing not to Scale

