



BPAG 09/01/2011

City of Tulsa Special Event Permit Application

Summary of Event

Event Title: _____ Date of Event: _____

Event Location: _____ Council District: _____

Event Description: _____ **(Submit Flyer or Brochure in Electronic Format)**

Event Sponsors: _____

Anticipated Attendance (participants, staff, vendors, crowd, etc.): Total: _____ Per Day: _____

Event Organizer Information

Organizing Agency: _____ Web Address: _____

Agency Contact: _____ Email Address: _____

On-Site Contact: _____ On-Site Phone: _____

Billing Contact: _____ Billing Phone: _____

Billing Address: _____

Street

City

State

Zip

Agency Status: Profit ___ Non-Profit ___ Fundraiser? / What cause: _____

Site Plan and Route Map

Event Set-up: Date: _____ Day of Week: _____ Time: _____

Street Closing for Set-up, Stages, Tents, etc.: Date: _____ Time: _____

Street(s) to be Closed: _____

(Submit a Site Map in CAD/Electronic Format)

Event Opens: Date: _____ Day of Week: _____ Time: _____

Street Closing for Race, Parade, Festival, etc.: Date: _____ Time: _____

Street(s) to be Closed: _____

(Submit Route Map in CAD/Electronic Format)

Race, Parade, or Escort Start Times: _____

Daily Festival or Street Party Times: _____

Road Race Service Co. and Phone: _____

Event Closes: Date: _____ Day of Week: _____ Time: _____

Street Opening: Date: _____ Day of Week: _____ Time: _____

Event Dismantle: Date: _____ Day of Week: _____ Time: _____

Street Opening: Date: _____ Day of Week: _____ Time: _____

Secondary Permit Requirements

- Yes No Is this an Open Air Event? Public Property Private Property Parking Lot
- Yes No Alcohol or Beer On-Site? Alcohol Sales Beer Sales Free Beverages
- Yes No Concessionaires On-Site? Number of Food Vendors: _____ Number of Item Vendors: _____
- Yes No Food Preparation On-Site? Charcoal Electric Gas
- Yes No Tents or Stages On-Site? If yes, what sizes: _____
- Yes No Other Structures On-Site? If yes, please explain: _____
- Yes No Using a City or River Park? Name and location: _____

Security, Medical, Traffic, and Parking Plans

Yes No Security or Police On-Site? Agency and Phone: _____

If yes, please describe or provide an attachment of your plan: _____

Yes No Medical First Aid On-Site? Agency and Phone: _____

If yes, please describe or provide an attachment of your plan: _____

Yes No Using Barricade Company? Agency and Phone: _____

If yes, the Barricade Co. providing equipment for the street closure must submit the plan in CAD/Electronic Format.

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes No Is there Parking Available? If yes, please describe or provide an attachment of your plan: _____

Yes No Is there Disabled Parking? If yes, please describe or provide an attachment of your plan: _____

Yes No Using a Shuttle Service? If yes, please describe or provide an attachment of your plan: _____

Other Related Activities and Information

- Yes No Entertainment On-Site? Live Music Recorded Music Dancing
- Fireworks Inflatables Animals Other (specify): _____

Yes No Sound Amplification? Setup Time: _____ Start Time: _____ Finish Time: _____

Yes No Certificate of Insurance? Agency and Phone: _____

If yes, submit certificate. If no, please explain: _____

Yes No Portable Rest Rooms? Agency and Phone: _____

Number of Portable Rest Rooms: _____ Number of Disability Accessible Portable Rest Rooms: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Mitigation of Impact

Please describe your plan for cleanup and removal of waste and garbage during and after your event: _____

Number of Trash Receptacles: _____ Number of Dumpsters: _____ Number of Recycling Containers: _____

Yes No Using a Sanitation Service? Agency and Phone: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes No Have you presented your event concept to the affected residents, businesses, churches, and schools?

If yes, please attach a complete list of these entities. If no, please explain: _____

Yes No Do you have a sample of the notice that you propose to distribute **two weeks prior to your event**?

If yes, please attach in an electronic format. If no, please explain: _____

Yes No Other Information? _____

Affidavit of Applicant

Tulsa Police officers and public safety services, and traffic-control signage and barricades will be required for street closings, traffic/crowd control, and security. The Organizing Agency has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park Public Safety Requirements. An application approval does not imply City sponsorship. Review the instructions for further information in reference to Special Events. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event. I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that agency, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Tulsa and Police Department. Any omissions will delay the process.

Print Name: _____ **Signature:** _____ **Date:** _____

Mail to: Special Event Coordinating Committee, 175 East 2nd Street, Suite 590, Tulsa, Oklahoma 74103
Or Email to: sbain@cityoftulsa.org. Your electronic submission will serve as your electronic signature.

For City of Tulsa Special Event Coordinating Committee Use Only

Date received: _____ Date routed: _____ Date for review: _____

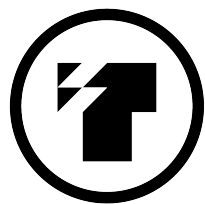
If any agency feels there are any problems with this application, contact the event organizer and discuss the problems and solutions before this date: _____. If any problems are resolved or not resolved by that time, a copy of this application and brief memo stating the solution or reason for the objection should be submitted to: Special Event Coordinating Committee, 175 East 2nd Street, Ste 590 OK 74103. For further information or discussion, contact the City of Tulsa Office of Special Events at 918.576.5636. Fax 918.699.3602.

Special Event Coordinating Committee Recommendation: Pending Yes No : _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No : _____

Date routed to Council: _____ City Council Approval: Yes No : _____

Comments: _____



THE TULSA OFFICE OF FILM, MUSIC, ARTS & CULTURE

Tulsa Office of Film, Music, Arts & Culture
A Division of Tulsa Regional Tourism
One West Third Street
Tulsa, Oklahoma 74103

RE: All We Have is Now, LLC Letter of Support
July 10, 2017

To Whom It May Concern:

Please accept this letter of support for production company All We Have is Now, LLC currently filming in Tulsa for the project *All We Have is Now* event coverage. All We Have is Now, LLC has been in contact with the Tulsa Office of Film, Music, Arts & Culture (Tulsa FMAC), the film commission for the Tulsa Region. All We Have is Now, LLC has submitted all necessary information to our office regarding this project.

It is our understanding that All We Have is Now, LLC will be filming in the following areas in Tulsa August 2-14, 2017 (Except 6, 7, and 8). They are working with the following locations, as well as the City of Tulsa on:

- Center of the Universe - 1 S Boston Ave, Tulsa, OK 74103
- House #1 - 124 E. 33rd Pl
- Downtown streets - Brady district.
- Office - 1336 E 15th St, Tulsa, OK 74120
- House #2 - 2703 E. 22nd Pl, Tulsa, OK, 74114
- Basement and house #3 - 1226 E. 26th Pl, Tulsa, OK, 74114
- Park #1 - River West Festival Park - 2100 S Jackson Ave, Tulsa, OK 74107
- Neighborhood streets - 1335 E. 25th St, Tulsa, OK, 74105
- House #4 - The Heritage - 4455 East 31st Street Tulsa Oklahoma 74135
- Park #2 - Chandler Park - 6500 W 21st St, Tulsa, OK 74107
- Parking lot - 3509 S Peoria Ave, Tulsa, OK 74105 or any parking lot.
- Stage - 423 N Main St, Tulsa, OK 74103 or 818 E 3rd St, Tulsa, OK 74120

Please let Tulsa FMAC know if there are any questions or concerns.

Many thanks for supporting filming in Tulsa,

Abby Kurin
Director | Tulsa Office of Film, Music, Arts & Culture
TulsaFMAC.com
AbbyKurin@visittulsa.com
C: 918.520.208

CC:

Ray Hoyt, President of Tulsa Regional Tourism, rayhoyt@visittulsa.com

Skipper Bain, Special Events Coordinator for City of Tulsa, sbain@cityoftulsa.org

Yousef Kazami, Film & Locations Coordinator for Oklahoma Film + Music Office, yousef.kazemi@travelok.com

City of Tulsa
Special Event Permit Application – ATTACHMENT

For: All We Have Is Now (Feature Film Production)

Purpose: Permission to shoot low-budget independent feature film in public spaces in the City of Tulsa

Contact: Michelle Svenson, 918-810-2368, michelle@killerwhaleprm.org

Requestor: Josh Downing, 918-695-8014

NOTE: We completed the Special Event Permit Application, but this is not a public event. All shooting locations listed below. Requesting Permits for Exterior Locations below (also listed in *II. Shooting Schedule*)

I. LOCATIONS:

A. Exterior:

1. Center of the Universe - 1 S Boston Ave, Tulsa, OK 74103
2. Downtown streets - Brady district.
3. Park #1 - River West Festival Park - 2100 S Jackson Ave, Tulsa, OK 74107
4. Neighborhood Driveway - 1335 E. 25th St, Tulsa, OK, 74105
5. Park #2 - Chandler Park - 6500 W 21st St, Tulsa, OK 74107
6. Parking lot - 3509 S Peoria Ave, Tulsa, OK 74105 or any parking lot.
7. Parking lot – David L. Moss Ctr/Tulsa County Jail, 300 N. Denver, Tulsa, OK 74103

B. Interior:

1. House #1 - 124 E. 33rd Pl, Tulsa, OK 74105
2. Office - 1336 E 15th St, Tulsa, OK 74120
3. House #2 - 2703 E. 22nd Pl, Tulsa, OK, 74114
4. Basement and house #3 - 1226 E. 26th Pl, Tulsa, OK, 74114
5. House #4 - The Heritage - 4455 East 31st Street Tulsa Oklahoma 74135
6. Bar Stage – Yeti, 417 N Main St, Tulsa, OK 74103
7. Gallery – Mainline, 111 N. Main Street, Tulsa, OK 74103
8. House #3 – 1714 S. Florence Ave., Tulsa, OK 74104
9. Nightclub- Majestic, 124 N. Boston Ave., Tulsa, OK 74103

II. SHOOTING SCHEDULE (Public Streets in Red):

Wednesday, August 2, 2017

Set-up: 9:00 a.m.

Breakdown: 2:00 pm

- (B7) Mainline Art Bar
111 N. Main Street, Tulsa, OK 74103

Set-up: 5:00 p.m.

Breakdown: 8:00 pm

- (B6) Yeti
417 N Main St, Tulsa, OK 74103

Set-up: 9:00 pm

Breakdown: 2:00 am

- (A1) Center of the Universe (Pedestrian Bridge)
1 S. Boston Ave, Tulsa, OK 74103

Thursday, August 3, 2017

Set-up: 10:00 am

Breakdown: 2:00pm

- (A7) David L. Moss Center/Tulsa County Jail
Parking Lot/Sidewalk (do not obstruct entrance or traffic flow)
300 N. Denver, Tulsa, OK 74103

Set-up: 3:00 p.m.

Breakdown: 12:00 a.m.

- (B1) House # 1
124 E. 33rd Pl., Tulsa, OK 74105

Friday, August 4, 2017

Set-up: 2:00 p.m.

Breakdown: 10:00 p.m.

- (B1) House # 1
124 E. 33rd Pl., Tulsa, OK 74105

Saturday, August 5, 2017

Set-up: 1:00 p.m.

Breakdown: 11:00 p.m.

- (B8) House #3
1714 S. Florence Ave., Tulsa, OK 74104

Monday, August 7, 2017

Set-up: 10:00 a.m.

Breakdown: 10:00 p.m.

- (B9) Majestic
124 N. Boston Ave., Tulsa, OK 74103

Tuesday, August 8, 2017

Set-up: 4:00 p.m.

Breakdown: 9:00 p.m.

- (B9) Majestic
124 N. Boston Ave., Tulsa, OK 74103

Set-up: 10:00 p.m.

Breakdown: 3:00 a.m.

- (A2) Downtown Streets (Please see Maps on Pages 5 & 6)
Various block addresses

Wednesday, August 9, 2017

Set-up: 11:00 a.m.

Breakdown: 6:00 p.m.

- (B5) House #4 -
The Heritage - 4455 East 31st Street, Tulsa, OK 74135

Set-up: 8:00 p.m.

Breakdown: 12:00 a.m.

- (B2) Office -
1336 E 15th St, Tulsa, OK 74120

Thursday, August 10, 2017

Set-up: 4:00 p.m.

Breakdown: 12:00 a.m.

- (B8) House #3
1714 S. Florence Ave., Tulsa, OK 74104

Friday, August 11, 2017

Set-up: 3:00 p.m.

Breakdown: 12:00 a.m.

- (B8) House #3
1714 S. Florence Ave., Tulsa, OK 74104

Sunday, August 13, 2017

Set-up: 2:00 p.m.

Breakdown: 7:00 p.m.

- (B3) House #2 –
2703 E. 22nd Pl, Tulsa, OK, 74114

Set-up: 8:00 p.m.

Breakdown: 1:00 a.m.

- (A3) Park #1 - River West Festival Park
2100 S Jackson Ave, Tulsa, OK 74107

Monday, August 14, 2017

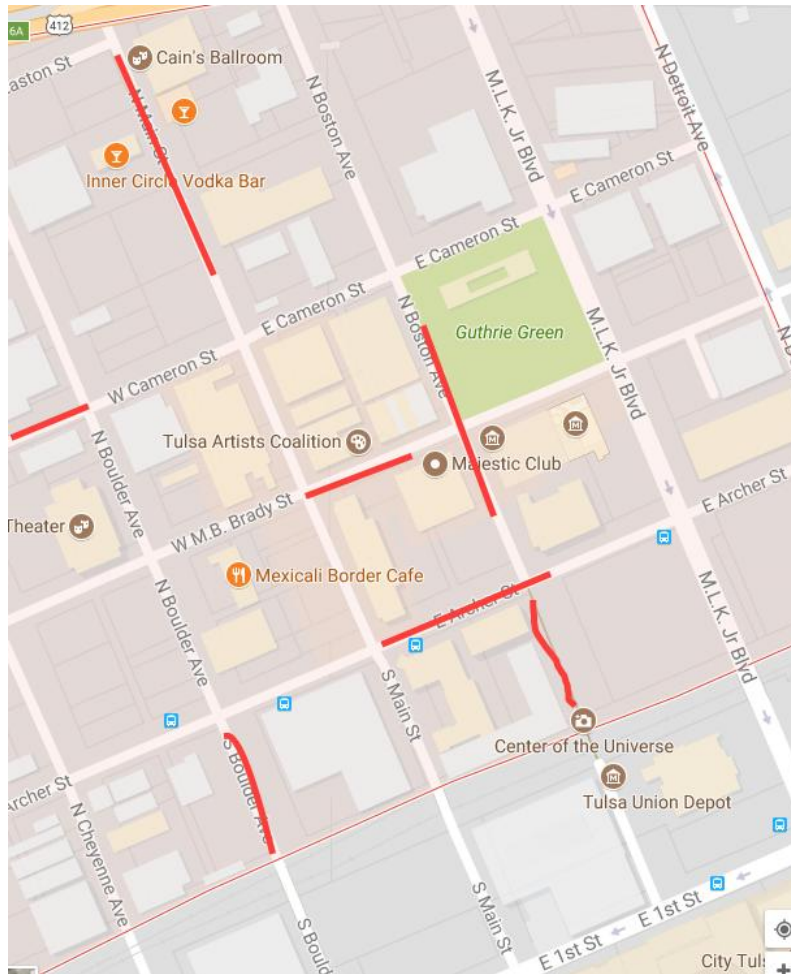
Set-up: 6:00 a.m.

Breakdown: 5:00 p.m.

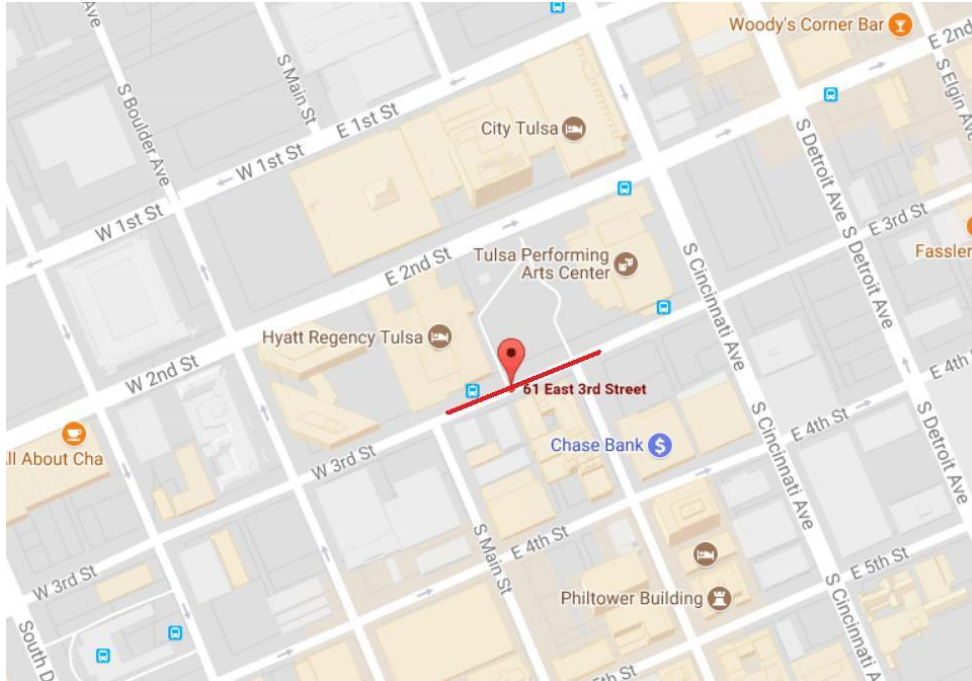
- (A5) Park #2 - Chandler Park
6500 W 21st St, Tulsa, OK 74107

III. MAP OF DOWNTOWN STREETS:
(Where shots from sidewalks will be filmed)

MAP A:



MAP B:



MAP C:

