



# City of Tulsa – Purchasing Division Supplier Tracker Registration Form

SUPPLIER NAME (as shown on tax returns):	DOING BUSINESS AS:
TYPE OF ORGANIZATION: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> INCORPORATED IN _____ <input type="checkbox"/> LLC	FED TAX ID OR SOCIAL SECURITY NUMBER
IS YOUR FIRM REGISTERED AS A SMALL BUSINESS ENTERPRISE WITH THE CITY OF TULSA? <input type="checkbox"/> YES <input type="checkbox"/> NO	FOR MORE INFORMATION ABOUT THE SMALL BUSINESS ENTERPRISE PROGRAM GO TO: <a href="https://www.cityoftulsa.org/government/departments/human-rights/small-business-enterprise-program/">HTTPS://WWW.CITYOFTULSA.ORG/GOVERNMENT/DEPARTMENTS/HUMAN-RIGHTS/SMALL-BUSINESS-ENTERPRISE-PROGRAM/</a>

THE CITY USES THE NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING COMMODITY SYSTEM. TANGIBLE PRODUCTS ARE NUMBERED 005-00 THRU 899-00. ALL SERVICES ARE NUMBERED 900-00 THRU 999-00. INSERT BELOW THE 5-DIGIT NUMBERS THAT APPLY TO THE PRODUCTS AND SERVICES SUPPLIED BY YOUR COMPANY. IF REQUESTING NOTICE OF ALL COMMODITIES UNDER A PARTICULAR CODE, SELECT "00" FOR THE 4TH & 5TH DIGIT. ADDITIONAL DETAIL EXPLAINING EACH COMMODITY CLASS IS AVAILABLE AT:  
[HTTPS://WWW.CITYOFTULSA.ORG/GOVERNMENT/DEPARTMENTS/FINANCE/SELLING-TO-THE-CITY/REGISTER-AS-A-VENDOR/](https://www.cityoftulsa.org/government/departments/finance/selling-to-the-city/register-as-a-vendor/)


INSIDE SALES REPRESENTATIVE:			
NAME:	Title:	PHONE NO:	
P.O. BOX OR STREET:	City:	STATE:	ZIP CODE:
E-MAIL ADDRESS(PRIMARY METHOD OF COMMUNICATION):			FAX NUMBER:
SUPPLIER WEBSITE:			

SECONDARY CONTACT:		
NAME:	TITLE	PHONE NO:
E-MAIL ADDRESS:		FAX NUMBER:

Please list the names of any of your officers, employees, stockholders, or anyone with a financial interest with your business who are employed with the City of Tulsa:

I certify that the information supplied herein is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer is now debarred or otherwise declared ineligible by any public agency from bidding or furnishing materials, supplies, or services to any other public agency thereof.

Signature of person authorized to sign:	Name & Title of Person Signing:	Date: