

# COACH PACKET

# YOUTH BASKETBALL LEAGUE



**REGISTRATION DATES:** November 1 - November 25, 2017

**COACH - Fill out forms  
located in the back of this packet.**

## **REGISTRATION SITES**

Central Center, 1028 E. 6th Street (918) 596-1444

Hicks Center, 3443 S. Mingo Road (918) 669-6355

Reed Center, 4233 S. Yukon Ave. (918) 591-4307

Whiteside Center, 4009 S. Pittsburg Ave. (918) 746-5040

# You volunteered to be a Youth Sports Coach — CONGRATULATIONS!

You now have the opportunity to impact many children's lives, not just your own child's!

Ask yourself, what type of impact do you want to make? Will you be the coach who players request to play for next year? Or will you be the coach that the league administrators ask not to come back? Maybe you'll end up somewhere between those two options. Either way, YOU control the outcome!

Many years from now most players will not remember if they won or lost, but they will remember if they had a good coach or not!

Ask yourself why you are coaching:

- Are you coaching to spend more time with your child?
- Are you coaching because you love the game your child has chosen?
- Are you coaching to help other kids learn the game you love?
- Maybe your league was short coaches and you stepped in at the last minute?
- Maybe you had a coach as a youth who you remember fondly and now you would like to give back to the sports community?
- Maybe you want to make a contribution to your local community?
- Maybe you're coaching because you've heard so many "horror stories" about coaches, and you want to prevent your child from that.

These are some of the reasons you should be coaching!

Your success at the youth level is NOT measured by wins and losses.



Your success is measured instead by the way you coach the kids to: learn the game; deal with adversity; respect their teammates; respect their coaches; respect the officials; and most importantly, have FUN playing the game.

*- Excerpt from The Sports Family Club website*



TULSA  PARKS



**Winter 2018**  
**YOUTH BASKETBALL**  
**[www.tulsaparks.org](http://www.tulsaparks.org)**

WEATHER INFORMATION will be posted on [facebook](#) "Tulsa Parks' Sports" page.  
Sign up and receive game cancellation notices at [www.teamsideline.com/tulsa](http://www.teamsideline.com/tulsa).

**LEAGUE COORDINATOR INFORMATION**

Kinderball League — Kindergarten/1st Grades  
Coordinator, Dustin Jagers – (918) 669-6355; FAX (918) 669-6359  
[djagers@cityoftulsa.org](mailto:djagers@cityoftulsa.org)

Junior Basketball League — 2nd/3rd Grades  
Coordinator, Kenneth Wilson – (918) 591-4307; FAX (918) 591-4304  
[kwilson@cityoftulsa.org](mailto:kwilson@cityoftulsa.org)

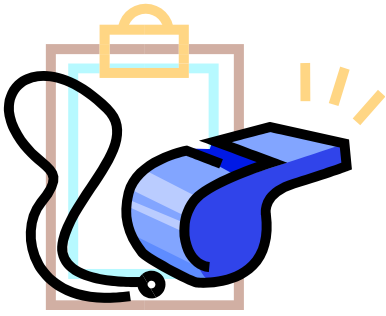
Elementary Basketball League — 4th/5th Grades  
Coordinator, Margie McNutt – (918) 596-2440 FAX (918) 746-2443  
[mmurphy@cityoftulsa.org](mailto:mmurphy@cityoftulsa.org)

**Youth Sports Coordinator:** Brett Powell – (918) 596-2527 or  
[bpowell@cityoftulsa.org](mailto:bpowell@cityoftulsa.org)

*"We're proud to be part of the team!"*



CITY OF  
**Tulsa**  
A New Kind of Energy™



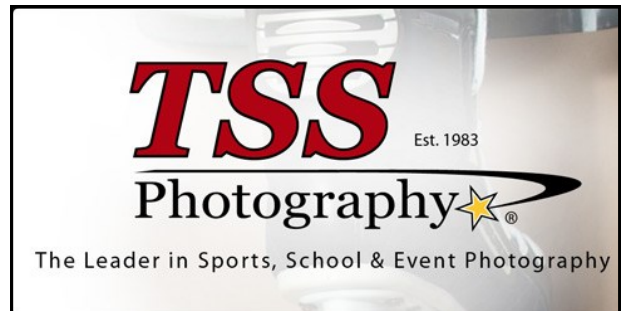
## **Mandatory Coaches Meeting**

Please contact your coordinator for more information.

Team Photography offered by  
***TSS Photography Green Country***  
Official Photographer for Tulsa Parks  
Youth Sports

**(918) 252-3394**

[www.tssphotography.com/greencountry](http://www.tssphotography.com/greencountry)



## **Coaches Certification**

Get certified at the National Alliance for Youth Sports website.

**[www.nays.org](http://www.nays.org)**

Go to the Coaches Section and click on NYSCA On-Line Clinics.

# General Basketball League Information

- 1. Registration:** Registration for Youth Basketball will be October 31 - November 18. Registration forms and fees are due at time of enrollment. If paying by check, checks should be payable to "City of Tulsa" in the amount of \$45. Officials fee will be paid to the coach. Once games begin there are no refunds. After November 18th, parents wishing to register can contact the League Coordinator and request to be placed on a waiting list. If child is placed on a team, there will be an additional \$5 late fee
- 2. Team Assignments:** Players will be assigned to a team according to their grade and play in one of the following leagues: Kindergarten/1st grade league (coed league), 2nd/3rd grades league (separated by gender), 4th/5th grades leagues (separated by gender). After the November 18<sup>h</sup> registration deadline, League Coordinators will place individual players on a team and secure coaches. A coach will receive the list of players and phone numbers. It is the coach's responsibility to contact the parents of all the players, schedule a parent meeting and notify you of practices. If parents have not heard from a coach by December 15, contact your League Coordinator.
- 3. Pre-formed Teams:** Pre-formed teams may enter our leagues; **PLEASE** contact your League Coordinator and register your team with that person. Registration forms and fees are due at time of registration. League Coordinators reserve the right to add players to any roster.
- 4. Rosters:** Rosters are limited to **10 players** maximum. **NO EXCEPTIONS.**
- 5. Age/Grade:** The accepted minimum age for this league is 5 years old. Players must be 5 years old by March 1, 2018. Players wishing to play up a grade/league should submit a written request to Brett Powell at [bpowell@cityoftulsa.org](mailto:bpowell@cityoftulsa.org). Players are NOT allowed to play down a grade/league.
- 6. Tryouts:** Tryouts are not allowed in any Tulsa Parks League.
- 7. Practices:** Practices should not be held any sooner than November 20, 2017.
- 8. Games:** Each league will play an 8-game season beginning in January through March 12. League games for Kindergarten/1st grades will be played at Hicks or Reed Center; 2nd/3rd grades will play at Reed or Hicks Center and 4th/5th grades will play at Whiteside Center.
- 9. Equal Play:** Tulsa Parks requires equal playing time for all players; therefore, rosters are limited to 10 players maximum.
- 10. Official Fees:** Each team will pay a referee fee of \$20 cash per game. The coach will collect the fee from his/her team parents. If one official is present, each team will pay the official \$15.
- 11. Forfeits:** If a team forfeits, that team will be responsible for the entire fee of \$40. This forfeit fee must be paid BEFORE the next game or the team will be dropped from the league.
- 12. Goal and Ball Sizes:** Kindergarten/1st grade league will play on 8-foot goals and use junior size basketballs. 2nd/3rd grade leagues will play on 9-foot goals and use junior size basketballs. 4th/5th grade leagues will play on 10-foot goals and use intermediate size basketballs.

13. **Rules:** Rules are available at our website, [www.tulsaparks.org](http://www.tulsaparks.org).

14. **Game Shirt:** A Tulsa Parks' game shirt will be provided for each player and must be worn in each game, no exceptions. Altering or adding logos to the game shirt is not allowed. Teams altering the game shirt will be dismissed from the league. Each NYSCA certified coach, up to three per team, will receive a free game shirt.

15. **Player Equipment:** No jewelry or bracelets (unless medical), plastic or metal hair ties or barrettes may be worn. Tape over pierced ears will not be allowed. We recommend players wear safety glasses. The game official shall decide any question regarding the legality of a player's equipment or uniform.

16. **Practices:** Teams may start practices on or after November 18th. Depending on the availability of Tulsa Parks' gymnasiums, we recommend the following: Pre-season practices: Teams are limited to **two** practices per week: 1-hour, half court, practices in city gyms. During season practices: Once games begin, teams are limited to **one** (1-hour maximum in city gyms) practice per week. Practices will be the responsibility of the coach. Each coach will schedule days, times and locations of your practices.

17. **Scoring:** Game scores will not be kept in the Kinderball league. League standings will not be kept in any league.

18. **Trophies:** No place trophies will be awarded. All players will receive a participation trophy at the end of the season.

19. **NYSCA/Background Check:** Coaches are required to be NYSCA certified in basketball. All coaches must successfully complete a background check. Forms are located on our website.

20. **Sportsmanship:** Coaches and parents are expected to demonstrate good sportsmanship and encourage all players to do the same. The purpose of our league is to teach the basic fundamentals of the sport. Disciplinary actions taken for players, parents, coaches, or spectators displaying unsportsmanlike conduct can be as simple as a verbal warning and as harsh as expulsion from the league and all games.

21. **Inclement Weather Policy:** Weather information will be available on Facebook, Tulsa Parks' Sports page. Parents can sign up at [www.teamsideline.com/tulsa](http://www.teamsideline.com/tulsa) to receive game cancellation notices. Please note that if schools are dismissed that does **NOT** mean games will automatically be cancelled.

22. **Committee Decisions:** Failure to adhere to the Tulsa Parks Youth League Rules as outlined will result in forfeiture or expulsion from the league. All Tulsa Parks Youth League Committee decisions are final.

23. **NO SMOKING:** This is a smoke-free zone; smoking is NOT permitted at practices or games. Parents should remain in their car if they must smoke.

# Youth Sports Leagues

## Purpose, Philosophy, Liability and Background Screening

### **PURPOSE**

The general purpose of the Tulsa Parks youth programs is to provide an opportunity for sportsmanship, socialization, skill improvement and physical fitness. It is also designed to bring area youth closer together through recreational competition and to keep the welfare of the youth first and foremost.

The specific purposes are:

1. To acquaint the participants with the basic fundamentals of the sport while exercising the body and mind through an enjoyable activity.
2. To inspire players with good habits while in fellowship with other players and to encourage and promote respect for officials and coaches.
3. To promote safety-first play.

### **PHILOSOPHY**

It is our desire that all participants enrolled in youth sports have the guaranteed right to fair play in every game regardless of skill level. As a result of this guiding philosophy, rules and regulations governing play, eligibility and sportsmanship have been developed. However, it must be understood that sportsmanship and cooperation within a team are important aspects of the game. **Individuals who display poor sportsmanship or regularly miss practices may be kept from play in regular games.** It is always the duty of the coach to inform the Parks and Recreation Department of adverse conduct or any disciplinary situations.

1. Every participant shall be able to play and have fun.
2. Sportsmanship and gamesmanship will be a requirement of the players, coaches and parents.
3. The program shall be enjoyable for all teams and players. Poor sportsmanship, foul language and injurious play will be disciplined.
4. The department will make every attempt to provide equity of play within the entire program with the hope of allowing all teams an equal opportunity to compete.

**Be it understood that by registering for this program, you accept the purpose, direction and philosophy of the program.**

### **LIABILITY**

Tulsa Parks program coordinators; league directors, coaches, game officials or any other supervisory personnel are not responsible for injuries to persons or damages to property. We encourage all participants to obtain insurance for player protection. This is entirely the responsibility of the person participating (players, coaches, managers, parents, and spectators), all of which participate at his or her own risk.

### **BACKGROUND SCREENING**

All coaches must submit a completed background screening form, available on our website. Background checks remain confidential and will be valid for 1 year. The guidelines, which will be used for the background check process, involve reviewing the information provided by law enforcement records such as: Charges, arrests, convictions, offenses, and traffic violations. **If there are any 1) outstanding warrants, 2) criminal felony or criminal misdemeanor charges within the last five years, or 3) any charges ever regarding a sexual offense, an applicant will not be eligible to coach in our league.**

## Conduct

### **Tulsa Parks will not tolerate the following by a coach, player or spectator:**

1. **Smoking, drinking of alcoholic beverages or chewing tobacco:** Shall not be allowed by parents or coaches at any time during a game or practice. Alcohol on coaches' breath will be subject for review. It has no place in youth sports especially with respect to our coaches. Spectators are asked to refrain from smoking and chewing tobacco and absolutely no alcoholic beverages are allowed.
2. **Obscene, racist, sexist or abusive language:** Defined as language that is offensive to acceptable standards of decency or modesty or anything insulting. Should anyone have a question about the use of a word, it should not be used.
3. **Sportsmanship:** Any coach, parent, player or spectator verbally abusing or exhibiting negative behavior towards a game official, staff, opposing coach, or any player will be subject to disciplinary action by the game officials or Tulsa Parks' staff. A coach can be removed from coaching at any point during the season.

**Officials and Tulsa Parks Staff have the right to remove a coach, parent, player or spectator from the game if the above incidences occur during a game.**

**Filing a Protest:** First, review the Tulsa Parks Information Packet to identify specific violations of our policies and guidelines for youth sports. Tulsa Parks fully support the "National Standards for Youth Sports" and "NYSCA Code of Ethics" for coaches, players and parents. This information is located at [www.nays.org](http://www.nays.org). If a pledge is violated, we want to be informed. Secondly, a written incident report should be filed with the League Coordinator and NYSCA Chapter Director. We encourage anyone with a concern to file a written report. Documentation is vital in any review process. Any questions or concerns please contact:

Brett Powell, NYSCA City of Tulsa Chapter Director  
175 E. 2nd Street, Suite 570  
Tulsa, OK 74103  
(918) 596-2527 fax (918) 699-3420  
[bpowell@cityoftulsa.org](mailto:bpowell@cityoftulsa.org)

## ADULT RULES FOR KIDS SPORTS

1. Make it FUN!
2. Set a GOOD example!
3. Cheer for EVERYONE!



# National Standards For Youth Sports

The National Alliance for Youth Sports (NAYS) is pleased to release this revised edition of the National Standards for Youth Sports. The original version was released in 1987 and served as the blueprint for how thousands of recreation professionals have conducted their youth sports programs through the years. In December 2007, a dedicated group of professional youth sports administrators convened during the International Youth Sports Congress in Orlando, Florida to re-examine the Standards in relation to the current youth sports environment. This new edition reflects the consensus of this group and addresses a variety of topics that currently affect the delivery of youth sports programs.

## **Standard #1 Quality Sports Environment**

Youth sports programs must be developed and organized to ensure, as well as to enhance, the emotional, physical, social and educational well-being of children.

## **Standard #2 Sports Participation Should Be Fun and a Portion of a Child's Life**

Youth sports are only one portion of a child's life that must be balanced with other social and educational experiences and activities.

## **Standard #3 Training and Accountability**

Adults involved with youth sports must receive training and important information about the program and must be held accountable for their behavior.

## **Standard #4 Screening Process**

To ensure the safety and well being of children in youth sports, individuals with regular, repetitive access or contact with children must complete the screening process.

## **Standard #5 Parents' Commitment**

Parents/guardians must take an active and positive role in their child's youth sports experiences.

## **Standard #6 Sportsmanship**

Everyone involved in youth sports programs should exhibit positive sportsmanship behavior at all times.

## **Standard #7 Safe Playing Environment**

Youth sports programs must provide safe playing facilities and equipment, healthful playing situations and proper first aid applications, should the need arise.

## **Standard #8 Equal Play Opportunity**

Parents, coaches, and league administrators must provide equal sports play opportunity for all youth regardless of race, creed, sex, economic status or ability.

## **Standard #9 Drug, Tobacco, Alcohol and Performance Enhancer Free Environment**

Parents, coaches, officials, fans, players and administrators must be drug, tobacco and alcohol and performance enhancer free at youth sports activities.

## **PLAYERS' CODE OF ETHICS**

**I hereby pledge to provide positive attitude and be responsible for my participation in Youth Sports by following this Code of Ethics.**

- I will encourage good sportsmanship from fellow players, coaches, officials and parents at every game and practice.
- I will attend every practice and game that is reasonably possible and notify my coach if I cannot.
- I will expect to receive a fair and equal amount of playing time.
- I will do my very best to listen and learn from my coaches.
- I will treat my coaches with respect regardless of race, sex, creed or abilities and I will expect to be treated accordingly.
- I deserve to have fun during my sports experience and will alert parents or coaches if it stops being FUN!
- I deserve to play in an alcohol, tobacco and drug free environment and expect adults to respect that wish.
- I encourage my parents to be involved with my team in some capacity because it's important to me.
- I will do my very best in school.
- I will remember that sports is an opportunity to learn and have fun.

## **PARENTS' CODE OF ETHICS**

**I hereby pledge to provide positive support, care and encouragement for my child participating in youth sports by following this Parents' Code of Ethics.**

- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice, or other youth sports event.
- I will place the emotional and physical well-being of my child ahead of a personal desire to win.
- I will insist that my child play in a safe and healthy environment.
- I will require that my child's coach be trained in the responsibilities of being a youth sports coach and that the coach upholds the Coaches' Code of Ethics.
- I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for all.
- I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol, and will refrain from their use at all youth sports events.
- I will remember that the game is for youth – not for adults.
- I will do my very best to make youth sports fun for my child.
- I will help my child enjoy the youth sports experience by doing whatever I can, such as being a respectful fan or assisting with coaching.
- I will ask my child to treat other players, coaches, fans, and officials with respect regardless of race, sex, creed, or ability.
- I will read the National Standards for Youth Sports and do what I can to help all youth sports organizations implement and enforce them.

# COACHES CODE OF ETHICS

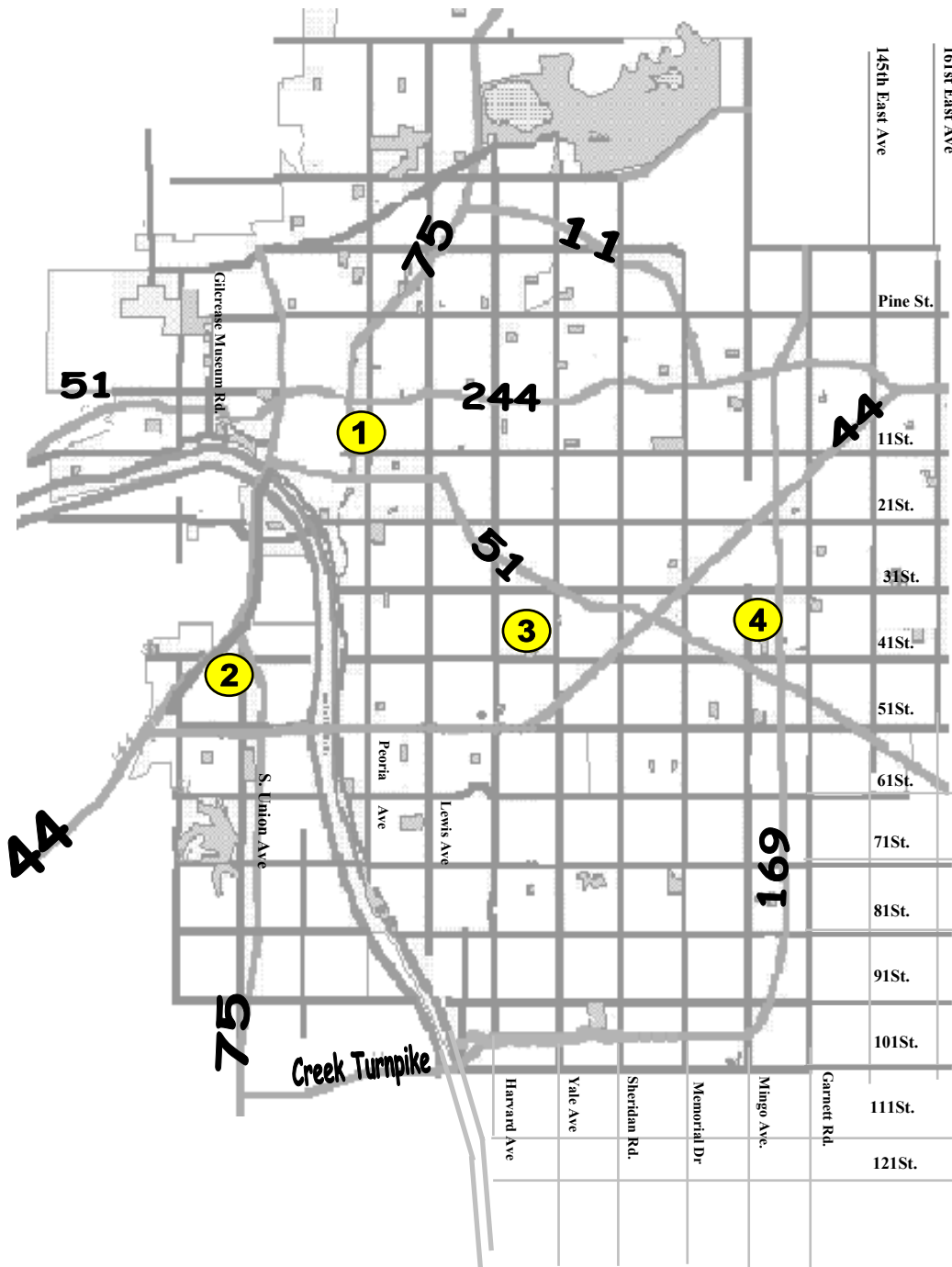
**I hereby pledge to live up to my certification as an NYSCA member coach by following the NYSCA Coaches' Code of Ethics.**

- I will place the emotional and physical well-being of my players ahead of a personal desire to win.
- I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.
- I will do my best to provide a safe playing situation for my players.
- I will promise to review and practice the basic first aid principles needed to treat injuries of my players.
- I will do my best to organize practices that are fun and challenging for all my players.
- I will lead by example in demonstrating fair play and sportsmanship to all my players.
- I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol, and I will refrain from their use at all youth sports events.
- I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.
- I will use those coaching techniques appropriate for each of the skills that I teach.
- I will remember that I am a youth sports coach, and that the game is for children and not adults.
- I hereby pledge to adhere to the NYSCA Coaches Code of Ethics and fully understand if I do not uphold them I will be held accountable for my behavior, leading up to revocation of my membership, as outlined in the Accountability and Enforcement Policies enforced by the local chapter of the National Alliance for Youth Sports.



The Code of Ethics listed in the above text and previous page are the standards by which Tulsa Parks strives to run its youth sports leagues. Players, parents and coaches are all expected to adhere to the standards and ethics set forth by the National Alliance for Youth Sports (NAYS). Players and parents will be asked by the coaches to sign a pledge form, and players and parents should expect the coach to adhere to the above-mentioned ethics.

# TULSA PARKS



1. Central Center - 1028 E. 6th St.; (918) 596-1444
2. Reed Center - 4233 S. Yukon; (918) 591-4307
3. Whiteside Center and Soccer Fields - 4009 S. Pittsburg; (918) 746-5040
4. Hicks Center and Football Field - 3443 S. Mingo Road; (918) 669-6355

# Submit completed application to LEAGUE COORDINATOR

## BASKETBALL LEAGUE COORDINATORS

Kindergarten/1st Grade: Dustin Jagers (djagers@cityoftulsa.org) or 918-669-6359 (fax)

2nd/3rd Grades: Kenneth Wilson (kwilson@cityoftulsa.org) or 918-591-4304 (fax)

4th/5th Grades: Margie McNutt (mmurphy@cityoftulsa.org) or 918-596-2443 (fax)

## COACH APPLICATION

Sport: BASKETBALL Date of Application \_\_\_\_\_

Please Circle: Head Coach Assist. Coach

Circle League: Kindergarten/1st Grade 2nd/3rd Grades 4th/5th Grades

Team Name (if known): \_\_\_\_\_

Print Name: \_\_\_\_\_

T-Shirt Size: \_\_\_\_\_

Home Address: \_\_\_\_\_

City

State

Zip Code

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Is Your Child on Team? Yes No If yes, child's name: \_\_\_\_\_

Why Did You Volunteer? \_\_\_\_\_

Did you submit a background screening form? Yes No

No guarantees, but, are there times your team cannot play games? If so, what dates?





## DISCLOSURE AND AUTHORIZATION 2.0

### DISCLOSURE AND AUTHORIZATION FOR CONSUMER REPORTS

In connection with my application for employment (including contract or volunteer services) or application to rent a dwelling with \_\_\_\_\_, I understand consumer reports will be requested by you ("Company"). These reports may include, as allowed by law, the following types of information, as applicable: names and dates of previous employers, reason for termination of employment, work experience, reasons for termination of tenancy, former landlords, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, judgments, bankruptcy proceedings, evictions, criminal records, etc., from federal, state, and other agencies that maintain such records.

In addition, investigative consumer reports (gathered from personal interviews, as applicable, with former employers or landlords, past or current neighbors and associates of mine, etc.) to gather information regarding my work or tenant performance, character, general reputation and personal characteristics, and mode of living (lifestyle) may be obtained.

If I am hired, I understand that my employer can use this disclosure and authorization to continue to obtain such consumer reports throughout my employment, contract period or volunteer service.

#### Authorization

**I hereby authorize procurement of consumer report(s) and investigative consumer report(s) by Company. If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for Company to procure such reports at any time during my employment, contract, or volunteer period. I authorize without reservation, any person, business or agency contacted by the consumer reporting agency to furnish the above-mentioned information.**

#### **This authorization is conditioned upon the following representations of my rights:**

I understand that I have the right to make a request to the Consumer Reporting Agency: AmericanChecked Inc., 4870 South Lewis Avenue, Suite 120, Tulsa, OK 74105; telephone: 800-975-9876 ("Agency") upon proper identification, to obtain copies of any reports furnished to Company by the Agency and to request the nature and substance of **all information** in its files on me at the time of my request, including the sources of information, and the Agency, on Company's behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by any investigative consumer report(s). The Agency will also disclose the recipients of any such reports on me which the Agency has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to Company obtaining the above information from the Agency. I understand that I can dispute, at any time, any information that is inaccurate in any type of report with the Agency. I may view the Agency's privacy policy at their website: <http://americanchecked.com/privacy-policy>. I understand that if the Company is located in California, Minnesota or Oklahoma, that I have the right to request a copy of any report the Company receives on me at the time the report is provided to the Company.

By checking the following box, I request a copy of all such reports be sent to me. Check here:

AmericanChecked Inc.



**DISCLOSURE AND AUTHORIZATION 2.0**

As a California applicant, I understand that I have the right under Section 1786.22 of the California Civil Code to contact the Agency during reasonable hours (9:00 a.m. to 5:00 p.m. (CST) Monday through Friday) to obtain all information in Agency's file for my review. I may obtain such information as follows: 1) In person at the Agency's offices, which address is listed above. I can have someone accompany me to the Agency's offices. Agency may require this third party to present reasonable identification. I may be required at the time of such visit to sign an authorization for the Agency to disclose to or discuss Agency's information with this third party; 2) By certified mail, if I have previously provided identification in a written request that my file be sent to me or to a third party identified by me; 3) By telephone, if I have previously provided proper identification in writing to Agency; and 4) Agency has trained personnel to explain any information in my file to me and if the file contains any information that is coded, such will be explained to me.

I understand that if I am applying for employment in New York, that I have the right to receive a copy of Article 23-A of the New York Correction Law \_\_\_\_\_(initial if this applies).

I understand that if the report is provided to an employer in the State of Washington, that I can contact the following office for more information regarding my rights under Washington State Law in regard to these reports: State of Washington Attorney General, Consumer Protection Division, 800 5<sup>th</sup> Ave, Ste. 2000, Seattle, Washington 98104-3188, (206) 464-7744.

In connection with my application for employment (including contract or volunteer services) or application to rent a dwelling, I direct the following regarding my current employer: (please check one). Yes, my current employer may be contacted \_\_\_\_\_ / No, my current employer cannot be contacted \_\_\_\_\_

I understand that I have rights under the Fair Credit Reporting Act, and I acknowledge receipt of the Summary of Rights \_\_\_\_\_ (initials).

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

For identification purposes:

Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Driver License No. \_\_\_\_\_ State of Issue \_\_\_\_\_