

A City of Tulsa Serve Tulsans Initiative

LOVE YOUR BLOCK

Introduction

Love Your Block (LYB) is a competitive mini-grant program that engages residents in revitalizing their neighborhoods, one block at a time. The mini-grants are provided to registered neighborhood organizations so they may purchase supplies needed for their project. Neighborhood organizations are encouraged to identify blight and develop volunteer fueled solutions. Registered neighborhood organizations in the City of Tulsa are invited to apply for a grant of up to \$1,000 to support a revitalization project. This work is made possible in partnership with [Cities of Service](#).

Important Dates

LYB Application Workshop	November 7, 2017
Application Due Date	December 15, 2017
Mini-Grant Award Announcement	January 22, 2018
Mini-Grant Mandatory Orientation	February 6, 2018
Mini-Grant Mandatory Consultations	February 12 – 16, 2018
Project Start Date	March 1, 2018
Project Completion Date	June 1, 2018
Mandatory Conclusion Meeting	June 4–7, 2018
LYB Celebration Lunch	June 26, 2018

Conditions of a Love Your Block mini-grant:

- Propose a project that reduces the impact of blight
- Recruit 5 or more neighborhood volunteers
- Obtain letters of support from community partners and/or local businesses
- Identify blighted properties in your neighborhood
- Letter of permission from property owner (if applicable)
- Propose a project that does not require more than \$1,000 in grant funding
- Complete project by June 1, 2018
- Provide before and after photos of the project site
- Provide success measures at end of project

Examples of Projects:

Litter and Graffiti Removal	Public Art/Mural	Public Space Activation
Tree Planting	Neighborhood Entryway	Neighborhood Clean Up

Mini-Grant funds can ONLY be used to purchase materials related to implementing and carrying out a LYB project.

Application Checklist:

- Complete application in FULL
- Before pictures of project site (digital copies preferred)
- Letters of support from community partners and/or local businesses
- Letter of permission form property owner (if applicable)
- Neighborhood Blight Form (online or paper)

How to Apply

Completed application must be submitted no later than 4:00 pm on December 15, 2017. The application and supporting documents can be submitted by one of the following methods:

- Email:

neighborhood@cityoftulsa.org

Subject Line: LYB Application

Documents attached in PDF format

- Mail or Delivery (postmarked prior to December 15, 2017):

ATTN: Joel Hensley

LYB Application

175 E 2nd St, Suite 580

Tulsa, OK 74103

Selection Process

Applications will be reviewed by a selection committee made up of City of Tulsa staff and community members unaffiliated with any applicant or supporting entity.

Questions

For any questions, technical assistance, or to receive additional information related to Love Your Block, please contact City of Tulsa Neighborhood Liaisons; Joel Hensley and Alisia Myers.

Email: neighborhood@cityoftulsa.org

Phone: 918-596-1292

Love Your Block Application

Contract Information		
Neighborhood Group Name:		
Group Mailing Address (if applicable):		
Group Email (if applicable):		
Primary Contact Name:		
Phone Number:	Email:	
Mailing Address:		
Secondary Contact Name:		
Phone Number:	Email:	
Mailing Address:		
Additional Contact Name:		
Phone Number:	Email:	
Mailing Address:		
Is the neighborhood group registered with the City of Tulsa?	YES	NO
*If NO, please contact the City of Tulsa Neighborhood Liaisons.		
Project Information		
Where is the project located? (<i>street address or cross streets</i>)		
Will the project be located on public or private property?		
		PUBLIC PRIVATE
*If PRIVATE, please include a letter of authorization from the property owner.		

Project Proposal

What are the project goals?

Describe the project

How will this project reduce the impact of neighborhood blight?

Method used to identify neighborhood blight

PAPER FORM

ONLINE FORM

Project Timeline

Start Date:

End Date:

What are the planned work days?

How many hours will it take to complete the project?

Sustainability Plan

Explain the long term impact of the project

Who will be responsible for maintaining the project year after year?

How will the project be maintained? (*fresh paint, landscaping, water, etc.*)

Project Success

What measurements will be used to ensure the project goals are met? (e.g. pounds of garbage removed, square feet of graffiti removed)

Who will be responsible for tracking the project measurements?

Neighborhood Engagement

Will there be any activities planned to increase neighborhood participation? (BBQ, Block Party, etc.)

Describe the outreach plan or other ideas to notify neighbors of the project (flyers, social media, etc.)

Approximately how many neighborhood volunteers will participate in the project?

Community Engagement

Have any community partners and/or local businesses committed support?	YES	NO
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*If YES, please provide letters of support.

Please describe the type of support community partners and/or local businesses will provide. (e.g. ABC business will provide monetary contributions, XYZ church will provide # of volunteers on work days)

Approximately how many volunteers outside the neighborhood will participate in the project?

Are volunteers with special skills needed in order to complete the project? What are those skills?

Neighborhood Volunteers

Please provide the name, address, and phone number of up to 5 neighborhood volunteers who will participate in the project

Name	Address and Phone
1.	
2.	
3.	
4.	
5.	

Proposed Budget

Provide a budget that includes all planned purchases related to the project (please consider tax)

Item Description and Purpose	Number of items	Cost per item	Total item cost
Total Project Cost:			

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