

CLASS TITLE: BUILDING INSPECTOR II

PURPOSE OF THE CLASSIFICATION: Under general supervision performs technical and skilled inspections in securing compliance with the City's building, fire, stormwater and zoning codes and ordinances along with other related assigned duties.

• ESSENTIAL TASKS:

- Performs building code related inspections of construction, alteration, movement, enlargement, replacement, repair, removal and demolition of residential and commercial buildings
- Inspects footings, foundations, framing, stairs and forms through completion to ensure compliance with regulations pertaining to structural soundness, proper materials, safety hazards, and zoning
- Participates with office personnel in the issuance of building permits
- Inspects fire suppression, protection signaling and automatic detection systems, fire walls, separation and partitions, shafts and egress for compliance with codes, regulations and safety standards
- Writes official notices and fine bearing citations for permit and safety hazard violations
- Maintains records, documentation and other related work using a wireless tablet computer
- Confers with co-workers, supervisors, fire marshals, plans examiners, engineers, architects, contractors, owners, workers and others pertaining to the application, interpretation and clarification of codes and ordinances
- Coordinates the final inspection of subcontractors and the general contractor for issuance of the occupancy permit
- Interprets the building, zoning, fire and stormwater codes relating to residential and entry level commercial construction
- Operates a City vehicle
- Represents the City in court as an expert witness and during prosecution of code violators
- Authorizes the removal of utility services in the event of imminent hazards
- Participates as post disaster response personnel with TAEMA.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Sixty (60) hours of coursework in construction technology, public/business administration or a related field and shall have at least six (6) years continued practical progressive experience in residential or commercial construction work, including three (3) years as a building superintendent, foreman or contractor. Refer to the Building Trades Inspectors progression criterion document for additional requirements.

Knowledge, Abilities and Skills: Considerable knowledge of materials, methods and techniques used in residential and commercial construction; considerable knowledge of possible defects and faults in residential construction and effective corrective measures; and considerable knowledge of federal, state and local building codes and regulations pertaining to residential and commercial construction. Ability to read and interpret plans, specifications and blueprints quickly and accurately to compare them with construction in process; ability to enforce regulations with firmness, tact and impartiality; and the ability to understand and influence the behavior of others within the organization, customers or the public in order to achieve job objectives and cause action or understanding.

Physical Requirements: Physical requirements include arm and hand steadiness and finger dexterity enough to use a telephone; occasional lifting up to 50 pounds; occasional carrying up to 40 pounds; occasional pulling up to 5 pounds; may be subject to extended periods of walking, standing, sitting, reaching, balancing, bending, kneeling, handling, feeling, climbing, smelling and twisting; vision, speech and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Oklahoma Class "D" Operator's License; ICC certification required as a residential and commercial inspector and become a state licensed Unlimited Building Inspector within one (1) year of date of hire.

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WORKING ENVIRONMENT: Working environment is primarily outdoors, occasionally indoors and in inclement weather; and requires traveling to various locations for inspections.

Class Code: 2564

EEO Code: N-02

Pay Code: AT-32

Group: Engineering, Planning and Technical

Series: Inspection

Effective Date: December 2, 2009