

CLASS TITLE: INTERPRETIVE NATURALIST III

PURPOSE OF THE CLASSIFICATION: Under general direction is responsible for professional, scientific, and supervisory work, as relates to a broad variety of interpretive nature programs and Nature Center development; and performs other related assigned duties.

ESSENTIAL TASKS:

- Plans, develops, and administers the programs and budget functions for the Municipal Nature Center
- Monitors the environmental status of two nature preserves
- Supervises and trains Interpretive Naturalist I's and II's positions in various program functions
- Supervises and participates in nature tours, lectures, and public presentations
- Directs and leads the development of environmental education programs
- Supervises maintenance and repair needs of section
- Prepares definitive instructional aids
- Monitors section compliance with departmental and City policies
- Provides long-range planning of center resource utilization and development
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from an accredited college or university with a bachelor's degree in park interpretation, wildlife management, natural sciences, or closely related field, and three (3) years of progressively responsible experience in a nature center or instructional natural science setting; or preferred graduation from an accredited college or university with a master's degree in resource interpretation, and one (1) year experience in a nature center or instructional natural science setting; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities and Skills: Comprehensive knowledge of the fields of park and natural history interpretation; and considerable knowledge of program development and recruitment techniques as involves volunteers for interpretive nature programming. Ability to administer, supervise, plan, and direct employees and Nature Center program; ability to develop and maintain a budgetary plan; ability to present a viable program format and set long-range goals to accomplish same; ability to prepare and present natural history and nature programs to diverse audiences; and the ability to utilize the highest level of interpersonal skill in order to understand, select, develop, and motivate people at any level within or outside the organization.

Physical Requirements: Physical requirements include arm and hand dexterity enough to use a keyboard and telephone; frequent lifting up to 20 pounds with occasional lifting up to 60 pounds; frequent carrying, pushing, and pulling up to 10 pounds, with occasional carrying, pushing, and pulling up to 60 pounds; may be subject to extended periods of walking; standing, sitting, reaching, balancing, bending, kneeling, crawling, handling, feeling, climbing, smelling, and twisting; and vision, speech, and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid applicable Oklahoma Driver's License.

WORKING ENVIRONMENT: Working environment is indoors in an office setting, and outdoors and in inclement weather; and may be exposed to weather/temperature extremes, poisonous plants, and insect bites.

Class Code: 1032

EEO Code: E-02

Pay Code: EX-36

Group: Cultural, Legal and Sciences

Series: Sciences

Effective date: July 1, 2000