

CLASS TITLE: SURFACE DRAINAGE WORKER I

PURPOSE OF THE CLASSIFICATION: Under general supervision is responsible for performing a variety of unskilled and semiskilled tasks; works on individual job assignments or as a member of a work group engaged in planned or scheduled general maintenance or renovation activities involving City properties and flood control facilities, and other related assigned duties.

ESSENTIAL TASKS:

- Maintains, plants, and cuts trees and grasses
- Removes trash/debris from facilities
- Operates a variety of medium motorized equipment
- Loads and delivers equipment and work materials
- Sprays pesticides, herbicides, and waters landscape areas
- Operates various types of power equipment and hand tools
- Sets up site protection equipment and flags traffic
- Locates, digs, and probes graves
- Cleans, washes, and stores equipment
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development (GED) Diploma, and three (3) months of experience performing heavy manual labor; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Trades Worker Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of basic manual labor practices, methods, tools and materials; some knowledge of the hazards of the work. Ability to perform manual labor over an extended period of time, in varying weather conditions; ability to understand verbal and written instructions; ability to learn and perform more responsible tasks; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information.

Physical Requirements: Physical requirements include frequent walking and occasional standing; frequent lifting up to 60 pounds with occasional lifting up to 105 pounds; frequent carrying up to 60 pounds with occasional carrying up to 105 pounds; frequent pushing and pulling up to 10 pounds with occasional pushing and pulling up to 60 pounds; frequent reaching, balancing, kneeling, bending, handling, climbing, smelling, and twisting; occasional crawling and feeling; and vision, speech, and hearing sufficient to perform essential tasks.

Licenses and Certificates: Possession of a valid Class "D" Operator's License; possession of a Class "B" or Class "A" Commercial Driver's License (CDL) with applicable endorsements within six (6) months from date of hire; some positions within this classification require a relevant Class "D" Water/Wastewater license as issued by the Department of Environmental Quality (DEQ) within nine (9) months from date of hire or an Oklahoma Department of Agriculture Pesticide Applicator certification for Service Technician in either/both the Ornamental Turf Category and Right of Way Category within nine (9) months from date of hire and/or appropriate technical license.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, radiation, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, underground gas/electric/petroleum lines, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered

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surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, confined spaces, compressed gases, high noise areas, oily surfaces, water environments, and refuse/garbage/litter.

Class Code: 8530

EEO Code: N-08

Pay Grade: LT-14

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor

Effective date: March 6, 2017