

CLASS TITLE: PARKS UTILITY WORKER I

PURPOSE OF THE CLASSIFICATION: Under general supervision is responsible for performing a variety of unskilled and semiskilled tasks; works on individual job assignments or as a member of a work group engaged in planned or scheduled general maintenance or renovation activities involving City properties and facilities, and other related assigned duties.

ESSENTIAL TASKS (All Departments/Divisions):

- Removes trash/debris and brush from facilities
- Performs preventative maintenance on City equipment
- Operates a variety of light to heavy automotive equipment
- Loads and delivers equipment and work materials
- Operates various types of power equipment and hand tools
- Cleans, washes, and stores equipment
- Completes various paperwork
- Plants, maintains, trims and removes various types of ornamental plants, shrubs and trees
- Sprays pesticides, herbicides, and waters landscape areas
- Monitors and maintains buildings, grounds, irrigation and drainage
- Maintains and repairs playground equipment, tennis courts, picnic tables, fences, and other equipment
- Prepares facilities for sporting and special events
- Assists and performs limited carpentry and masonry work
- Paints facilities and equipment
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development (GED) Diploma, and three (3) months of experience performing heavy manual labor; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Trades Worker Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of basic manual labor practices, methods, tools and materials; and some knowledge of the hazards of the work. Ability to perform manual labor over an extended period of time, in varying weather conditions; ability to understand verbal and written instructions; ability to learn and perform more responsible tasks; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information.

Physical Requirements: Physical requirements include frequent walking and occasional standing; frequent lifting up to 50 pounds with occasional lifting up to 100 pounds; frequent carrying up to 50 pounds with occasional carrying up to 100 pounds; constantly lifts/carries up to 10 pounds; frequent pushing and pulling up to 20 pounds with occasional pushing and pulling up to 60 pounds; frequent reaching, balancing, kneeling, bending, handling, climbing, smelling, and twisting and feeling; occasional crawling; vision, speech, and hearing sufficient to perform essential tasks.

Licenses and Certificates: Possession of a valid Class "D" Operator's License; may require possession of a Class "B" or Class "A" Commercial Driver's License (CDL) with applicable endorsements within six (6) months from date of hire in some positions ; some positions within this classification require an Oklahoma Department of Agriculture Pesticide Applicator certification for Service Technician in either/both the Ornamental Turf Category and Right of Way Category within nine (9) months from date of hire and/or appropriate technical license.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, radiation, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, underground gas/electric/petroleum lines, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, confined spaces, compressed gases, high noise areas, oily surfaces, and refuse/garbage/litter.

Class Code: 8535

EEO Code: N-08

Pay Grade: LT-14

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor

Effective date: March 6, 2017