Sidewalk Café Permit
Renewal Application

☐ Renewing for July 1, 2018 - June 30th, 2019

While the City recognizes the potential for Sidewalk Cafés to enhance the public realm, the grant of a permit is a privilege and not a right. All Sidewalk Café permits are wholly of a temporary nature and can be revoked by the City of Tulsa at any time. Further, the City will, and by law must, retain the right to deny, restrict, or revoke this privilege in any instance where the public benefit of said permit is in doubt. Sidewalk Café permit holders must comply with the terms and conditions of the permit, and must keep the sidewalk clean, safe for pedestrians, and clear of obstructions. In the event that a Sidewalk Café does not meet the terms and conditions of the permit, the City of Tulsa may issue a Notice of Violation or may revoke the permit.

An encroachment placed upon or maintained within the public right of way or a public easement contrary to the terms of the Sidewalk Café permit program shall constitute a public nuisance. Businesses that have encroached upon a public right of way or public easement shall remove the violation or incur a fine. The encroachment shall not return to the public right of way or public easement until the issue has been completely resolved either by appeal, amendment, or re-permitting.

The City of Tulsa will strive to give adequate notice when possible to permit holders (typically 30-days) in the event that the Sidewalk Café area must be removed from the right-of-way for an event, construction, or for any other reason. In an emergency, the City of Tulsa may immediately clear the Sidewalk Café to preserve public health and safety. If this should occur, the City of Tulsa will not be responsible for damages, including revenue losses.

A new permit is required if a business is sold. A permit amendment is needed if site conditions will change. If an Amendment Form was not submitted prior to making modifications, and/or the modifications are not in compliance with Sidewalk Café regulations or the original approved permit application, the permit will be revoked.

The following form is for those renewing their Sidewalk Café Permit. Sidewalk Café Permits expire after June 30th of the same calendar year or the next year, whichever comes first. Permits may be renewed before June 30th for the next July 1st - June 30th permit year. *You must provide a current copy of the Certificate of Insurance and Endorsement and current copies of City/State Food Licenses. If the original proposed Sidewalk Café will change in any manner please resubmit an Application Form or an Amendment Form in order to renew the Sidewalk Café Permit.*

1. Contact Information For All Sidewalk Café Correspondence

Applicant Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

2. Business Information

Business Name: _____

Name of Parent Company or LLC: _____

Business Phone: _____

Business Address: _____

City:_____ State:_____ Zip: _____

Estimated Installation Date (*if applicable*): _____

3. Certification and Hold Harmless Agreement

I certify that the information contained in this application and any other materials submitted in the course of my application for a Sidewalk Café Permit is true to the best of my knowledge.

I shall hold the City of Tulsa, its officers, agents and employees, and the adjacent property owner free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including any appeals therefrom, which may result from the granting of this permit.

Applicant Signature: _____ Date:_____