



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

---

Name of Event: Beach Street

Date(s) of Event: Aug. 4-5, 2018

Location Address: 200 S DENVER AVE W

Council District(s): 4

Event Description: Street Party at BOK Center

**Event Category:** Street/Block Party

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 6000

Per Day: 3000

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

---

Host Organization: BOK Center

Website: www.bokcenter.com

Chief Officer of Host Organization: Jeff Nickler

Email and Phone: jnickler@smgtulsa.com 918-894-4254

Applicant Name: Vanessa Hajjari

Email and Phone: vhajjari@smgtulsa.com 918-894-4267

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Trudy Sweeten

Mobile: 918-409-1122

Billing Contact: SMG-TULSA

Phone: 918-894-4267

Billing Address: 200 S. Denver Ave  
Tulsa OK 74103

## **Event Timeline and Lane/Street Closure Information**

**Event Setup:** Date: 07/31/2018 Time: 6 pm  
Street Closure for Event Setup: Date: 07/31/2018 Time: 9 am  
Street(s) to be Closed for Event Setup: See maps

**Event Start:** Date: 08/04/2018 Time: 8 am  
Street Closure for Event Start: Date: 07/31/2018 Time: 9 am  
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave, South curb parking lane of 1st St between Denver Ave and Frisco Ave, East curb traffic lane of Frisco Ave between 2nd St and 3rd St and West curb parking lane of Denver Ave between 2nd St and 3rd St

Run, Walk, Parade Start Time: NA  
Daily Event Hours: 08/04 - 8 am to Midnight  
08/05 - 8 am to 6 pm.

**Event End:** Date: 08/05/2018 Time: 6 pm  
Street Reopens after Event End: Date: 08/08/2018 Time: 5 pm

**Event Teardown:** Date: 08/06/2018 Time: 9 am  
Street Reopens after Event Teardown: Date: 08/08/2018 Time: 5 pm

## **Secondary Permits Required**

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales, Low point Beer Sales

Number of Food Vendors: 0

Number of Food Trucks: 5

Food Cooked on-site: Yes Fuel(s) to be used: Electric

Number of Item Vendors: 0 Number of Service Vendors: 0  
(3) - 10x20

Number of Tents/Canopies: 7 - 15x15 & (5) - 10x10 Provider and Phone: Party Pro - (918) 622-8102

Number of Inflatables: 15 Provider and Phone: SMG Tulsa; 2 large soft side pools; 13 Small 5' baby pools.

Number of Amusement Rides: 0 Provider and Phone:

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: 1

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

---

Security and/or Police: Contact, Email and Phone: G4S; SMG Off-Duty & Event Services 918-894-4295;  
Dan Brown; dbrown@smgtulsa.com

Medical and/or First Aid Services: Contact, Email and Phone: EMSA Kim Richards 918-596-3055

Traffic Control Barricade Company: Contact, Email and Phone: BOK Center owns - 918-894-4395

Equipment Setup: Date: 07/31/2018 Time: Varies Equipment Pickup: Date: 08/08/2018 Time: Varies

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone:

## **Sponsor and Other Event Information**

---

Event Sponsor(s): Beach Street: Michelob Ultra, Party Pro, Harsco, Scripps Media

Name of Park and Location, if applicable: NA

Drone: Yes

Portable Toilets: Provider and Phone: At Your Service Rentals; 918-272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 08/03/2018 Time: 11 am

Equipment Pickup: Date: 08/06/2018 Time: 11 am

Other information: NA

## **Entertainment and Related Activities**

---

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Morgan Ganem

Sound Amplification: Yes

Start Time: 8 am

Finish Time: Midnight

Please describe the sound equipment that will be used for your event:

SMG speakers

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event: NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Varies

## **Mitigation of Impact**

---

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 12

Cleanup Service Provider and Phone, if applicable: SMG- Tulsa

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

## **Avidavit of Applicant**

---

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: \_\_\_\_\_

---

**For City of Tulsa Special Events Committee Use Only**

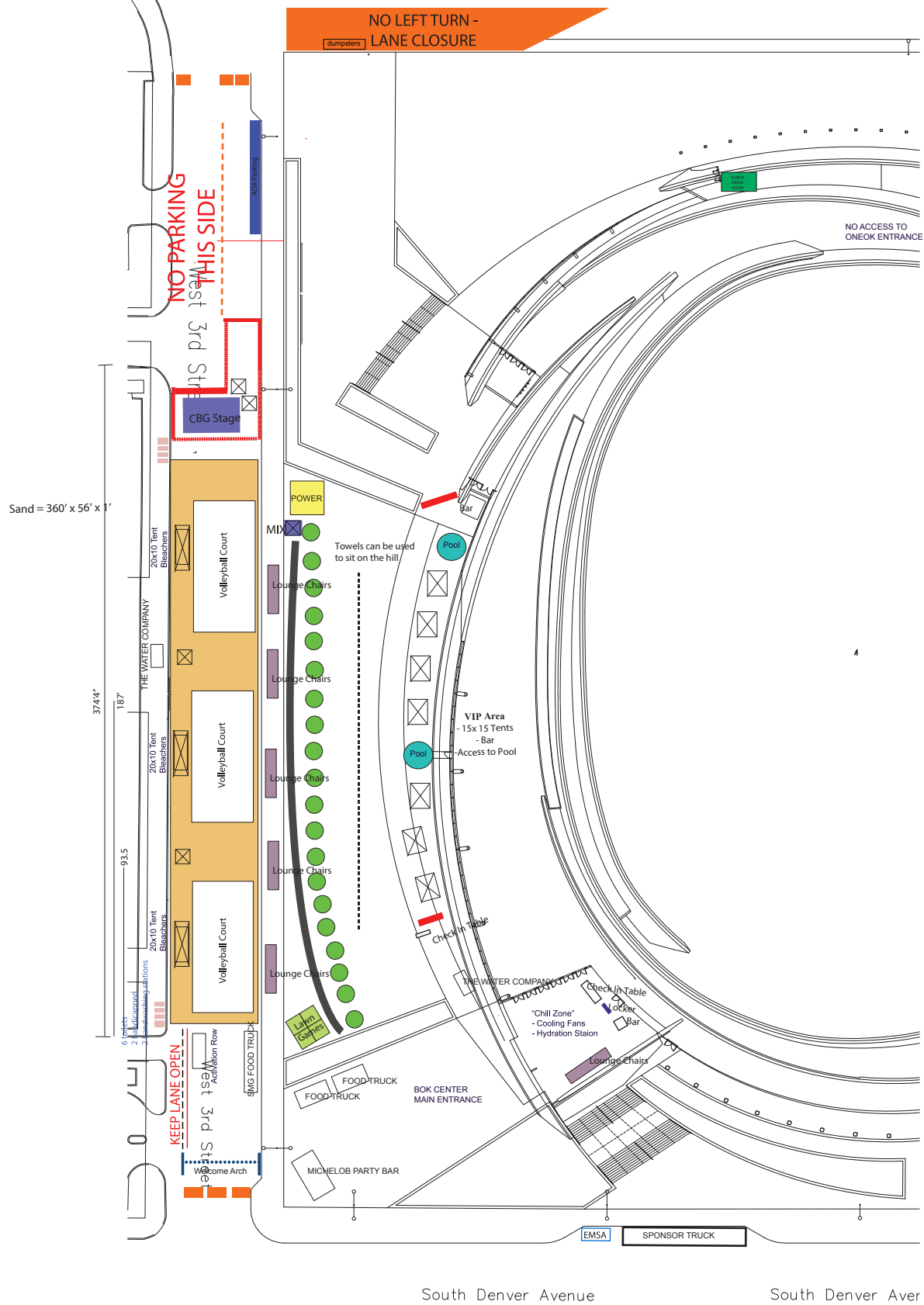
Date received: 07.08.2018      Date routed: 07.11.2018      Date for review: 07.18.2018

Special Events Committee Recommendation: 07.12.2018\*      ☒ Yes ☐ No

Date routed to Mayor: 07.12.2018      Mayor's Recommendation: 07.16.2018      ☒ Yes ☐ No

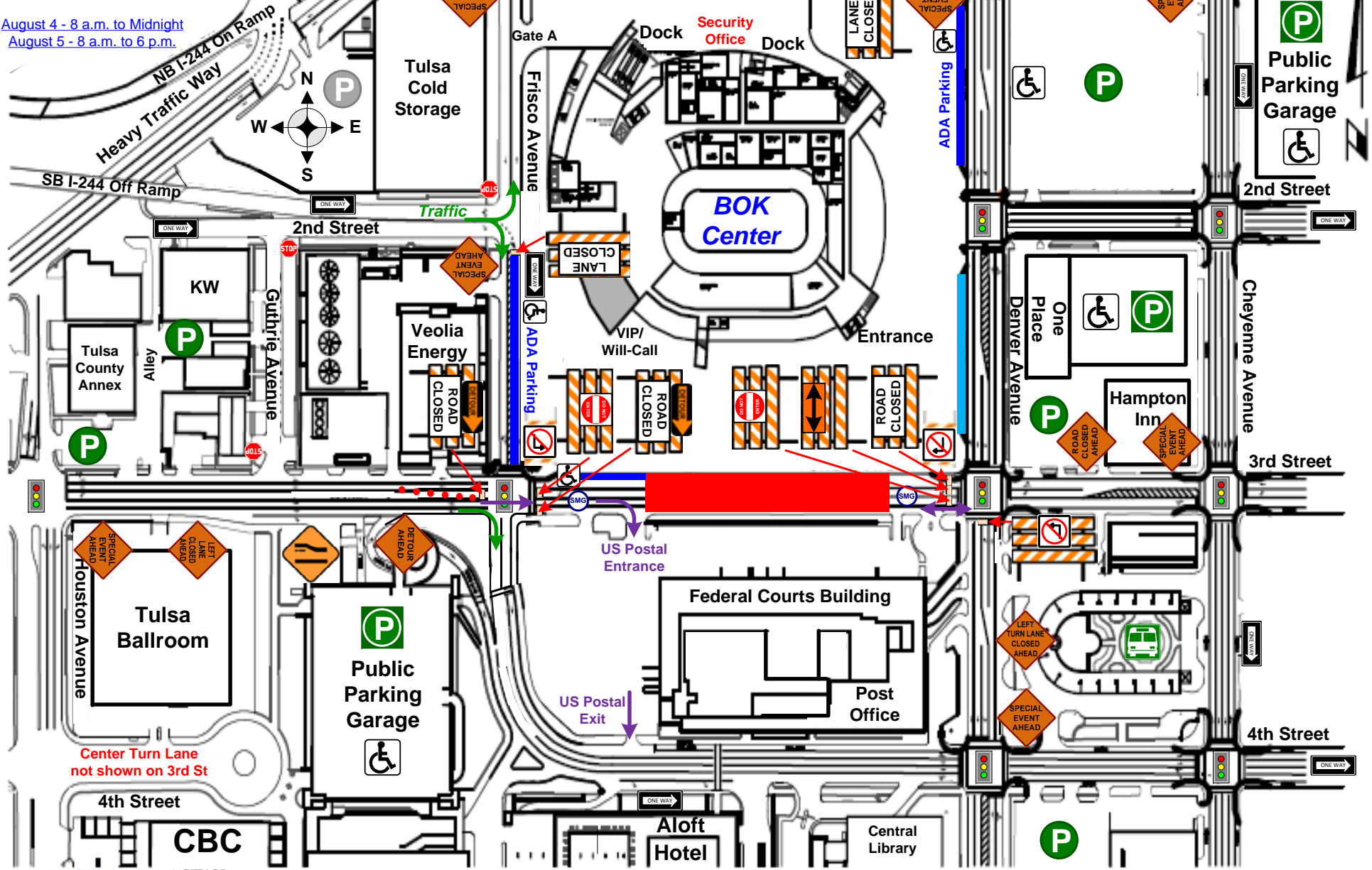
Date routed to Council: 07.12.2018      City Council Approval: 07.18.2018      ☒ Yes ☐ No

Date Permit Issued: Pending      Comments: \*Email review. Next scheduled meeting 07.18.2018.





August 4 - 8 a.m. to Midnight  
August 5 - 8 a.m. to 6 p.m.



CITY OF  
**Tulsa**  
A New Kind of Energy.  
WIN Special Events



BOK Center Security

Support Parking

ADA Parking

Beach Street Venue



Road Closure | July 31 @ 8 a.m.  
to August 8 @ 5 p.m.