



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: GUTHRIE GREEN AUGUST EVENTS

Date(s) of Event: AUGUST 1-31, 2018

Location Address: 111 E MATHEW BRADY ST N

Council District(s): 4

Event Description: CONCERTS/ FITNESS

Event Category: Concert/Performance

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 16000

Per Day: 1000

Anticipated Participants: Total: 160

Per Day: 10

Number of Events for Monthly Event: 16

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green

Website: www.guthriegreen.com

Chief Officer of Host Organization: Robert Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Applicant Name: Robert Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Robert Wallace

Mobile: 918-640-6645

Billing Contact: Guthrie Green

Phone: 918-640-6645

Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>08/01/2018</u>	Time: <u>7 AM</u>
Street Closure for Event Setup:	Date: <u>08/01/2018</u>	Time: <u>7 AM</u>
Street(s) to be Closed for Event Setup:	SEE SCHEDULE	
 Event Start:	Date: <u>08/01/2018</u>	Time: <u>11 AM</u>
Street Closure for Event Start:	Date: <u>08/01/2018</u>	Time: <u>7 AM</u>
Street(s) to be Closed for Event Start:	<u>SEE SCHEDULE</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>VARIES</u>	
 Event End:	Date: <u>08/31/2018</u>	Time: <u>11 PM</u>
Street Reopens after Event End:	Date: <u>07/31/2018</u>	Time: <u>MIDNIGHT</u>
 Event Teardown:	Date: <u>08/31/2018</u>	Time: <u>11 PM</u>
Street Reopens after Event Teardown:	Date: <u>08/31/2018</u>	Time: <u>MIDNIGHT</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Low point Beer Sales</u>	
Number of Food Vendors:	<u>10</u>	
Number of Food Trucks:	<u>10</u>	
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used: <u>Electric</u>
Number of Item Vendors:	<u>10</u>	Number of Service Vendors: <u>10</u>
Number of Tents/Canopies:	<u>Varies</u>	Provider and Phone: <u>TBD</u>
Number of Inflatables:	<u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: OWL NIGHT AND ODLE
(918) 951-5501

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: ROADSAFE TRAFFIC SYSTEMS
(918) 425-4550

Equipment Setup: Date: Time: VARIES Equipment Pickup: Date: Time: VARIES

Crowd Management Fencing Company: Contact, Email and Phone: AT YOUR SERVICE
(918) 272-0568

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): VARIES

Name of Park and Location, if applicable: GUTHRIE GREEN
111 E MB BRADY ST

Drone: No

Portable Toilets: Provider and Phone: AT YOUR SERVICE
(918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: Time: VARIES

Equipment Pickup: Date: Time: VARIES

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: VARIES

Sound Amplification: Yes

Start Time: VARIES

Finish Time: VARIES

Please describe the sound equipment that will be used for your event:

VARIES

Sound checks conducted prior to the event: Yes

Start Time: VARIES

Finish Time: VARIES

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: ON SITE JANITORIAL STAFF

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: _____

For City of Tulsa Special Events Committee Use Only

Date received: 06.22.2018 Date routed: 07.11.2018 Date for review: 07.18.2018

Special Events Committee Recommendation: 07.12.2018* ☒ Yes ☐ No

Date routed to Mayor: 07.12.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 07.12.2018 City Council Approval: _____

Date Permit Issued: _____ Comments: *Email review. Next scheduled meeting 07.18.2018

Table 1

Guthrie Green Events - August 2018							
Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
8/1/2018	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.Â	Food Trucks & Light Amplified Music
8/2/2018	8pm-11pm	Movie in the Park	1,000	4:00PM	12:00AM	Parking on North side of MB Brady St/ One spot on West MLK Blvd	Amplified Sound and Possible Vendors
8/3/2018	8pm-`10pm	First Friday	1,500	3:00PM	11:00PM	Closing Brady between Boston and MLK/ Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.Â	Amplified Music and Possible Vendors
8/5/2018	2:30PM-630PM	Sunday Concert Series (Guthrie Green)	1,500	11:30AM	8:30PM	Parking on West side of MLK Jr Blvd / Parking on both sides of MB Brady StÂ	Amplified Music
8/8/2018	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.Â	Food Trucks & Light Amplified Music

Guthrie Green Events - August 2018							
8/9/2018	8pm-11pm	Movie in the Park	1,000	4:00PM	12:00AM	Parking on North side of MB Brady St/ One spot on West MLK Blvd	Amplified Sound and Possible Vendors
8/12/2018	2:30PM	Sunday Concert Series	1,500	9AM	8:30PM	Closing Brady between Boston and MLK/Parking on West side of MLK Jr Blvd / Parking on both sides of MB Brady St	Amplified Music
8/13/2018	TBD	GKFF Back to School Picnic					
8/15/2018	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
8/16/2018	8pm-11pm	Movie in the Park	1,000	4:00PM	12:00AM	Parking on North side of MB Brady St/ One spot on West MLK Blvd	Amplified Sound and Possible Vendors
8/19/2018	2:30PM	Sunday Concert Series	1,500	11:30AM	8:30PM	Parking on West side of MLK Jr Blvd / Parking on both sides of MB Brady St	Amplified Music
8/22/2018	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music

Guthrie Green Events - August 2018							
8/23/2018	8pm-11pm	Movie in the Park	1,000	4:00PM	12:00AM	Parking on North side of MB Brady St/ One spot on West MLK Blvd	Amplified Sound and Possible Vendors
8/24/2018	TBD	Union Class of 2008					
8/26/2018	2:30PM	Sunday Concert Series	1,500	11:30AM	8:30PM	Parking on West side of MLK Jr Blvd / Parking on both sides of MB Brady St	Amplified Music
8/29/2018	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
8/30/2018	8pm-11pm	Movie in the Park	1,000	4:00PM	12:00AM	Parking on North side of MB Brady St/ One spot on West MLK Blvd	Amplified Sound and Possible Vendors
8/31/2018	TBD	BLUE WHALE COMEDY FEST					

W Easton St

N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave



Date: Fridays 2018 Project: First Friday

Comments:

Road Closure | 3 to 11 p.m.

First Friday Hours | 8 to 10 p.m.

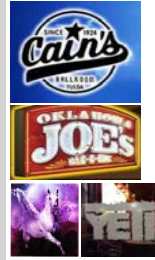
Parking Lanes not Shown | Drawing not to Scale



244

P

Event Field



Entrance

Exit

P



P

P

Public Parking @ the
Parking Garage located @
1st Street & Main Street.



P

W Cameron St

E Cameron St

W Brady St

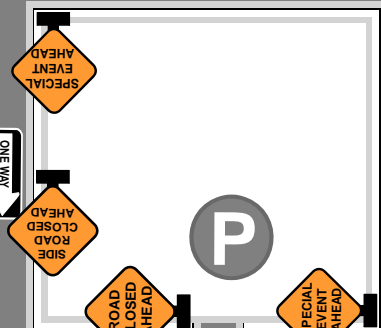
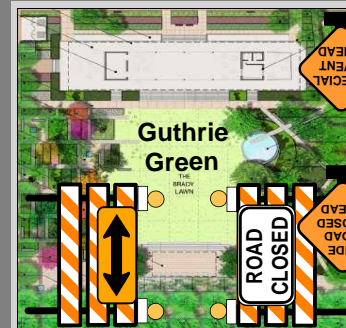
E Brady St

E Archer St

E Archer St

Alley

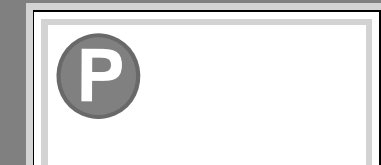
Alley



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Bench Park



N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave