



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Customer Appreciation for Rolling Vapor Date(s) of Event: July 28, 2018
Location Address: 5412 S MINGO RD E A Council District(s): 7
Event Description: Customer Appreciation Day for Rolling Vapor. Live music with food trucks and art show. Also vendor giveaways for prizes.

Event Category: Festival/Celebration

Event Includes: Live Entertainment, Private Property

Anticipated Attendance: Total: 200

Per Day: 200

Anticipated Participants: Total: 200

Per Day: 200

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Barny Simmons Website: www.rollinvapor.com

Chief Officer of Host Organization: Jim McEntire

Email and Phone: (918) 230-1717

Applicant Name: Rollin Vapor

Email and Phone: soonernationbc@gmail.com 918-286-9448

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Benjamin Cartwright

Mobile: (918) 230-1717

Billing Contact: Rollin Vapor

Phone: 918-286-9448

Billing Address: 610 S 209th w Ave
Sand Springs OK 74063

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>07/28/2018</u>	Time: <u>Noon</u>
Street Closure for Event Setup:	Date:	Time: <u>NA</u>
Street(s) to be Closed for Event Setup:	NA	
 Event Start:	 Date: <u>07/28/2018</u>	 Time: <u>5 p.m.</u>
Street Closure for Event Start:		Time: <u>NA</u>
Street(s) to be Closed for Event Start:	<u>NA</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>5 to 10 p.m.</u>	
 Event End:	 Date: <u>07/28/2018</u>	 Time: <u>10 p.m.</u>
Street Reopens after Event End:	Date:	Time: <u>NA</u>
 Event Teardown:	 Date: <u>07/28/2018</u>	 Time: <u>10 p.m.</u>
Street Reopens after Event Teardown:	Date:	Time: <u>NA</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>
Number of Food Vendors:	<u>0</u>
Number of Food Trucks:	<u>1</u>
Food Cooked on-site:	<u>No</u>
Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>
Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Inflatables:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>0</u>
Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>
Provider and Phone:	<u>NA</u>

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: NA Equipment Pickup: Date: Time: NA

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: NA Equipment Pickup: Date: Time: NA

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: NA

Equipment Pickup: Date: Time: NA

Other information: Food Truck is Hardens Hamburgers

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Stinky Gringros

Sound Amplification: Yes

Start Time: 6pm

Finish Time: 10pm

Please describe the sound equipment that will be used for your event:

Standard Band Equipment

Sound checks conducted prior to the event: Yes

Start Time: 5:30 p.m Finish Time: 6 p.m.

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will be cleaning up event site

Number of Trash Receptacles: 6

Number of Dumpsters: 4

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: No file

For City of Tulsa Special Events Committee Use Only

Date received: 07.19.2018 Date routed: 07.26.2018 Date for review: Email Review

Special Events Committee Recommendation: _____

Date routed to Mayor: _____ Mayor's Recommendation: _____

Date routed to Council: _____ City Council Approval: _____

Date Permit Issued: _____ Comments: Form (incomplete) revised 07.26.2018.



Sales

Maaco Collision Repair
& Auto Painting

Ronco Construction
& Supply

h St

E 54th St

S Mingo Rd

auty Supply

Cheers Bar

Rollin' Vapor

Baha'i Center

Venue

Speedliner Truck
Accessories

5400 Mingo
Shopping Center

White
Mac

ork

G T Industries

Labor Finders Tulsa

Best Friends
Veterinary Hosp

Labor Finders
Tulsa South East

Tulsa Band Instruments

E 55th St

E 55th St

S Mingo Rd

Obtain Strength