



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center September 2018 Events

Date(s) of Event: September 1-30, 2018

Location Address: 200 S DENVER AVE W

Council District(s): 4

Event Description: Event move-in and move-out for concerts and sporting events at BOK Center

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, Street Closure

Anticipated Attendance: Total: 0

Per Day: 0

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: 3 See Attachment

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: SMG Tulsa

Website: www.bokcenter.com

Chief Officer of Host Organization: Jeff Nickler

Email and Phone: jn@smgtulsa.com 918-894-4254

Applicant Name: Sarah Rogers

Email and Phone: srogers@smgtulsa.com 918-894-4272

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Sarah Rogers

Mobile: 918-406-5395

Billing Contact: SMG Tulsa

Phone: 918-894-4272

Billing Address: 200 S. Denver Ave
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date:	Time: <u>N/A</u>
Street Closure for Event Setup:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Setup:	N/A	
 Event Start:	 Date:	 Time: <u>N/A</u>
Street Closure for Event Start:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Start:	<u>N/A</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>N/A</u>	
 Event End:	 Date:	 Time: <u>N/A</u>
Street Reopens after Event End:	Date:	Time: <u>N/A</u>
 Event Teardown:	 Date:	 Time: <u>N/A</u>
Street Reopens after Event Teardown:	Date:	Time: <u>N/A</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>
Number of Food Vendors:	<u>0</u>
Number of Food Trucks:	<u>0</u>
Food Cooked on-site:	<u>No</u>
Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>
Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies:	<u>0</u>
Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>0</u>
Provider and Phone:	<u>N/A</u>
Number of Amusement Rides:	<u>0</u>
Provider and Phone:	<u>N/A</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>
Provider and Phone:	<u>N/A</u>

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: SMG Off-Duty & Event Services, Dan Brown, SMG Tulsa Security Manager (918)894-4395

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: BOK Center owns its own barricade and cones needed for lane closures

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: N/A

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with outside pick-up.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.01.2018 Date routed: 08.16.2018 Date for review: 08.22.2018

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

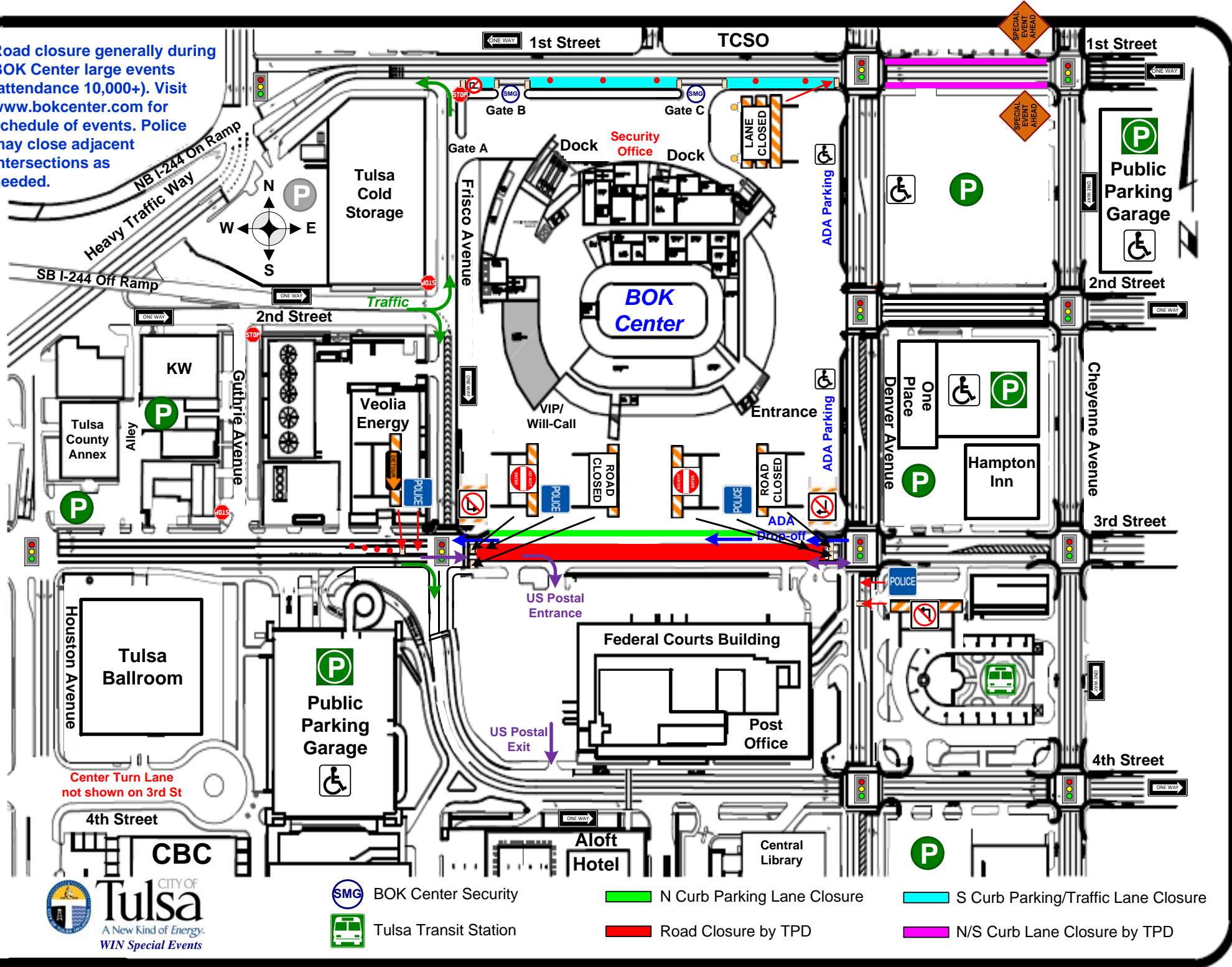
Date Permit Issued: _____ Comments: _____

BOK CENTER STREET CLOSINGS FOR AUGUST 2018

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
15-Sep	7:30pm	6:00pm	Chris Young	11,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
17-Sep - 18-Sep	6:45pm	5:45pm	WWE: Smackdown	9,000+	7am	7am	4th Street, 1st Street (Frisco if needed)
22-Sep	7:00pm	6:00pm	Dallas Stars v. Florida Panthers	7,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)

These are estimated event times only.

Road closure generally during BOK Center large events (attendance 10,000+). Visit www.bokcenter.com for schedule of events. Police may close adjacent intersections as needed.



CITY OF Tulsa
A New Kind of Energy.
WIN Special Events



BOK Center Security



Tulsa Transit Station



N Curb Parking Lane Closure



Road Closure by TPD



S Curb Parking/Traffic Lane Closure



N/S Curb Lane Closure by TPD