



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Congresso Familias que Triumfan

Date(s) of Event: 9/8/18

Location Address: 10811 E 41ST ST S

Council District(s): 6

Event Description: Concert, music , guest speaker

Event Category: Concert/Performance

Event Includes: Amplified Sound, Private Park, Live Entertainment, Food Sales, Private Property

Anticipated Attendance: Total: 150

Per Day: 150

Anticipated Participants: Total: 150

Per Day: 150

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Linda Ramirez

Website: NA

Chief Officer of Host Organization: John Gil

Email and Phone: JOHNPARACRISTO@GMAIL.COM

Applicant Name: John Gil

Email and Phone: jjgil@lhvictory.com 918-491-7880

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Cinthia Roig

Mobile: 918-491-7880

Billing Contact: Iglesia Hispana Victory

Phone: 918-491-7880

Billing Address: 10811 East 41st Street
Tulsa OK 74146

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>09/08/2018</u>	Time: <u>3pm</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	NA	
 Event Start:	 Date: <u>09/08/2018</u>	 Time: <u>6pm</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>NA</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>6 to 9 p.m.</u>	
 Event End:	 Date: <u>09/08/2018</u>	 Time: <u>9pm</u>
Street Reopens after Event End:	Date:	Time:
 Event Teardown:	 Date: <u>09/08/2018</u>	 Time: <u>9pm</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>
Number of Food Vendors:	<u>2</u>
Number of Food Trucks:	<u>2</u>
Food Cooked on-site:	<u>No</u>
Fuel(s) to be used:	
Number of Item Vendors:	<u>6</u>
Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Inflatables:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>0</u>
Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>
Provider and Phone:	<u>NA</u>

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: GSI security
918-720-1347
Esteban Garcia

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Iglesia Hispana Victory

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Zters
877-893-7743

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/07/2018 Time: 10am

Equipment Pickup: Date: 09/10/2018 Time: 10am

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Big C Chris Slager
Iglesia Hispana Victory Worship Team

Sound Amplification: Yes

Start Time: 6pm

Finish Time: 9pm

Please describe the sound equipment that will be used for your event:

6 main speakers, monitors on stage

Sound checks conducted prior to the event: Yes

Start Time: 3pm

Finish Time: 5:30pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Stage lights

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer team clean up whole area

Number of Trash Receptacles: 3

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.14.2018 Date routed: 08.20.2018 Date for review: Email Review

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____