



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Symphony in the Park Date(s) of Event: September 7, 2018
Location Address: 175 E 2ND ST S Council District(s): 4
Event Description: Annual Free TSO Concert at Guthrie Green
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Amplified Sound, Private Park, Public Right of Way, Live Entertainment, Fireworks/Pyrotechnics, Street Closure
Anticipated Attendance: Total: 5000 Per Day: 5000
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Symphony Orchestra Website: NA
Chief Officer of Host Organization: Ron Predl
Email and Phone: ron@tulsasymphony.org 918-584-3645
Applicant Name: Gyan Galoob
Email and Phone: gyan@tulsasymphony.org 918-584-3645 x 201
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Lauren McKinney Mobile: 214-918-7837
Billing Contact: Tulsa Symphony Orchestra Phone: 918-584-3645 x 201
Billing Address: 117 North Boston Avenue 201
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>09/07/2018</u>	Time: <u>5:00 pm</u>
Street Closure for Event Setup:	Date: <u>09/07/2018</u>	Time: <u>8:00 pm</u>
Street(s) to be Closed for Event Setup:	MLK Jr. Memorial Overpass Bridge between Archer St. and First St.	
 Event Start:	 Date: <u>09/07/2018</u>	 Time: <u>7:30 pm</u>
Street Closure for Event Start:	Date: <u>09/07/2018</u>	Time: <u>8:00 pm</u>
Street(s) to be Closed for Event Start:	<u>MLK Jr. Memorial Overpass Bridge between Archer St. and First St.</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>NA</u>	
 Event End:	 Date: <u>09/07/2018</u>	 Time: <u>9:15 pm</u>
Street Reopens after Event End:	Date: <u>09/07/2018</u>	Time: <u>9:30 pm</u>
 Event Teardown:	 Date: <u>09/07/2018</u>	 Time: <u>9:30 pm</u>
Street Reopens after Event Teardown:	Date: <u>09/07/2018</u>	Time: <u>9:30 pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number of Tents/Canopies:	<u>0</u>	Provider and Phone:
Number of Inflatables:	<u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>0</u>	Provider and Phone:
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>Yes</u>	
Provider and Phone:	<u>Imperial Fireworks (918) 237-0537.</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
(918) 586-6054
Traffic and pedestrian control on both ends of the
overpass

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Symphony

Name of Park and Location, if applicable: Guthrie Green - Private Park at MLK Jr. Blvd and Brady Street.

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Fireworks display on the MLK Jr. Memorial Overpass

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 75

Performer/Band name and music type: Tulsa Symphony Orchestra - Popular Music

Sound Amplification: Yes

Start Time: 7:30 pm

Finish Time: 8:45 pm

Please describe the sound equipment that will be used for your event:

Guthrie Green Stage Speakers

Sound checks conducted prior to the event: Yes

Start Time: 6:30 pm

Finish Time: 7:00 pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Only on Guthrie Green Stage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Fireworks provider to clean up debris from fireworks on road. Guthrie Green staff handles the Park.

Number of Trash Receptacles: 25

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Pending

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.08.2018 Date routed: 08.20.2018 Date for review: 08.29.2018

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____