



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green Events Date(s) of Event: September 1-30, 2018
Location Address: 111 E MATHEW BRADY ST N Council District(s): 4
Event Description: Guthrie Green Events
Event Category: Concert/Performance
Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, No Parking Signage, Private Property, Street Closure
Anticipated Attendance: Total: 16000 Per Day: 1000
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 16

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: www.guthriegreen.com
Chief Officer of Host Organization: Robert Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Applicant Name: Robert Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/01/2018 Time: 8 am
Street Closure for Event Setup: Date: 09/02/2018 Time: 7 am
Street(s) to be Closed for Event Setup: Parking spaces only

Event Start: Date: 09/08/2018 Time: 10 am
Street Closure for Event Start: Date: 09/08/2018 Time: 7 am
Street(s) to be Closed for Event Start: See maps for road closures
Run, Walk, Parade Start Time: NA
Daily Event Hours: Sunday Concert - Sept. 2, 9, 16, 23
Food Truck Wednesday - Sept. 5, 12, 19, 26
Movie in the Park - Sept. 6, 13, 20, 27
Labapalooza - Sept. 8
Cycle for Life - Sept. 14
Festival Americas - Sept. 21
Soulfest - Sept. 28

Event End: Date: 09/28/2018 Time: 11 pm
Street Reopens after Event End: Date: 09/28/2018 Time: Midnight

Event Teardown: Date: 09/28/2018 Time: 11 pm
Street Reopens after Event Teardown: Date: 09/28/2018 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 10
Number of Food Trucks: 10
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 10 Number of Service Vendors: 10
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: OWL NITE and ODLE
(918) 951-5501

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: ROADSAFE TRAFFIC SYSTEMS
(918) 425-4550

Equipment Setup: Date: Time: Varies Equipment Pickup: Date: Time: Varies

Crowd Management Fencing Company: Contact, Email and Phone: AT YOUR SERVICE
(918) 272-0568

Equipment Setup: Date: Time: Varies Equipment Pickup: Date: Time: Varies

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): SEE ATTACHED

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: AT YOUR SERVICE
(918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: Time: Varies

Equipment Pickup: Date: Time: Varies

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Varies

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: ON SITE

Number of Trash Receptacles: 25

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

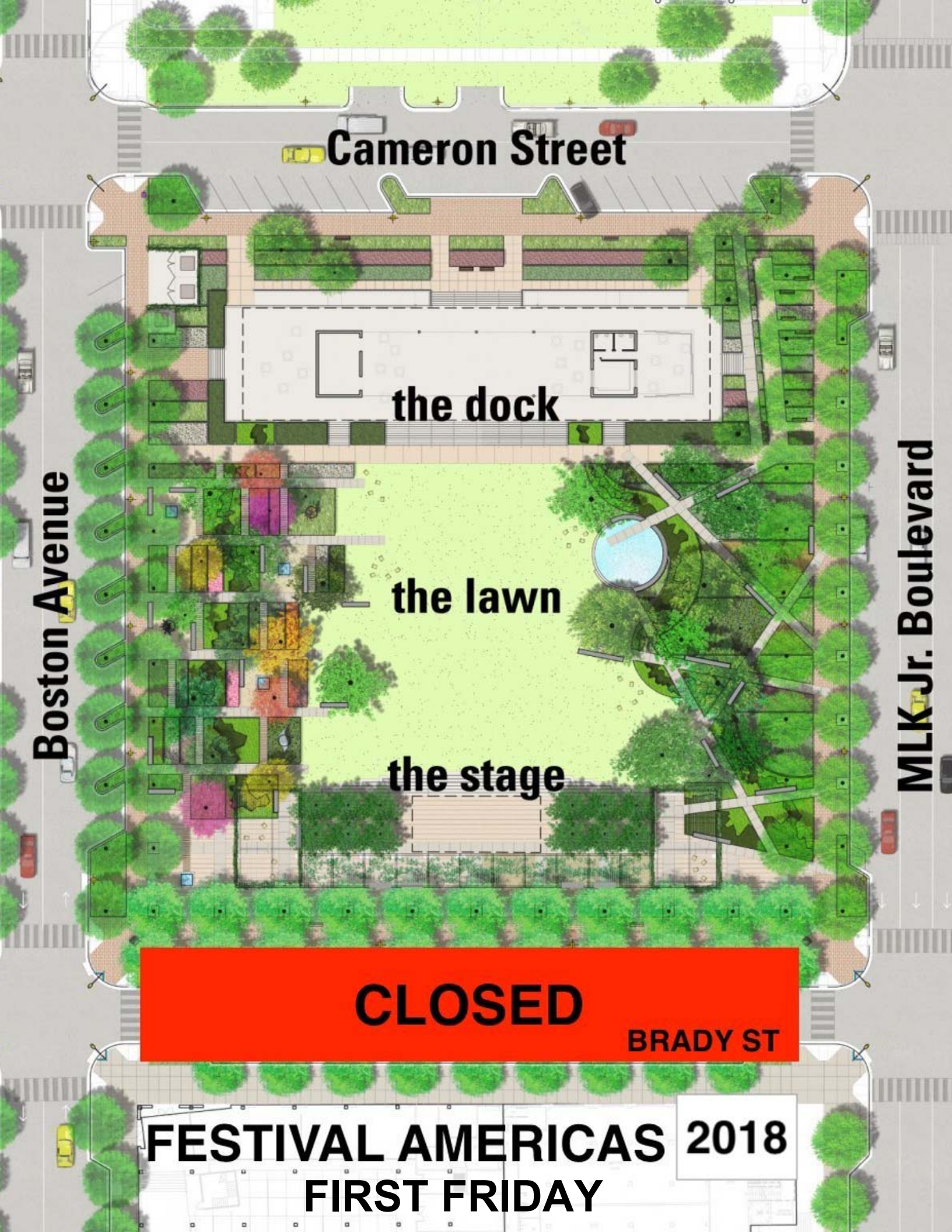
Date received: 08.07.2018 Date routed: 08.22.2018 Date for review: 08.29.2018

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and maps attached 08.22.2018



Cameron Street

Boston Avenue

the dock

the lawn

the stage

MLK Jr. Boulevard

CLOSED

BRADY ST

FESTIVAL AMERICAS 2018
FIRST FRIDAY

CLOSED

Cameron Street

the dock

the lawn

the stage

Brady Street

Boston Avenue

MLK Jr. Boulevard

LABAPALOOZA 2018



CLOSED

The image is an aerial site plan of a festival area. At the top, a black rectangular box with the word 'CLOSED' in red capital letters spans across the plan. Below this, the plan shows several distinct zones. A large, light-colored rectangular area in the upper-middle is labeled 'the dock'. Below the dock is a large, light-green rectangular area labeled 'the lawn'. To the right of the lawn is a circular blue area labeled 'the stage'. The plan is surrounded by streets, with 'MLK Jr. Boulevard' labeled vertically on the right side. The bottom of the plan features another black rectangular box with the word 'CLOSED' in red capital letters, and below that, a third black rectangular box with the text 'SOULFEST 2018' in red capital letters. The plan includes various details such as trees, paths, and building footprints.

the dock

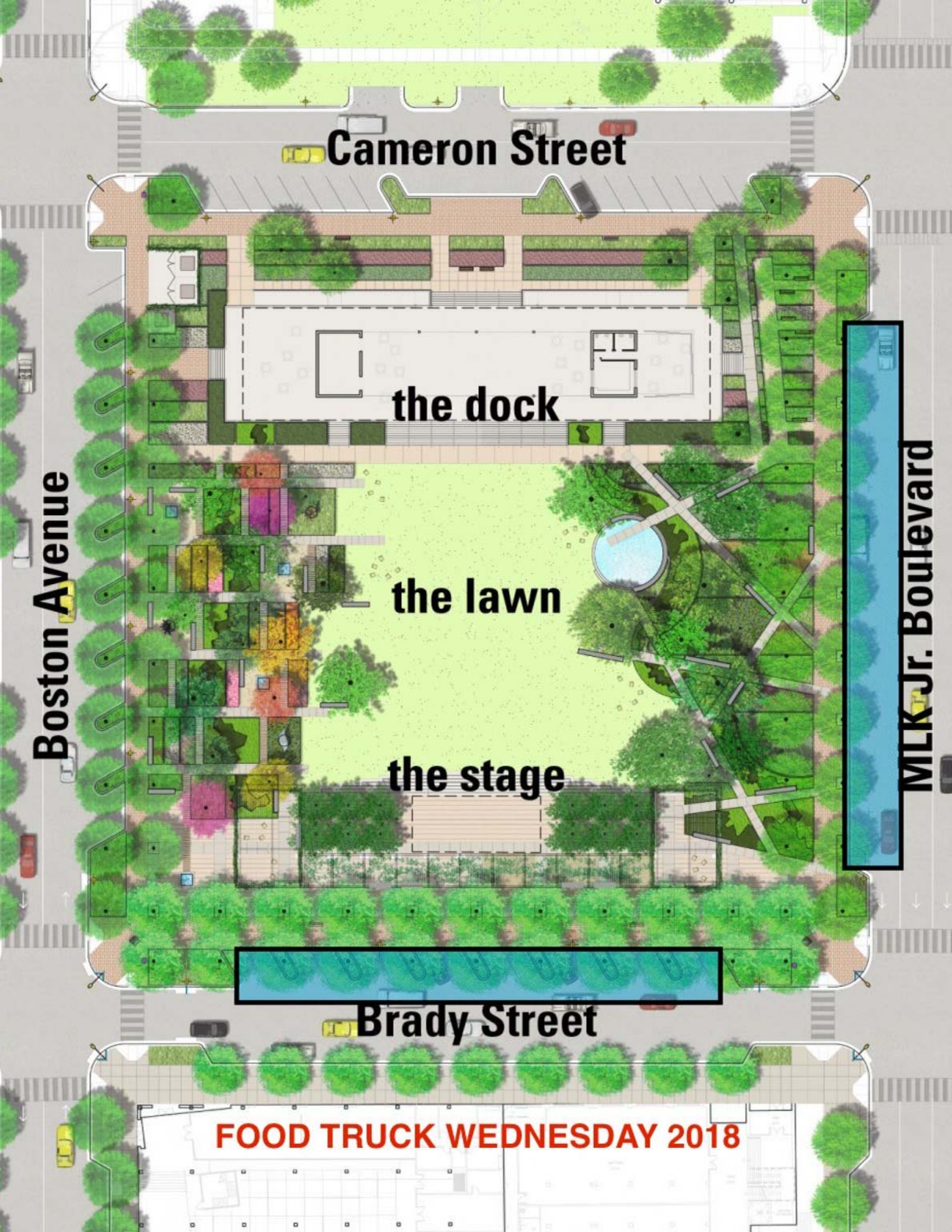
the lawn

the stage

MLK Jr. Boulevard

CLOSED

SOULFEST 2018



Cameron Street

the dock

the lawn

the stage

Brady Street

FOOD TRUCK WEDNESDAY 2018

Boston Avenue

MLK Jr. Boulevard