



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Black Wall Street Gallery Grand Opening Date(s) of Event: September 7, 2018
Location Address: 101 N GREENWOOD AVE E Council District(s): 4
Event Description: Block Party For Black Wall Street Gallery Opening
Event Category: Street/Block Party
Event Includes: Amplified Sound, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Street Closure
Anticipated Attendance: Total: 499 Per Day: 499
Anticipated Participants: Total: 499 Per Day: 499
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Black Wall Streets Arts Website: www.facebook.com/blackwallstreetgallery
Chief Officer of Host Organization: Ricco Wright
Email and Phone: riccowright@gmail.com (405) 615-7017
Applicant Name: Ricco Wright
Email and Phone: riccowright@gmail.com 405-615-7017
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Breonna Gildon Mobile: (918) 730-0918
Billing Contact: Black Wall Street Arts Phone: 405-615-7017
Billing Address: 1913 N. Santa Fe Place
Tulsa OK 74127

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/07/2018 Time: 9:00 AM
Street Closure for Event Setup: Date: 09/07/2018 Time: 9:00 AM
Street(s) to be Closed for Event Setup: Intersection of Archer St and Greenwood Ave

Event Start: Date: 09/07/2018 Time: 5:00 PM
Street Closure for Event Start: Date: 09/07/2018 Time: 9:00 AM
Street(s) to be Closed for Event Start: Intersection of Archer St and Greenwood Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 5:00 to 10:00 PM

Event End: Date: 09/07/2018 Time: 10:00 PM
Street Reopens after Event End: Date: 09/07/2018 Time: 11:00 PM

Event Teardown: Date: 09/07/2018 Time: 11:00 PM
Street Reopens after Event Teardown: Date: 09/07/2018 Time: 11:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Low point Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 2
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 1 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TBD

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems
bholder@roadsafetraffic.com, 918-425-4552

Equipment Setup: Date: 09/07/2018 Time: 9:00AM Equipment Pickup: Date: 09/07/2018 Time: 11:00PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Black Wall Street Arts

Name of Park and Location, if applicable:

Drone: No

Portable Toilets: Provider and Phone:

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Using Black Wall Street Arts Gallery for restrooms

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Combsy

Sound Amplification: Yes

Start Time: 5:00 PM

Finish Time: 11:00 PM

Please describe the sound equipment that will be used for your event:

Microphone, Speakers

Sound checks conducted prior to the event: Yes

Start Time: 4:30 PM

Finish Time: 5:00 PM

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Black Wall Street Arts Clean Up Team

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

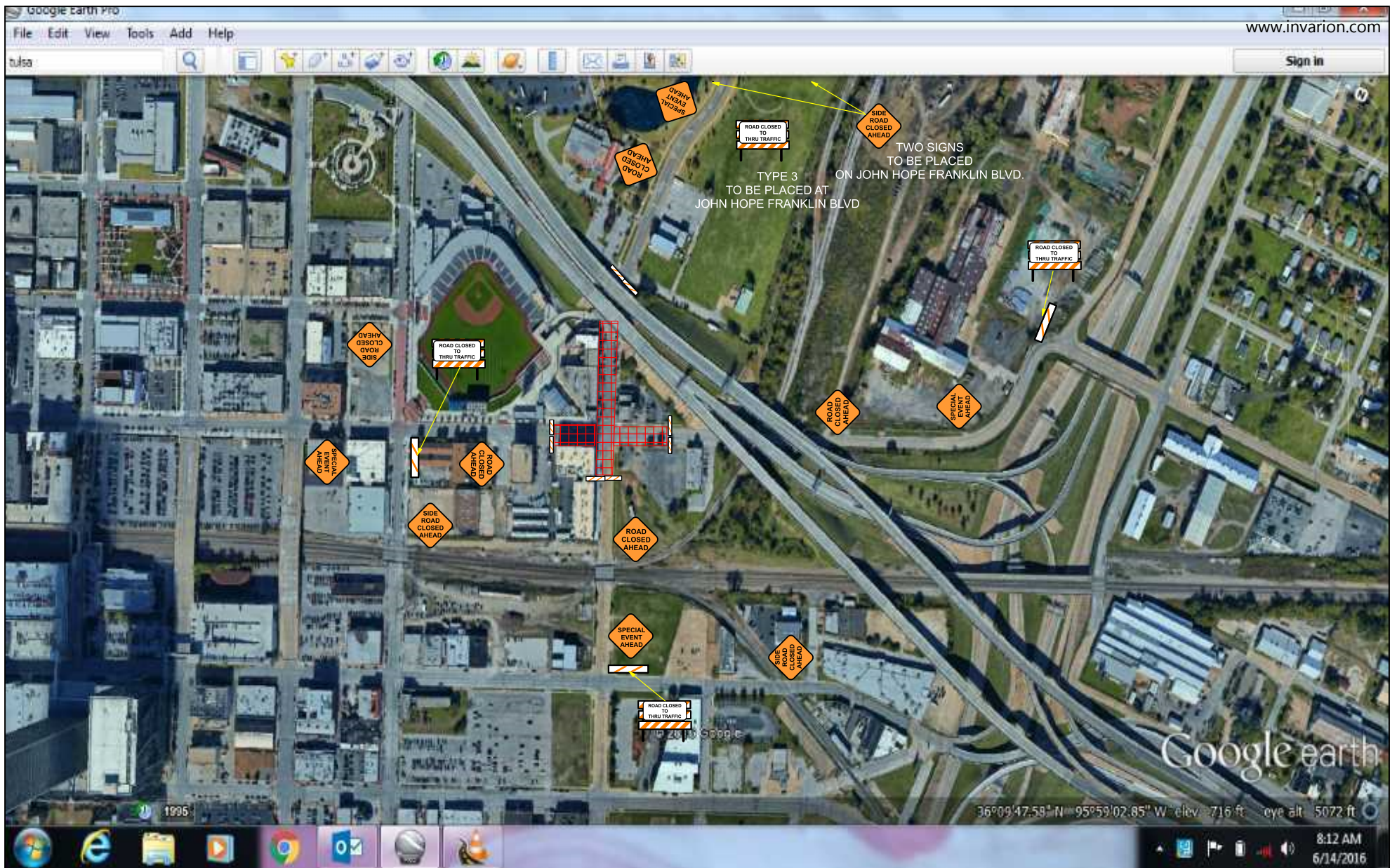
Date received: 08.23.2018 Date routed: 08.23.2018 Date for review: 08.29.2018

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: _____



Date: 6-13-16 **Author:** B. HOLDER **Project:** JUNETEENTH

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.