



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: The University of Tulsa Home Football Games Date(s) of Event: September 1-30, 2018
Location Address: 800 S TUCKER DR E Council District(s): 4
Event Description: College Football Game
Event Category: Athletic/Recreation
Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Open Flame, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Sidewalk Closure, Private Property, Street Closure
Anticipated Attendance: Total: 60000 Per Day: 30000
Anticipated Participants: Total: 500 Per Day: 250
Number of Events for Monthly Event: 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: The University of Tulsa
Website: www.utulsa.edu
Chief Officer of Host Organization: Kevan Buck
Email and Phone: kevan-buck@utulsa.edu 918-631-3245
Applicant Name: Joe Timmons
Email and Phone: joseph-timmons@utulsa.edu 918-631-2710
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Joe Timmons Mobile: 918-740-1681
Billing Contact: The University of Tulsa Phone: 918-631-2710
Department of Campus Security
Billing Address: 800 Tucker Drive
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>09/01/2018</u>	Time: <u>8 am</u>
Street Closure for Event Setup:	Date: <u>09/01/2018</u>	Time: <u>1 pm</u>
Street(s) to be Closed for Event Setup:	See attached map	
Event Start:	Date: <u>09/01/2018</u>	Time: <u>6 pm</u>
Street Closure for Event Start:	Date: <u>09/01/2018</u>	Time: <u>1 pm</u>
Street(s) to be Closed for Event Start:	<u>See attached map</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>Doors 4:30 p.m.</u> <u>Games 6 p.m.</u>	
Event End:	Date: <u>09/15/2018</u>	Time: <u>9:30 pm</u>
Street Reopens after Event End:	Date: <u>09/15/2018</u>	Time: <u>11 pm</u>
Event Teardown:	Date: <u>09/15/2018</u>	Time: <u>9:30 pm</u>
Street Reopens after Event Teardown:	Date: <u>09/15/2018</u>	Time: <u>11 pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Wine Sales, Alcohol Sales, Low point Beer Sales</u>	
Number of Food Vendors:	<u>1</u>	
Number of Food Trucks:	<u>4</u>	
Food Cooked on-site: <u>Yes</u>	Fuel(s) to be used:	<u>Charcoal, Electric, Gas</u>
Number of Item Vendors: <u>10</u>	Number of Service Vendors:	<u>10</u>
Number of Tents/Canopies: <u>TBD</u>	Provider and Phone:	<u>ABCO Rentals</u> <u>(918) 583-6557</u>
Number of Inflatables: <u>4</u>	Provider and Phone:	<u>Sunshine Party Jumps</u> <u>(918) 269-8163,</u>
Number of Amusement Rides: <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics: <u>No</u>		
Provider and Phone: <u>NA,</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Joe Timmons TU Security
joseph-timmons@utulsa.edu (918) 740-1681
Richard Lawson TPD
rlawson@cityoftulsa.org (918) 527-0111

Medical and/or First Aid Services: Contact, Email and Phone: Tulsa Fire (918) 596-9444
Standard response plan
EMSA (918) 596-3007
Game day Medical Response Plan
American Red Cross - (918) 831-1100 - Standard
Event First Aid Plan

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems
1302 West 36th Street North Tulsa
(918) 425-4500

Equipment Setup: Date: 09/01/2018 Time: TBD Equipment Pickup: Date: 09/15/2018 Time: TBD

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: The University of Tulsa Campus Shuttle System
shuttlebus@utulsa.edu
(918) 631-5555

Sponsor and Other Event Information

Event Sponsor(s): Varies

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa
(918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/01/2018 Time: TBD

Equipment Pickup: Date: 09/15/2018 Time: TBD

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: TBD - Varies game to game

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Stadium Public Announcement System

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: University of Tulsa Grounds Crew will clean, remove waste & debris during and after the event.

Number of Trash Receptacles: 60

Number of Dumpsters: 4

Number of Recycling Containers: 60

Cleanup Service Provider and Phone, if applicable: The University of Tulsa Physical Plant

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: News Release

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07.17.2018 Date routed: 08.23.2018 Date for review: 08.29.2018

Special Events Committee Recommendation: Email Review ☒ Yes ☐ No

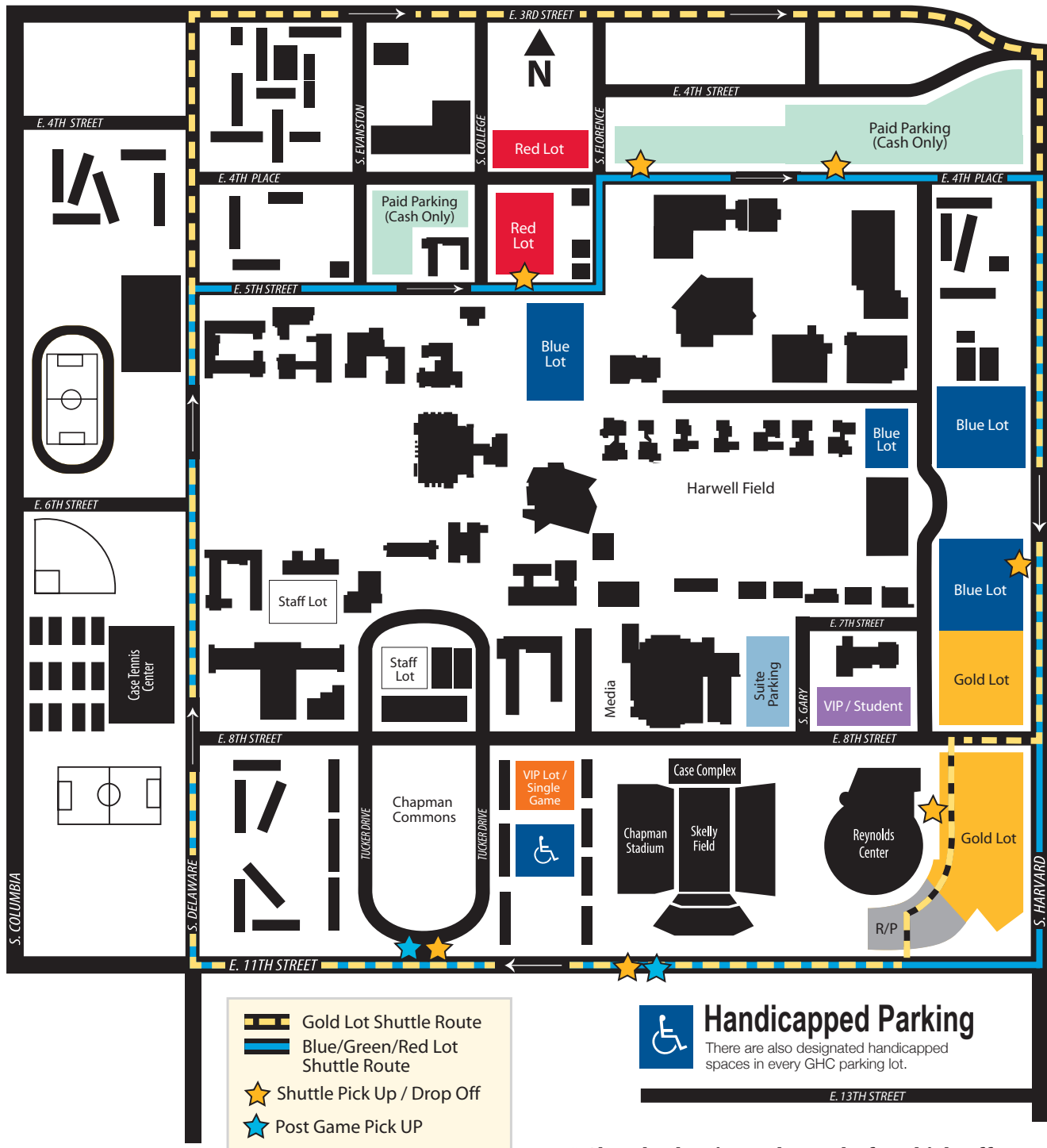
Date routed to Mayor: 08.23.2018 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 08.23.2018 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and maps attached 08.20.2018

Football Shuttle Map

I-244



* Shuttles begin 2.5 hours before kick-off

APARTMENTS
3002 E. 8th St. (4000)

FOOD TRUCKS
(ATMOSPHERE)



GHC PARKING



**TAILGATING
AREA**



**TAILGATING
AREA**



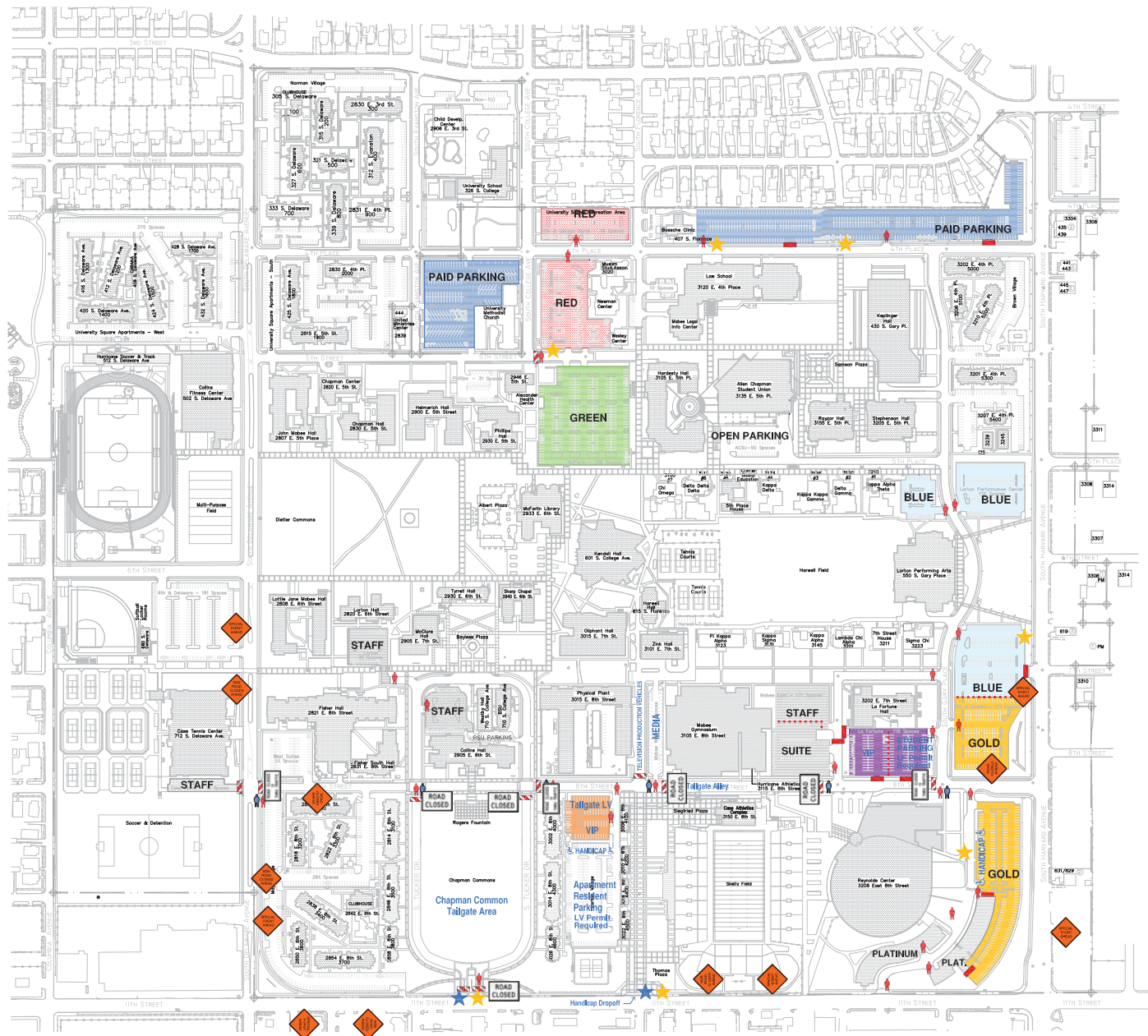
8TH STREET

APARTMENTS
3006 E. 8th St. (4100)

CHAPMAN STADIUM

University of Tulsa Football Game Day Street Closures for September 2018

DATE	EVENT TIME	DOOR TIME	NAME OF EVENT	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	CLOSURE LOCATIONS
1-Sep-18	6:00 PM	4:30 PM	University of Tulsa vs. Central Arkansas	30,000	1:00 PM	11:00 PM	See attachd map
15-Sep-18	6:00 PM	4:30 PM	University of Tulsa vs. Arkansas State	30,000	1:00 PM	11:00 PM	See attachd map



LEGEND:

- BLOCKED ENTRY
- BARRICADE(S)
- CONE LINE
- PARKING ATTENDANT
- OFFICER
- SHUTTLE PICK UP/DROP OFF
- POST GAME PICK UP
- SPECIAL EVENT AHEAD
- SIDE ROAD CLOSED AHEAD
- ROAD CLOSED AHEAD
- ROAD CLOSED
- ROAD CLOSED TO THRU TRAFFIC



PHYSICAL PLANT
600 North College Avenue
Tulsa, Oklahoma 74104
918-681-2245

The University of Tulsa
Campus Map

PROJECT NO:
TU-08-Campus
DATE ISSUED:
7-18-07
DRAWN BY:
SCN
SCALE:
As Noted
KEYWORDS:

CAMPUS EVENT PARKING

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