



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Blue Whale Comedy Fest Date(s) of Event: August 31 to September 1, 2018

Location Address: 409 N MAIN ST E Council District(s): 4

Event Description: BWCF is happening in the venues around this street and we are wanting to secure parking spots for our own food trucks for 2 nights (Aug 31st and Sep 1st)

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Generator/Electricity, Public Right of Way, Food Sales

Anticipated Attendance: Total: 2000 Per Day: 1000

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: www.guthriegreen.com

Chief Officer of Host Organization: Robert Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Applicant Name: Robert Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Robert Wallace Mobile: 918-640-6645

Billing Contact: Guthrie Green Phone: 918-640-6645

Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/31/2018 Time: 4pm
Street Closure for Event Setup: Date: 08/31/2018 Time: 7am
Street(s) to be Closed for Event Setup: NA-Reserve Parking Spaces

Event Start: Date: 08/31/2018 Time: 5pm
Street Closure for Event Start: Date: 08/31/2018 Time: 7am
Street(s) to be Closed for Event Start: NA-Reserve Parking Spaces
Run, Walk, Parade Start Time: NA
Daily Event Hours: 5pm - 11pm (both nights)

Event End: Date: 09/01/2018 Time: 11pm
Street Reopens after Event End: Date: 09/01/2018 Time: Midnight

Event Teardown: Date: 09/01/2018 Time: 11pm
Street Reopens after Event Teardown: Date: 09/01/2018 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 2
Number of Food Trucks: 2
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): GKFF

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: ON site Staff/ volunteers

Number of Trash Receptacles: 5

Number of Dumpsters: 1

Number of Recycling Containers: 5

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08.08.2018 Date routed: 08.28.2018 Date for review: Email Review

Special Events Committee Recommendation: 08.29.2018 ☐ Yes ☐ No

Date routed to Mayor: 08.28.2018 Mayor's Recommendation: NA ☐ Yes ☐ No

Date routed to Council: 08.28.2018 City Council Approval: NA ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 08.21.2018. Map attached 08.28.2018

music & dancing

Theatre Tulsa

Soundpony Lounge
Bike-centric bar with
live entertainment

Inner Circle Vodka Bar

L A King Corporation

N Main St

N Main St